

REGULAR MEETING OF COUNCIL

NOVEMBER 1, 2022 AT 7:00 P.M.

MEMBERS PRESENT

**MAYOR
DEPUTY MAYOR
COUNCILLORS**

**KEVIN PITTMAN
MIKE STACEY
AMANDA SLANEY
COLLEEN MILLER
ERNIE LUNDRIGAN
RODNEY DOYLE
ROSALIE DUPRÉ**

**TOWN MANAGER
ASST. TOWN CLERK**

**AMANDA EDWARDS
DAWN BRIDGER**

AGENDA

7:05 p.m. Mayor Pittman called the meeting to order.

Mayor Pittman asked for the following items to be added to the agenda:

1. Garbage Collection Waste Management Fees
2. Community Enhancement Employment Program (CEEP) funding acceptance

MOTION: DUPRÉ/D. M. STACEY

22 – 221 Resolved to adopt the Agenda for November 1, 2022, as presented with the above noted additions. All in favour, Motion Carried.





DISCUSSION OF BUSINESS ARISING FROM MINUTES

WATER STREET WEST STORM SEWER PROJECT

Mayor Pittman asked for an update on the ongoing Water Street West Storm Sewer project. The Town Manager noted that the project was almost complete aside from sods placed in the area.

ADOPTION OF MINUTES

MOTION: MILLER/D. M. STACEY

22 – 222 Resolved to approve the minutes of October 18, 2022 as presented. All in favour, Motion Carried.

COMMITTEE REPORTS

The Finance Committee met on October 25, 2022 to discuss the Town's Budget for 2023. The Town Manager stated that if any Councillors or the Mayor have any items to add or delete to bring them forward as soon as possible. The next Finance Committee Meeting is scheduled to be held on November 29, 2022.

The St. Lawrence Historical Advisory Committee Executive Committee along with Mayor Pittman and the Town Manager met with Atlantic Canada Opportunities Agency (ACOA) representative Jody Brushett and Industry, Energy and Technology representative Trevor Bungay. The meeting was to discuss the application for funding through the Department of Industry, Energy and Technology. Both Trevor and Jody provided information on how to adjust future application proposals to aid in a successful approval in the future.

The Fire Department Liaison meeting is scheduled for November 7, 2022. Councillor Miller and Mayor Pittman noted that they would be attending this meeting.




DEFERRED CORRESPONDENCE**WINDMILL BYLAWS UNDER REVIEW 2022 POLICY REVISION**

The Town Manager noted that there are no known bylaws for residential use of windmills. The Town Manager also noted that she reached out to the resident of interest but have not had any communication back from the resident.

POTABLE WATER DISPENSING UNIT (PWDU), WATER FILTRATION BUILDING UPDATE

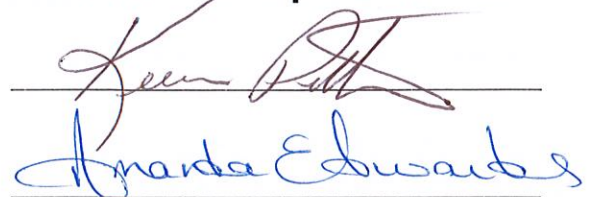
The Town Manager stated that representatives from K & D Pratt did visit our PWDU unit and inspected issues with the system. The representatives reported there is an electrical issue preventing a connection to the ozone lamp. The Town Manager advised that K & D Pratt were also preparing a quote for a new PWDU system. It was also suggested that we check with the manufacturer of the unit to see if they can help us get the unit repaired.

RESIDENT CONCERN – LAURENTIAN AVENUE – WATER ISSUES

There are no new updates on Laurentian Avenue water issues.

CORRESPONDENCE TO BE ACTED ON**CHLORINATION BUILDING UPDATES****MOTION: DUPRÉ/LUNDRIGAN**

22-223 Resolved to approve the cost shared funding as outlined in the Department of Transportation and Infrastructure letter dated October 21, 2022, (Project # 17-GI-23-00066), for Chlorination Building Updates for a total Project Cost of \$870,333.00. The Town of St. Lawrence agrees to provide \$78,925.00 (10%) in funding for this project and authorizes the Mayor and Town Manager to enter into a funding agreement with the Department of Transportation and



Ken Pratt
Amanda Edwards

Infrastructure on behalf of the Town of St. Lawrence. All in favour, Motion Carried.

