



REGULAR MEETING OF COUNCIL

DECEMBER 6, 2022 AT 7:00 P.M.

MEMBERS PRESENT	MAYOR	KEVIN PITTMAN
	DEPUTY MAYOR	MIKE STACEY
	COUNCILLORS	AMANDA SLANEY
		COLLEEN MILLER
		ERNIE LUNDRIGAN
		RODNEY DOYLE
		ROSALIE DUPRÉ
	(ZOOM)	
	TOWN MANAGER	AMANDA EDWARDS
	ASST. TOWN CLERK	DAWN BRIDGER
	FIN. ADMIN. OFFICER	CYNTHIA HODGE

AGENDA

7:00 p.m. Mayor Pittman called the meeting to order.

Mayor Pittman asked for the following items to be added to the agenda:

1. Donation request – Stella Maris Hall Corporation – Agenda item #17
2. Accounts Payable for November 2022 – Agenda Item #18
3. Letter to Council – Professional Municipal Administrators – Agenda #19
4. Letter from resident – No Parking Sign – Lighthouse Road – Agenda #20

MOTION: LUNDRIGAN/SLANEY

22 – 235 Resolved to adopt the Agenda for December 6, 2022, as presented with the above noted additions. All in favour, Motion Carried.

DISCUSSION OF BUSINESS ARISING FROM MINUTES

No further discussion at this time.







ADOPTION OF MINUTES

MOTION: D. M. STACEY/MILLER

22 – 236 Resolved to approve the minutes of November 15, 2022 as presented. All in favour, Motion Carried.

COMMITTEE REPORTS

A Burin Peninsula Joint Council Committee meeting took place on November 26, 2022. Councillor Dupré noted that they spoke on the U. S. Memorial Hospital and talked about staffing. They spoke on initiatives to recruit and to retain nurses and doctors.

Mayor Pittman noted that he attended the Burin Peninsula Energy Committee Meeting that was held on November 17, 2022. There was a short questionnaire that was sent out to community representatives from the Province of Newfoundland, and he has replied for St. Lawrence.

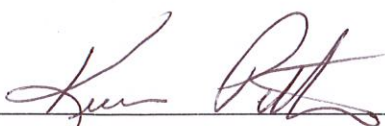
DEFERRED CORRESPONDENCE

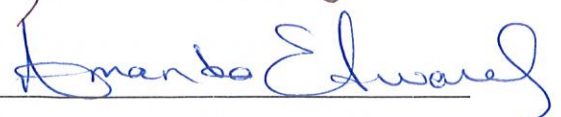
POTABLE WATER DISPENSING UNIT (PWDU), WATER FILTRATION BUILDING UPDATE

The Town Manager stated that she met with a representative from Durpro, who owns and installed the PWDU in 2000. They stated that Durpro has four (4) units in NL. They are working with the Town Manager to repair our system.

The Town Manager also stated that Cahill Technical services were in the area and they offered to visit and inspect the system to see if they could trouble shoot our issue. They stated that the system was in great shape and noted that the VFD (Variable Frequency Drive) currently installed was not the right unit for this system. Cahill representative Paul Andrews has the VFD and is working on sourcing a compatible unit.

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RESIDENT CONCERN – LAURENTIAN AVENUE – WATER ISSUES

There are no new updates on Laurentian Avenue water issues.

POLICY REVIEW – MERGING OF ADJACENT PROPERTIES

There are no new updates on the Merging of Adjacent Properties Policy; the Town Manager is continuing to work on the development of this policy.

PROPERTIES CLASSIFIED AS OTHER AND MUNICIPAL SERVICES FEES

There are no new updates on the properties classified as other and applicable municipal service fees.

CORRESPONDENCE TO BE ACTED ON

PERMIT APPLICATIONS

PERMIT REQUEST - CUSIC – 19 WATER STREET WEST

MOTION: DUPRÉ/D. M. STACEY

22-237 Resolved to approve permit application for CUSIC – 19 Water Street West for infilling and repair of base around building. All in favour, Motion Carried.

PERMIT REQUEST – TEMPS – 29 LAURENTIAN AVENUE

MOTION: DUPRÉ/D. M. STACEY

22-238 Resolved to approve permit application for TEMPS – 29 Laurentian Avenue for repair of weeping tile around home. All in favour, Motion Carried.

