



## REGULAR MEETING OF COUNCIL

JANUARY 9, 2024, AT 7:00 P.M.

### MEMBERS PRESENT

**MAYOR  
DEPUTY MAYOR**

**KEVIN PITTMAN  
MIKE STACEY**

**COUNCILLORS**

**RODNEY DOYLE  
ERNIE LUNDRIGAN  
ROSALIE DUPRÉ  
COLLEEN MILLER  
AMANDA SLANEY**

**ZOOM  
ABSENT**

**TOWN MANAGER  
FIN ADMIN OFFICER**

**AMANDA EDWARDS  
CYNTHIA HODGE**

### AGENDA

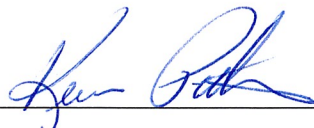
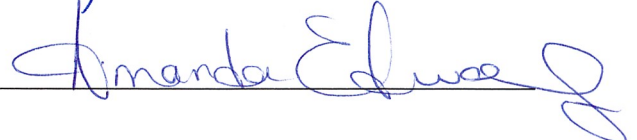
7:00 p.m. Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following items added to the agenda:

Correspondence to be acted on:

8. Municipal Capital Works Projects – Chlorination Building & Water Intake
9. Burin Peninsula Energy Board – Public Information Session – January 13<sup>th</sup> 2024 – 2:00 PM – Marystown Hotel & Convention Centre
10. Quarterly Committee Meeting Schedule for 2024

January 9, 2024

  
\_\_\_\_\_  
  
\_\_\_\_\_



**ADOPTION OF AGENDA**

**MOTION: DOYLE/D.M. STACEY**

**24-001 Be it resolved to adopt the Agenda for January 9, 2024, as presented, with the above noted additions.**

**Motion Carried unanimously.**

**For Motion: 4 (Mayor Pittman, D. M. Stacey, Councillors Doyle and Lundrigan)**

**Against: 0**

**Abstained: 0**

**CORRECTION/OMISSIONS TO MINUTES OF DECEMBER 12, 2023**

On page 8 of 10 under Prohibiting of Air BNB's, it should read "support the banning" not "support the band".

7:05 p.m. Councillor Dupré entered the meeting through Zoom.

**DISCUSSION OF BUSINESS ARISING FROM MINUTES OF DECEMBER 12, 2023**

No discussion of business arising from minutes at this time.

**ADOPTION OF MINUTES OF DECEMBER 12, 2023**

**MOTION: LUNDRIGAN/ D. M. STACEY**

**24-002 Be it resolved to approve the Minutes of December 12, 2023, with the above noted correction.**

**Motion Carried unanimously.**

**For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré and Lundrigan)**

**Against: 0**

**Abstained: 0**

January 9, 2024



**COMMITTEE REPORTS**

---

No Committee Reports

**DEFERRED CORRESPONDENCE**

---

1. Resident Concern – T. Rennie – 76-78 Fairview Avenue drainage  
The Manager followed up with Mr. Rennie after the Fire Department cleared out the drain on 76-78 Fairview Avenue. All seems good with the flow of the water in that area at this time. Mr. Rennie indicated that he will add materials to the area to further support the culvert.

**CORRESPONDENCE TO BE ACTED ON**

---

**SITE DEVELOPMENT PERMIT APPLICATION – 50 ROUTE 220 – WILSN**

**MOTION: STACEY/DOYLE**

**24-003 Be it resolved to approve the site development permit application for Wilson, Norman for repairs to the south east side of his property on 50 Route 220.**

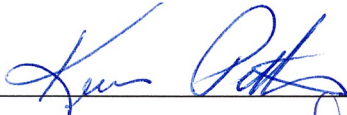

**Motion Carried unanimously.**

**For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré and Lundrigan)**

**Against: 0**

**Abstained: 0**

January 9, 2024





**SENIORS HOUSING DEVELOPMENT PERMIT – CHRISTOPHER CUSICK AND CHEYANNE CUSICK**

---

Mayor Pittman welcomed Chris and Cheyanne Cusick to the meeting and invited Mr. Cusick to explain the Housing Development Request. Mr. Cusick indicated that their application for seniors housing funding has been accepted and that they are in the process of developing eight (8) units at 19 Water Street West. Mr. Cusick has applied to the Town and to the Department of Fisheries and Oceans (DFO) for the appropriate permits to place armour stone on the water side of this site and to landscape the south side of the property.

