



REGULAR MEETING OF COUNCIL

NOVEMBER 21, 2023, AT 7:00 P.M.

MEMBERS PRESENT

**MAYOR
DEPUTY MAYOR**

**KEVIN PITTMAN
MIKE STACEY**

COUNCILLORS

**RODNEY DOYLE
AMANDA SLANEY
ROSALIE DUPRÉ
ERNIE LUNDRIGAN**

**TOWN MANAGER
FIN ADMIN OFFICER
ASSISTANT TOWN CLERK**

**AMANDA EDWARDS
CYNTHIA HODGE
DAWN BRIDGER**

MEMBERS ABSENT

COLLEEN MILLER

AGENDA

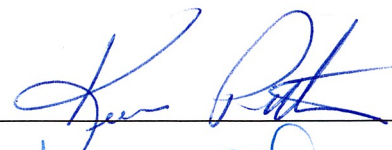
7:06 p.m. Mayor Pittman called the meeting to order.

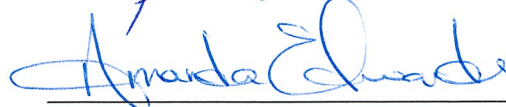
Mayor Pittman asked to have the following items added to the agenda:

Correspondence to be acted on:

5. Town Hall Meeting
6. Special Meeting of Council – Minutes approval
7. Sewer Issue – Pike's Lane
8. Biomaxx Flow Meter Contract Renewal

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ADOPTION OF AGENDA

MOTION: D. M. STACEY/SLANEY

23-375 Be it resolved to adopt the Agenda for November 21, 2023, as presented, with the above noted additions.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre and Lundrigan)

Against: 0

Abstained: 0

CORRECTION\OMISSIONS TO MINUTES OF NOVEMBER 7, 2023

No corrections or omissions at this time.

DISCUSSION OF BUSINESS ARISING FROM MINUTES OF NOVEMBER 7, 2023

Mayor Pittman asked for an update on the water drainage issue on Fairview Avenue. The Town Manager stated that this was an item on Correspondence to be acted on #2.

ADOPTION OF MINUTES OF NOVEMBER 7, 2023

MOTION: DUPRÉ/DOYLE

23-376 Be it resolved to approve the Minutes of November 7, 2023, as presented.

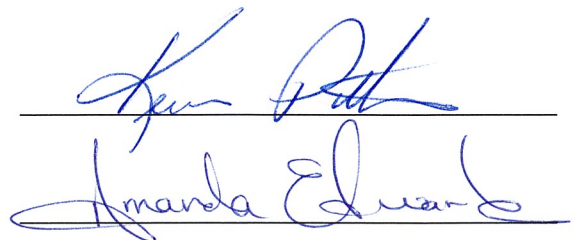
Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre and Lundrigan)

Against: 0

Abstained: 0

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COMMITTEE REPORTS

FIRE DEPARTMENT LIAISON COMMITTEE MEETING

The Town Manager stated that Council met with the executive of the St. Lawrence Volunteer Fire Department to discuss the Fire Department Budget for 2024 and outstanding items for review in 2023.

RECREATION COMMITTEE MEETING

The Town Manager stated that the Recreation Committee met to discuss several issues and topics of discussion: Laurentian Grounds new equipment install, St. Lawrence Recreation Center and planning for 2024 – 50th St. Lawrence Day.

DEFERRED CORRESPONDENCE

LODER, RON – 57A WATER STREET WEST- BUILDING PERMIT

The Town Manager stated that she was speaking with Mr. Ron Loder about his permit submission and notified him that his permit request was being put on hold until he provides further information. This item will now be removed from the agenda.

STELLA MARIS HALL CORPORATION – LETTER TO COUNCIL RE: TAX EXEMPTION

MOTION: SLANEY/DUPRÉ

23-377 Be it resolved to approve the exemption of 2023 Business Tax for the Stella Maris Hall Corporation in the amount of \$1,239.84.

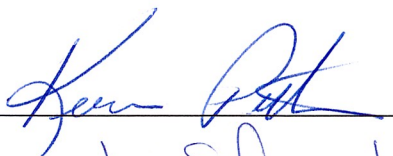
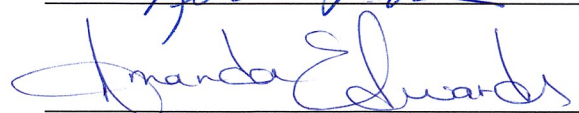
Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre and Lundrigan)

Against: 0

Abstained: 0

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CORRESPONDENCE TO BE ACTED ON

COMMUNITY ENHANCEMENT EMPLOYMENT PROGRAM (CEEP) FUNDING

MOTION: D. M. STACEY/LUNDRIGAN

23-378 Be it resolved to accept the Community Enhancement Employment Program (CEEP) Funding in the amount of \$45,786.00 from the Department of Immigration, Population Growth and Skills.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre and Lundrigan)

Against: 0

Abstained: 0

FAIRVEIW AVENUE – DRAINAGE TENDER & PROPERTY DRAIN

The Town Manager stated that our Public Works employees attempted to clear the drain behind Fairview Avenue to increase the flow of water from behind those properties. Efforts were successful until they reached the rear of Wayde Rowsell’s residence. Manager was notified that a bigger piece of equipment would be needed to complete this work The Town Manager stated that contractors were invited to submit quotes to complete this work. As per the invited tender there were four (4) bids received.

MOTION: SLANEY/D. M. STACEY

23-379 Be it resolved to accept the lowest bid of \$1,080.00 + HST from Bugden’s Construction to clear the drain behind Fairview Avenue.

