

REGULAR MEETING OF COUNCIL

August 16, 2022 AT 7:00 P.M.

MEMBERS PRESENT	MAYOR	KEVIN PITTMAN
	DEPUTY MAYOR	MIKE STACEY
	COUNCILLORS	AMANDA SLANEY
		COLLEEN MILLER
		ERNIE LUNDRIGAN
	(ZOOM)	ROSALIE DUPRÉ
		RODNEY DOYLE
	TOWN MANAGER	AMANDA EDWARDS
	FIN. ADMIN OFFICER	CYNTHIA HODGE
	ASST. TOWN CLERK	DAWN BRIDGER

AGENDA

7:00 p.m. Mayor Pittman called the meeting to order.

MOTION: D. M. STACEY/SLANEY

22 – 149 Resolved to adopt the Agenda for August 16, 2022 as presented. All in favour, Motion Carried.

DISCUSSION OF BUSINESS ARISING FROM MINUTES

POTABLE WATER DISPENSING UNIT

It was noted that the Towns lead Hand reviewed the Potable Water Dispensing Unit manual and suggested that we arrange a virtual call to another technician to service. It was also noted that we have requested a quote for a new unit.





SPEED BUMP

Speed bumps have been installed as requested on Director Drive, near Newflour Crescent.

ST. THOMAS AQUINAS PARISH

The public are still waiting for the official price of the R. C. Parish properties. Many other church locations and properties have already been announced.

DOYLE FAMILY

The Doyle family was acknowledged during our Opening Ceremonies for Come Home Year. Mrs. Bertha Doyle was presented an acknowledgement from the Town for the 2022 Seniors of Distinction Award in honour of Mr. George Doyle. The family will be presented with the award from the province in September.

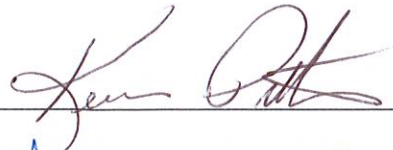
SHOAL COVE BEACH ROAD UPGRADES


Mr. Bob Giovannini (RJG Construction) and volunteers were acknowledged for the tremendous amount of work done to the road leading to Shoal Cove Beach.

ADOPTION OF MINUTES

MOTION: SLANEY/LUNDRIGAN

22 – 150 Resolved to approve the minutes of July 17, 2022. All in favour, Motion Carried.





COMMITTEE REPORTS

COME HOME YEAR COMMITTEE

Come Home Year 2022 was a tremendous success and was acknowledged that the entire committee and volunteers did an excellent job. There was only one (1) negative comment surrounding the availability of food at certain times.

DEFERRED CORRESPONDENCE

DOMESTIC WOOD STORAGE

The Manager indicated that research was done to see if other communities have a policy around wood storage but nothing was found. It was suggested to put out a notice and request roadside users to ensure stockpiles meet a maximum height and maximum distance from the road, for safety reasons. The Manager indicated that wood storage could be covered under the towns litter regulations.

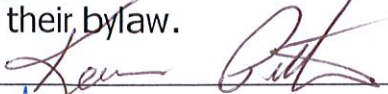
A resident contacted the Town regarding a wood stack on Mayor Avenue. The Town Manager contacted the owner and the resident notified it will be temporary stored until fall and the roadside will be cleared.

WINDMILL BYLAWS

The Manager was directed to contact Mount Pearl and Holyrood to get a copy of their windmill bylaws and to get energy consumption particulars from the interested party.

AGRICULTURAL LAND LEASE REGULATIONS

The Town Manager noted that there is not much information available on hobby farms. The Manager contacted Service NL and was informed that there was no Provincial Legislation. If there is a dumping issue on private or crown land; then it is recorded to Service NL. Issues of concern would be the distance of dumping from a water shed area. Material is considered organic waste. Continue research by contacting the Town of Bonavista for a copy of their bylaw.



Amanda Edwards

**2022 AGE FRIENDLY NEWFOUNDLAND COMMUNITY GRANT OPTIONS
- DEADLINE OCTOBER 14, 2022**

It was suggested that we ask community seniors and Age Friendly members what are services they would like to see within our Town; as it corresponds to grand requirement.

Manager will set up a meeting with members and council committee representative to discuss options and ideas.