7:23 p.m. Councillor Slaney entered the meeting.

SITE SPECIFIC OCCUPATIONAL HEALTH & SAFETY PLAN FOR 2022-2023 SNOW CLEARING SEASON

MOTION: D. M. STACEY/MILLER

22-224 Resolved to Approve the Site Specific Occupational Health & Safety Plan for 2022-2023 Snow Clearing Season as presented. This SSSP has all measures in place to meet Occupational Health and Safety compliance standards related to the pickup of ice control materials. All in favour, Motion Carried.

REPLACEMENT OF FURNACE OIL TANKS FOR ST. LAWRENCE RECREATION CENTER

MOTION: LUNDRIGAN/SLANEY

22-225 Resolved to approve the purchase and installation of two (2) 200 Gallon Furnace Oil Tanks for the St. Lawrence Recreation Center from North Atlantic in the amount of \$6,733.38. All in favour, Motion Carried.

ST. LAWRENCE LIONS CLUB – DONATION REQUEST, ANNUAL SANTA CLAUS PARADE

MOTION: D. M. STACEY/DUPRÉ

22-226 Resolved to approve the donation of \$100.00 for the St. Lawrence Lions Club Annual Santa Claus Parade. All in favour, Motion Carried.





DONATION REQUEST – ANNA PITTMAN– TRIPEN ICE U13 AAA FEMALE HOCKEY LEAGUE

Mayor Pittman and Councillor Slaney declared themselves in a conflict of interest and left the meeting.

MOTION: DUPRÉ/MILLER

22-227 Resolved to approve the donation of \$50.00 to Anna Pittman for the Tripen Ice U13 AAA Female Hockey League. All in favour, Motion Carried.

Mayor Pittman and Councillor Slaney re-entered the meeting.

FRIENDS OF DAFFODIL PLACE – BURIN PENINSULA DIVISION, DONATION REQUEST

MOTION: LUNDRIGAN/SLANEY

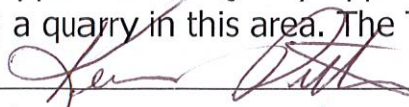

22-228 Resolved to approve the donation of \$100.00 for the Friends of Daffodil Place, Burin Peninsula Division. All in favour, Motion Carried.

PROPERTIES CLASSIFIED AS OTHER AND MUNICIPAL SERVICE FEES

Discussion took place on the service fees for properties classified as other and it was suggested to get more information from other communities around the Burin Peninsula.

EXCAS – REQUEST FOR SUPPORT FOR APPEAL OF QUARRY APPLICATION NEAR DOCTOR’S POND

Discussion took place about the Quarry Permit Application, and it was stated that the Town of St. Lawrence could not support the appeal of this Quarry Application due to safety concerns associated with operating a quarry in this area. The Town

Manager stated that she recommended EXCAS to contact the Department of Industry, Energy and Technology, Mineral Lands Division, to verify why the application was not accepted for 2022. The Town of St. Lawrence does support EXCAS having a Quarry, but not at this location.

POLICY REVIEW – MAYOR, COUNCIL AND MANAGEMENT ALLOWANCES – MEALS, TRAVEL AND OTHER EXPENSES

The Travel and Other Expenses policy was reviewed, and suggestions were made for edits. The Town Manager was directed to make the changes and present back to Council at the next meeting.

POLICY REVIEW – MERGING OF ADJACENT PROPERTIES

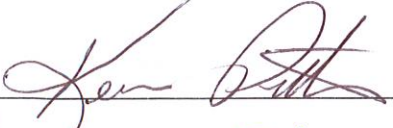

Discussion took place regarding the new Merging of the Adjacent Properties Policy and suggestions were made. It was advised to adjust this policy and bring to the next meeting for further discussion.

SCHEDULE OF REGULAR MEETING OF COUNCIL DATES TO YEAR END 2022-2023

Suggested dates for upcoming Regular Meeting of Council are November 15, 2022, December 6, 2022 and December 20, 2022. The first Regular Meeting of Council for 2023 will be held on January 10, 2023.