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POLLUX CRESCENT – PHASE 2 PROJECT #17-GI-20-00022 – TR EXCAVATING INC.

MOTION: DUPRÉ/D. M. STACEY

22-239 Resolved to approve payment for Pollux Crescent – Phase 2 Project # 17-GI-20-00022 for TR Excavating Inc in the amount of \$12,615.50. All in favour, Motion Carried.

POLLUX CRESCENT – PHASE 2 PROJECT #17-GI-20-00022 – MERIDIAN ENGINEERING INC.

MOTION: DUPRÉ/D. M. STACEY

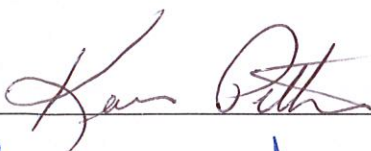
22-240 Resolved to approve final payment for Pollux Crescent – Phase 2 – Project # 17-GI-20-00022 for Meridian Engineering Inc consulting services in the amount of \$714.15. All in favour, Motion Carried.


MOTION: DUPRÉ/D. M. STACEY

22-241 Resolved to Rescind the previous Motion # 22-239. All in favour, Motion Carried.

MOTION: DUPRÉ/D. M. STACEY

22-242 Resolved to approve payment for Pollux Crescent – Phase 2 Project # 17-GI-20-00022 for TR Excavating Inc in the amount of \$12,615.50 HST included and holdback in the amount of \$4,737.31 HST included. All in favour, Motion Carried.







EDWARDS & ASSOCIATES LTD. STATUS REPORT #1 AND #2 PROJECT NUMBER 245-2020-7219

MOTION: LUNDRIGAN/SLANEY

22-243 Resolved to approve payment to Edwards & Associates Limited for Status Report #1 for Water Street West Storm Sewer Upgrades Project # 245-2020-7219 in the amount of \$8,538.76 HST included and Status Report #2 in the amount of \$20,703.31 HST included, this will be paid out of Gas Tax Funding. All in favour, Motion Carried.

MALLAY'S INDUSTRIAL SERVICES LIMITED – WATER STREET WEST STORM SEWER UPGRADES PROJECT #245-2020-7219

The Town Manager noted that Edwards & Associates Limited will monitor the area to ensure there is proper water drainage for one (1) year and have adjustments made if necessary. The Town Manager also noted that there were three (3) trees in the area that may need to be replaced on a resident's property.

MOTION: D. M. STACEY/SLANEY

22-244 Resolved to approve final payment to Mally's Industrial Services Limited for Water Street West Storm Sewer Upgrades Project # 245-2020-7219 in the amount of \$211,387.37 HST included and project hold back release in the amount of \$23,487.49 HST included. All in favour, Motion Carried.

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**2022/2023 FIRE PROTECTION FINANCIAL ASSISTANCE GRANT,
PROJECT NUMBER FES-SA220056**

MOTION: MILLER/SLANEY

22-245 Resolved to accept the 2022/2023 Fire Protection Financial Assistance Grant, Project Number FES-SA220056 in the amount of \$7,011.90 (less GST/HST), this funding will be a shared cost of 80%/20% for the Town of St. Lawrence. All in favour, Motion Carried.

ACCOUNTS PAYABLE – OCTOBER 2022

MOTION: SLANEY/MILLER

22-246 Resolved to approve the Accounts Payable listing for October 2022 in the amount of \$55,538.83. All in favour, Motion Carried.

**DONATION REQUEST – BRIGHTER FUTURES – DOLLY PARTON'S
IMAGINATION LIBRARY**

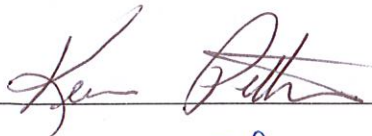
MOTION: D.M. STACEY/MILLER


22-247 Resolved to approve a \$50.00 donation to the Burin Peninsula Brighter Futures in aid of Dolly Parton's Imagination Library. All in favour, Motion Carried.

**PEST CONTROL SERVICES COMMUNITY PROGRAM CONTINUATION
FOR 2023**

The Town Manager noted that the cost per bait station is increasing from \$25.00 to \$30.00. The Town has twelve (12) bait stations active here in the community.