CORRESPONDENCE TO BE ACTED ON

RESIDENTIAL PERMIT REVIEW

HASKH – BUILDING PERMIT APPLICATION SHED 12’X8’ & SITE DEVELOPMENT APPLICATION

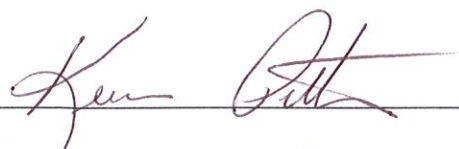
MOTION: LUNDRIGAN/MILLER


22-152 Resolved to approve permit application for HASKH – Building Permit – pre-built shed 12’ x 8’ on property. Site Development permit request to extend width of driveway (12 ft) and refinish driveway. All in favour, Motion Carried.

PIKET – MOBILE VENDING PERMIT – MOBILE FOOD SERVICES TRUCK

MOTION: MILLER/LUNDRIGAN

22-153 Resolved to approve permit application for PIKET – Mobile Vending Permit – Mobile Food Services Truck – Truck is 6’ x 16’ – contains propane stove and fryers – Mannix Causeway – August 05-13, 2022. All in favour, Motion Carried.





BROCK – MOBILE VENDING PERMIT – MOBILE FOOD SERVICES TRUCK

MOTION: MILLER/LUNDRIGAN

22-154 Resolved to approve permit application for BROCK – Mobile Vending Permit – Serenity Breads – 8’ x 10’ tent with tables – Mannix Causeway for sale of food August 05-13, 2022. All in favour, Motion Carried.

BECKG – BUILDING PERMIT APPLICATION – EXTENSION TO REAR PATIO 20’X7’

MOTION: LUNDRIGAN/MILLER

22-155 Resolved to approve permit application for BECKG – Building Permit – Extension to rear patio 20’ x 7’. All in favour, Motion Carried.

KEATC – SITE DEVELOPMENT PERMIT APPLICATION – CLEARING LAND

MOTION: MILLER/LUNDRIGAN

22-156 Resolved to approve permit application for KEATC – Site Development – Clearing brush and sweeping top of land. All in favour, Motion Carried.

CUSIS – BUILDING PERMIT APPLICATION MOBILE HOME 32’X8’ AND 12’X12’ STORAGE SHED

CUSIS – Building permit has been deferred until further information is available.





CHARM – SITE DEVELOPMENT PERMIT**MOTION: SLANEY/MILLER**

22-157 Resolved to approve application for CHARM for Site Development to replace culvert in driveway property drain. Culvert must be the same size as original. All in favour, Motion Carried.

REQUEST FOR LETTER OF SUPPORT – TOWN OF MARYSTOWN – BLACK BROOK AREA LIGHTING

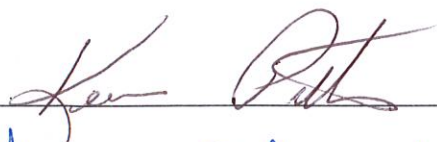

Census was to send a letter of support to the Town of Marystown in support of their proposal to Newfoundland Power for the installation of fifteen (15) new streetlights in the Black Brook area.

REQUEST FOR LETTER OF SUPPORT – TOWN OF MARYSTOWN & EVERWIND FUELS – POTENTIAL ECONOMIC DEVELOPMENT

Census was to send a letter of support to support the initiatives presented by EverWind Fuels in our region and to support the potential for economic development.

MOTIONS AS PREVIOUS PRESENTED (JULY 2022 – AUGUST 2022)**REQUEST FOR APPROVAL FOR DEFERRAL OF INTEREST FOR POLL TAX UNTIL OCTOBER FOR 2022 YEAR ONLY****MOTION: LUNDRIGAN/SLANEY**

22-158 Resolved to approve the deferral of interest for Poll Tax until October for 2022 year only; due to invoices not issued until July 30, 2022. All in favour, Motion Carried.

REQUEST FOR APPROVAL OF COST FOR RETIREMENT LUNCH FOR NORME

MOTION: DOYLE/LUNDRIGAN

22-159 Resolved to approve the cost of a retirement lunch held at Lunch Tin Cafe on July 26, 2022 as a token of appreciation for Eileen Norman thirty five (35) years of service to our Town. All in favour, Motion Carried.

REQUEST FOR APPROVAL TO CHANGE COST IN A FIVE (5) SWIM PASS

MOTION: DOYLE/LUNDRIGAN

22-160 Resolved to approve the St. Lawrence Public Swimming Pool change in cost for a five (5) swim pass to \$13.50. All in favour, Motion Carried.