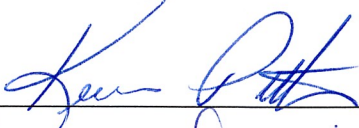
Motion Carried unanimously.

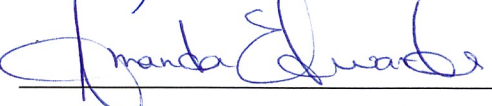
For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre and Lundrigan)

Against: 0

Abstained: 0

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The Town Manager brought forward a complaint from a resident complaining of water not draining in front of their property along the roadside drains. The Town Public Works employees have assessed the situation and have determined that there is a collapsed culvert under the driveway of a neighbouring property. Direction of Council was to have a letter submitted to the owner of this property to notify the resident to repair the culvert within a two (2) week period.

TOWN OF ST. LAWRENCE - RESIDENTIAL/BUSINESS TAX COLLECTION UPDATE

The Town Manager stated that we have attempted to contact most outstanding account owners. We have highlighted outstanding accounts in which no response or contact has been received. We have had a lot of communication with account holders to resolve accounts and to get payment arrangements setup. It was also stated that a notice has been posted on the Town's page that garnish of wages and small claims court will be the next step in the collection process for those that we have not been able to reach a resolution for them.

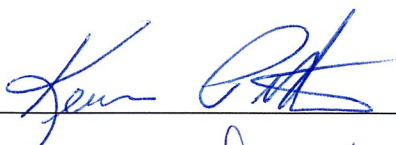
2024 BUDGET MEETING

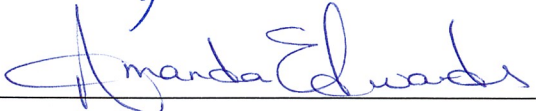
The 2024 budget meeting has been scheduled for Sunday, November 26, 2023, at 2:00 p.m.

TOWN HALL MEETING NOVEMBER 2023

The Town of St. Lawrence will be hosting a Community Town Hall Meeting at the Recreation Center on November 27, 2023, at 7:00 p.m.

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SPECIAL MEETING OF COUNCIL

MOTION: D. M. STACEY/DOYLE

23-380 Be it resolved to approve the Special Meeting of Council minutes from November 10, 2023, as presented.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre and Lundrigan)

Against: 0

Abstained: 0

SEWER ISSUE – PIKE’S LANE

The Town Manager stated that resident Fowler, Rene on Pike’s Lane is having issues with his sewer line. It was stated that there is a main sewer line that runs from Water Street West to the end of Pike’s Lane but not far enough for the resident to hook into. Mr. Fowler is asking if Council can continue the sewer lines up Pike’s Lane for easier connection of sewer for himself and other residents in the area once the need rises.

The Town Manager stated that the solution to repair and upgrade the flow of sewer in this area is to have the sewer line that is currently coming from Water Street West continue up the center of Pike’s Lane to allow all residents in the area to connect to this main line in the future.

MOTION: SLANEY/D. M. STACEY

23-381 Be it resolved to approve the extension of a main sewer line on Pike’s Lane.

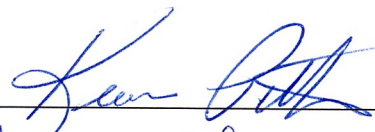
Motion Carried unanimously.

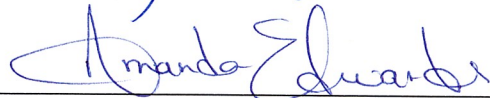
For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre and Lundrigan)

Against: 0

Abstained: 0

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BIOMAXX FLOW METER CONTRACT RENEWAL

MOTION: SLANEY/D. M. STACEY

23-382 Be it resolved to approve the renewal of Federal Wastewater System Effluent Regulation (WSER) Compliance Services for a four (4) year term in the amount of \$232.56/per outfall monthly for Outfall Sampling and \$174.42/per outfall quarterly for Federal Database Reporting Services.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre and Lundrigan)

Against: 0

Abstained: 0

CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGERS UPDATE

The Town Manager stated that the Potable Water Dispensing Unit (PWDU) remains out of order due to a malfunction in the unit. A new unit has arrived and the Public Works employees will begin installation tomorrow.

PRIVILEGED SESSION

MOTION: SLANEY/DOYLE

23-383 Be it resolved to move to privileged session.

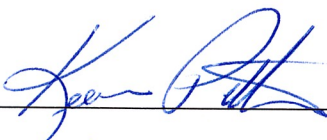
Motion Carried unanimously.

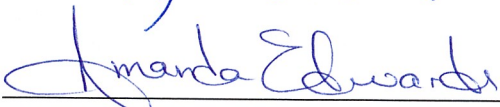
For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre and Lundrigan)

Against: 0

Abstained: 0

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MOTION: D.M. STACEY/DUPRÉ

23-384 Be it resolved to move back to regular meeting.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre and Lundrigan)

Against: 0

Abstained: 0

GENERAL DISCUSSION

Councillor Dupré asked those in attendance if anyone had attended the Burin Peninsula Joint Town Council meeting that was held on November 8, 2023. The Town Manager stated that Councillor Miller was supposed to attend but had to attend to a family emergency. Councillor Dupré stated that she would obtain the minutes from that meeting and present them to Council.

Councillor Lundrigan asked the status of the tax agreement with Canada Fluorspar (NL) Inc. The Town Manager stated that she has been recently notified that the new Chief Financial Officer for CFI is no longer in this position and is waiting to hear back from someone to reestablish communication.

NOTICE OF ADJOURNMENT

MOTION: D. M. STACEY/DOYLE

The meeting adjourned at 9:12 p.m.

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