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MOTION: SLANEY/LUNDRIGAN

22-248 Resolved to approve the continuation of pest control services with Modern Pest Control for the 2023 year at a new cost of \$30.00 per bait station. All in favour, Motion Carried.

HEALTH CARE UPDATE – U. S. MEMORIAL HEALTH CARE CENTER

Mayor Pittman noted that there will be a meeting held on December 7, 2022 at the Town Hall with Eastern Health representatives to discuss the current situation of our local hospital, U. S. Memorial Health Care Center. Mayor Pittman advised the Town Manager to extend the invite for this meeting to other Council members of surrounding communities.

DEPARTMENT OF IMMIGRATION, POPULATION GROWTH & SKILLS UPDATE

The Town Manager noted that she had been in contact with the Department of Immigration, Population Growth & Skills representative Lynette Hann. Lynette advised that they were committed to helping those affected by the closure of the local mine. It was also noted that they would like to survey the residents in the area to determine the needs of those affected.

Consensus was to set up a meeting with residents and representatives from the Department of Immigration, Population Growth & Skills.

REVIEW OF PROCUREMENT – PUBLIC PROCUREMENT ACT AUDIT

The Town Manager noted that she had been contacted by the Provincial Procurement Department and noted that there would be a Procurement Audit completed for the Town of St. Lawrence, for the period of September 01 – October 31, 2022.

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LETTER SUBMISSION – RENNT WATER SERVICES SHINGLE POINT STAGE AREA

Council deferred this item until more information was received from Public Works.

MUNICIPAL ASSESSMENT AGENCY – EASTERN MEMO

Mayor Pittman tabled the memo from the Municipal Assessment Agency from Mayor Betty Moore on behalf of Councillor Davis Hiscock RE: Update on the Municipal Assessment Agency. The Town of St. Lawrence acknowledges that this memo is tabled.

BURIN PENINSULA REGIONAL SERVICE BOARD – PUBLIC NOTICE – CHRISTMAS WASTE COLLECTION SCHEDULE

It was advised that the schedule be posted to our Town Facebook page to notify our residents of the Christmas waste collection schedule.

NOTICE OF LOCAL TEN (10) DIGIT DIALING – APRIL 2023

The Town of St. Lawrence acknowledges this notice of local ten (10) digit dialing beginning April 2023.

DONATION REQUEST – STELLA MARIS HALL CORPORATION

MOTION: D.M. STACEY/MILLER

22-249 Resolved to approve a \$100.00 donation to the Stella Maris Hall Corporation from the Town of St. Lawrence during the Christmas Telethon on December 11, 2022. All in favour, Motion Carried.

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ACCOUNTS PAYABLE – NOVEMBER 2022

MOTION: LUNDRIGAN/SLANEY

22-250 Resolved to approve the Accounts Payable listing for November 2022 in the amount of \$53,075.38. All in favour, Motion Carried.

LETTER TO COUNCIL – PROFESSIONAL MUNICIPAL ADMINISTRATORS

The Town of St. Lawrence acknowledges the letter presented regarding Municipal Administrators and their role to Municipalities.

LETTER FROM RESIDENT – NO PARKING SIGN – LIGHTHOUSE ROAD

Discussion took place regarding the request for a No Parking Sign.

MOTION: D. M. STACEY/LUNDRIGAN

22-251 Resolved to approve the purchase and placement of a No Parking Sign at the intersection of Water Street East and Lighthouse Road. All in favour, Motion Carried.


CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGERS REPORT

The Town Manager noted that the Project Initiation Meeting for the Water Intake Replacement and Chlorination Building Upgrades is scheduled for December 6, 2022.

The Town Manager also noted that we have requested more hours for our Community Enhancement Employment Program as we still have more applicants on file.

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GENERAL DISCUSSION

Councillor Lundrigan congratulated the Senior Girls Indoor Soccer Team on a job well done this past weekend in bringing home the Provincial Banner.

PRIVILEGED SESSION

MOTION: SLANEY/LUNDRIGAN

22-252 Resolved to move from Regular Meeting to Privileged Session at 9:15 p.m. All in favour, Motion Carried.

MOTION: MILLER/STACEY

22-253 Resolved to move from Privileged Session back to Regular Meeting at 9:55 p.m. All in favour, Motion Carried.

NOTICE OF ADJOURNMENT

MOTION: SLANEY/DOYLE

The meeting adjourned at 10:00 p.m.

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