REQUEST FOR APPROVAL FOR ONE (1) WEEKLY RENTAL DONATED FROM THE TOWN OF ST. LAWRENCE FOR THE ST. LAWRENCE COMMUNITY YOUTH NETWORK SUMMER PROGRAMMING

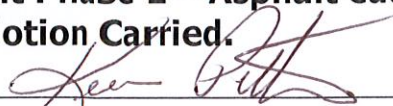
MOTION: DOYLE/LUNDRIGAN


22-161 Resolved to approve one (1) weekly rental donated from the Town of St. Lawrence for the St. Lawrence Community Youth Network Summer programming. All in favour, Motion Carried.

CHANGE ORDER – POLLUX CRESCENT PHASE 2

MOTION: SLANEY/D. M. STACEY

22-162 Resolved to approve Change Order #2 in the amount of \$4080.00 + HST– Pollux Crescent Phase 2 – Asphalt cutting along road edge. All in favour, Motion Carried.





**PAYMENT FOR POLLUX CRESCENT PHASE 2 – MERIDIAN
ENGINEERING FEES & TR EXCAVATING**

MOTION: D. M. STACEY/ MILLER

22-163 Resolved to approve payment for Pollux Crescent Phase 2 – for Meridian Engineering Fees of \$3039.43 and T. R. Excavating of \$30,020.29 (HST included), less holdbacks. All in favour, Motion Carried.

ACCOUNTS PAYABLES JUNE & JULY 2022

MOTION: D. M. STACEY/SLANEY

22-164 Resolved to approve accounts payables from June 2022 in the amount of \$50,350.26 and July 2022 in the amount of \$46,307.85. All in favour, Motion Carried.

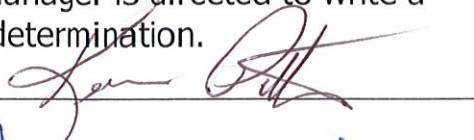
**REQUEST FOR DONATION- KIDS EAT SMART RADIOTHON – NOVEMBER
2, 2022**

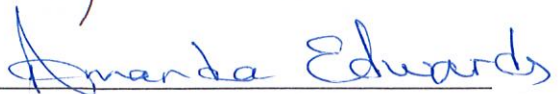
MOTION: LUNDRIGAN/SLANEY

22-165 Resolved to approve the request for donation to Kids Eat Smart Radiothon in the amount of \$100.00 and designate to St. Lawrence Academy. All in favour, Motion Carried.

**ST. LAWRENCE VOLUNTEER FIRE DEPARTMENT – REQUEST TO MOVE
POLES – COST CONSIDERATION**

It was advised that MHA Paul Pike was contacted to discuss the quote provided by Bell Aliant. If the St. Lawrence Volunteer Fire Department is responsible for the full cost of moving the telephone poles; the manager is directed to write a letter expressing the Town's discontent with this determination.





2014 DODGE RAM – MAINTENANCE UPDATE/COST

The manager was directed to source alternate part and then proceed with vehicle repair.

MOTION: SLANEY/LUNDRIGAN

22-166 Resolved to approve the cost of repair of 2014 Dodge Ram Pickup at an estimate cost of \$3500.00 plus HST. All in favour, Motion Carried.

POLICY REVIEW #3 – SPECIAL OCCASIONS RECOGNITION POLICY

MOTION: LUNDRIGAN/DUPRÉ

22-167 Resolved to approve Policy Review #3 – Special Occasion Recognition as presented with no changes. All in favour, Motion Carried

REVISION OF POLL TAX EXEMPTION POLICY

MOTION: MILLER/DOYLE

22-168 Resolved to approve the changes in the Poll Tax Exemption Policy to change application date to July 1st and to more accurately reflect the Municipalities Act. All in favour, Motion Carried.





RECRUITMENT OF CASUAL CALL IN EMPLOYEE – ASSISTANT TOWN CLERK**MOTION: SLANEY/LUNDRIGAN**

22-169 Resolved to approve the recruitment of a Casual Call in Employee for Assistant Town Clerk. All in favour, Motion Carried.

EASTERN HEALTH – US MEMORIAL UPDATE & HEALTH ACCORD MEETING WITH MINISTER/PREMIER

Mayor Pittman attended the meeting with Premier Furey that was held on August 5th, 2022. It was noted that other mayors in the area attended as well. Premier Furey answered all questions that were asked but stated that our health care system needs to be sustainable.