Mayor Pittman expressed the Town’s pleasure that the housing application has been approved. The Town has accumulated a list of residents that may be interested in seniors housing; the Manager will forward this list to Mr. Cusick, upon confirmation with those residents. The Town will also be publishing an expression of interest for any contractor interested in developing the area of land by the RV Park. The Town is committed to providing land for senior’s housing development. The Town also commits to reviewing any request for Business Tax and Property Tax relief from developers of senior housing, until they are in receipt of income from the properties.

**MOTION: LUNDRIGAN/DOYLE**

**24-004 Be it resolved to approve the Development Permit application from Chris Cusick for a Commercial Construction permit; this will include demolition, building extension, site development and general repair at 19 Water Street West.**

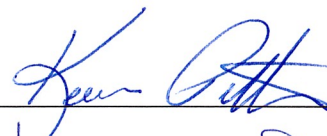
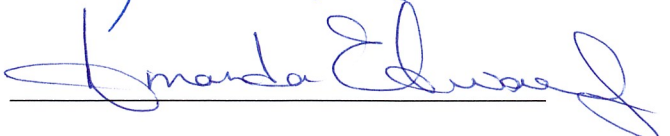
**Motion Carried unanimously.**

**For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré and Lundrigan)**

**Against: 0**

**Abstained: 0**

January 9, 2024

  
\_\_\_\_\_  
  
\_\_\_\_\_



**MOTION: LUNDRIGAN/DOYLE**

**24-005** Be it resolved to supply a letter to Chris Cusick in support of his Senior's Housing Development on 19 Water Street West.  
Motion Carried unanimously.

**For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré and Lundrigan)**

**Against: 0**

**Abstained: 0**

7:30 p.m. Chris and Cheyanne Cusick left the meeting.

**INCREASED APPROVED FUNDING - CEEP PROJECT 17-CEEP-24-131**

**MOTION: D. M. STACEY/LUNDRIGAN**

**24-006** Be it resolved to accept additional 17-CEEP-24-131 funding in the amount of \$3,889.82 for a total funding amount of \$49,675.82.

Motion Carried unanimously.

**For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré and Lundrigan)**

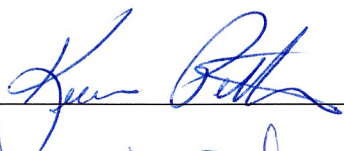
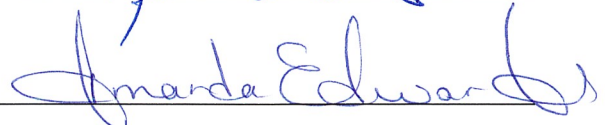
**Against: 0**

**Abstained: 0**

**ACCOUNTS PAYABLE DECEMBER 2023 - \$32,597.41**

The Manager was directed to check with Livewire on the status of completing the relocation of the heating unit and the installation of the newest unit at the fire hall.

January 9, 2024

  
\_\_\_\_\_  
  
\_\_\_\_\_



**MOTION: DOYLE/D.M. STACEY**

**24-007 Be it resolved to approve Accounts Payable for the month of December, 2023 in the amount of \$32,597.41.**

**Motion Carried unanimously.**

**For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré and Lundrigan)**

**Against: 0**

**Abstained: 0**

**TOWN HALL AGENDA – JANUARY 15, 2024**

The following topics are included on the agenda for the January 15, 2024, Town Hall Meeting:

- CFI Operations
- Healthcare Operations
- Municipal Capital Works Project
- Budget 2024 Highlights
- OCI Operations
- Seniors Housing Development
- Potable Water Dispensing Unit (PWDU)
- Windmills Project

**MANAGER LEAVE REQUEST**

**MOTION: LUNDRIGAN/DUPRÉ**

**24-008 Be it resolved to approve the manager leave request for March 28, April 1-9, August 7-9 and 12, 2024.**

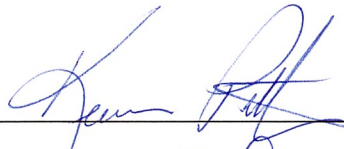
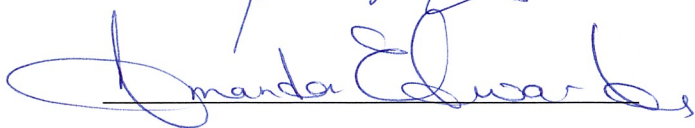
**Motion Carried unanimously.**

**For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré and Lundrigan)**

**Against: 0**

**Abstained: 0**

January 9, 2024





## **MUNICIPAL ASSESSMENT AGENCY MEMO DATED JANUARY 3, 2024**

The Municipal Assessment Agency's Update Memo, dated January 3, 2024, was tabled, and acknowledged.