BURIN PENINSULA JOINT COUNCILS (BPJC) – ANNUAL GENERAL MEETING (AGM) - NOVEMBER 26, 2022

Councillor Dupré noted that she would be attending the Burin Peninsula Joint Council Annual General Meeting on November 26, 2022.

HERITAGE RUN TOURISM ASSOCIATION – NOTICE OF ANNUAL GENERAL MEETING – NOVEMBER 16, 2022

The St. Lawrence Historical Advisory Committee inquired if anyone on Council was interested in attending the Heritage Run Tourism Association Annual General Meeting and getting involved on the Heritage Run Tourism Board.

Councillor Lundrigan noted that he would be interested to join Heritage Run Tourism Board but was unsure if he was able to attend this meeting.

MANDATORY ORIENTATION TRAINING (4/5 MODULES) – DECEMBER 1, 2022 – MARYSTOWN (IN-PERSON)

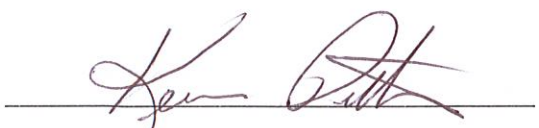

Councillors Dupré, Slaney and Miller, Mayor Pittman and office staff have all been registered for the Mandatory Orientation Training. If other Councillors are interested in this session, they will notify the Town Manager.

BURIN PENINSULA GARBAGE COLLECTION WASTE MANAGEMENT FEES

It was noted that the Garbage Collection Waste Management Fees have increased from \$180.00 per unit to \$185.00 per unit.

LETTER OF OFFER – COMMUNITY ENHANCEMENT EMPLOYMENT PROGRAM (CEEP)**MOTION D. M. STACEY/MILLER**

22-129 Resolved to accept the funding for Community Enhancement Employment Program (CEEP) project number 17-CEEP-23-189 in the amount of \$30,520.29. All in favour, Motion Carried.

CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGERS REPORT

The Town Manager stated that Pollux II Water and Sewer Project is still ongoing as there are completion issues. The Town Manager has been in contact with Meridian Engineering and Municipal Affairs to see what we can do about the situation. We are hoping to have this cleared up in the very near future.

SLANC – RESIDENT CORRESPONDENCE – 74-76 FAIRVIEW AVENUE

Discussion took place regarding SLANC correspondence and it was suggested that the Town Manager send out another letter to the owner of 74-76 Fairview Avenue.

NOTICE OF IMPORTANT EVENT DATES – NOVEMBER AND DECEMBER

The Town Manger noted that the St. Lawrence Remembrance Day Celebration will be taking place on November 11, 2022.

The St. Lawrence Volunteer Fireman's Ball is taking place on November 19, 2022.

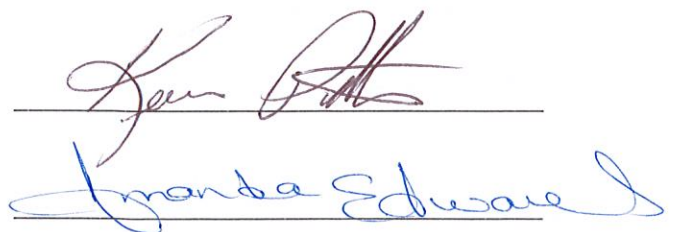
The St. Lawrence Community Youth Network Annual Tree Lighting Event will be taking place on December 4, 2022.

The St. Lawrence Lions Club Annual Santa Claus Parade is taking place on December 10, 2022.

GENERAL DISCUSSION

Councillor Dupré noted that the Burin Peninsula Health Care Committee were having a meeting on November 7, 2022.

It was also noted that there were disruptions with the Emergency Department at US Memorial Hospital for Wednesday and Thursday November 2 & 3, 2022 from 8:00 a.m. to 8:00 p.m.



Two handwritten signatures are present at the bottom of the page, each written over a horizontal line. The top signature is in black ink and appears to be 'Sam B...', while the bottom signature is in blue ink and appears to be 'Granda Edwards'.

Councillor Lundrigan noted that he had contacted MHA Paul Pike to see if there was anything available for former workers of the CFI Mine to update expired safety tickets and other related training.

ADJOURNMENT

MOTION: COUNCILLOR LUNDRIGAN

The meeting adjourned at 9:01 p.m.