## **ADDITIONS**

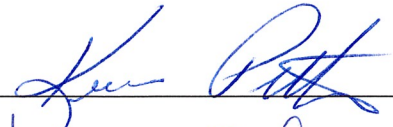
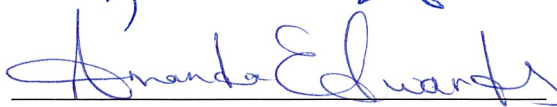
### **MUNICIPAL CAPITAL WORKS PROJECTS – CHLORINATION BUILDING AND WATER INTAKE**

The Manager provided Councillors with an update on discussions with the Department of Municipal Affairs and Meridian Engineering regarding both the Chlorination Building and the Water Intake projects. Meridian will submit the application for a permit to begin the Chlorination Building project. Project estimates are higher than the amount budgeted for the water intake. The Chlorination Building funding has been secured and the Town is now in the process of sourcing alternate funding to complete both projects within an appropriate time frame.

### **BURIN PENINSULA ENERGY BOARD – PUBLIC INFORMATION SESSION – JANUARY 13, 2024 AT THE MARYSTOWN HOTEL AND CONVENTION CENTRE**

Mayor Pittman and Councillors Stacey, Lundrigan and Dupré indicated that they will attend the Burin Peninsula Energy Board Public Information Session at the Marystown Hotel and Convention Centre on Saturday, January 13, 2024. Mayor Pittman is the Town's representative for this committee. Councillor Dupré asked that the town request copies of the Burin Peninsula Joint Council Committee minutes regarding the formation of the Burin Peninsula Energy Board.

January 9, 2024

  
\_\_\_\_\_  
  
\_\_\_\_\_



## **QUARTERLY COMMITTEE MEETING SCHEDULE FOR 2024**

The Manager will set a quarterly schedule for committee meetings in 2024.

## **MANAGERS UPDATE**

Budget is being finalized; letters are being sent out and the Town's accounting program updated.

Communities in Bloom funding application will be applied for under "Friends" Category only.

## **GENERAL DISCUSSION**

Councillor Doyle commented that a concern has been brought to his attention that a resident has properties that seems to be collecting numerous inoperable vehicles and asked if the Town Manager can follow up on the letter sent to the resident in 2023.

Councillor Stacey asked if the Manager could prepare an Expression of Interest for Seniors Housing on Marion Drive for Councils review.

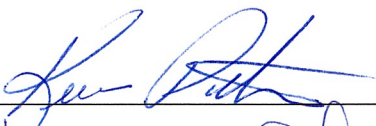
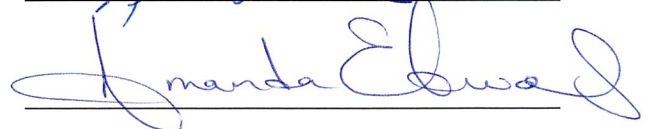
Councillor Dupré indicated that Dr. M Ali is currently practising at US Memorial Hospital one (1) day a week.

Mayor Pittman asked if there had been further communication regarding the purchase of the 2023 John Deere Backhoe. The Manager indicated that there has been no communication since the previous meeting.

The Manager was asked to arrange a meeting with the Historical Advisory Board Committee to discuss executive plans for the 2024 tourism season.

There was some discussion on the 2024 Tax Structure, but no changes were made.

January 9, 2024

  
\_\_\_\_\_  
  
\_\_\_\_\_





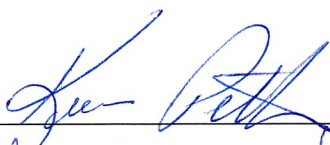
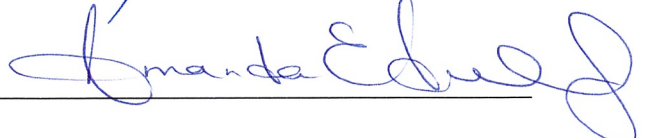
The Manager reported to Council that Olive Ghaney has renewed her lease at the Curling Club, as the operator of Nanny B's Lounge & Eatery, for the term of December 31, 2023, to December 31, 2026.

**NOTICE OF ADJOURNMENT**

**MOTION: DOYLE/D. M. STACEY**

The meeting adjourned at 8:40 p.m.

January 9, 2024

  
\_\_\_\_\_  
  
\_\_\_\_\_