There have been no decisions yet on the Health Accord or what will happen in the future.

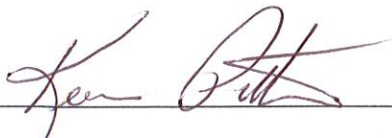
Mayor Pittman also attended a meeting in St. John's on August 8, 2022 with the Mayor of Burin, Mayor of Marystown and Minister Osborne.

BURIN PENINSULA JOINT TOWN COUNCIL – NOTICE OF FALL MEMBERSHIP MEETING – SEPTEMBER 17, 2022 AT 11:00 A.M.

Councillor Dupré noted that she was unsure if she was able to attend, but Councillor Lundrigan stated that he may attend.

BECKH – LETTER OF CONCERN FOR RESIDENTS OF DIRECTOR DRIVE

Discussion took place about the issue regarding noise of vehicles and use of J-brakes on Director Drive and it was suggested to add this item to a meeting with future mine owners. It was noted that J-brakes are not to be used within Town limits. Signage is in place.





HICKS – SMALL BUSINESS PROPOSAL

Direction of Council was to encourage the resident to submit a Business Permit application. The proposed business will be located in a mixed development zone.

EDWAG – REQUEST FOR SALE OF VEHICLES ON DIRECTOR DRIVE

Census was to deny request to place vehicles on Director Drive for sale, as this vacant lot is being used during winter month for snow clearing purposes.

PROGRESS UPDATE – ST. LAWRENCE AREA TRAIL ASSOCIATION – CLARC

The St. Lawrence Area Trail Association will be developing the existing trail system and it was noted that the trail may reach the water shed area. All permits are in place if they do reach this zone.

NATURAL INFRASTRUCTURE FUND – SMALL PROJECTS STREAM GUIDE

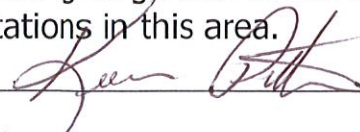
Manager is looking into the Natural Infrastructure fund to see if these funds may help alleviate some of the costs associated with development of drains, catch basins in problem areas.

STATUS REQUEST OF PUBLIC SLIP WAY – WATER STREET EAST

A resident inquired who owned the slipway on Water Street East. It was suggested to ask residents in the area if the owner is known.

ON-GOING RODENT ISSUE/PROGRESS OF PEST CONTROL PROGRAM

A request came from a resident to place a bait station in the area of Mannix Causeway and Water Street West, as they were seeing large rats in this area. It was noted that there are currently three (3) bait stations in this area.





MANAGERS HOLIDAY REQUEST**MOTION: SLANEY/LUNDRIGAN**

22-170 Resolved to approve Managers Vacation request for August 18 & 19, and August 22-24, 2022. All in favour, Motion Carried.

CORRESPONDENCE FOR INFORMATIONAL PURPOSES**MANAGERS REPORT**

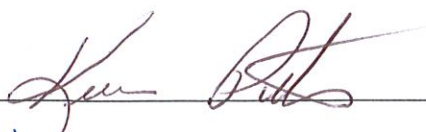
The Town Manager noted that a written agreement will need to be completed between the Town of St. Lawrence and several property owners to request permission for work to be completed on Water Street West Storm Sewer Project.

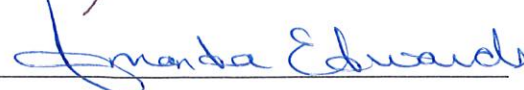
The Town Manager also noted that Edwards & Associates are reviewing wheelchair accessibility for the St. Lawrence Recreation Center, as well as the St. Lawrence Golden Age Club, only one (1) accessibility application will be completed for both projects.

The Town Manager also mentioned that Adventures Unknown has filmed in St. Lawrence and the show will be aired over two (2) to three (3) episodes in the Fall.

MNL – CONFERENCE & TRADE SHOW NOVEMBER 2-5, 2022, GANDER NL

It was suggested to book six (6) rooms at the Quality Inn in Gander for the MNL Conference & Trade Show.





BURIN PENINSULA – CHAMBER OF COMMERCE – 2022 NOMINATIONS OPEN

It was suggested that the Manager would review current members under the Burin Peninsula Chamber of Commerce and see if we can nominate under Committee Profile Recognition. Deadline to nominate is October 3rd, 2022.

GENERAL DISCUSSION

Councillor Doyle asked if there was a decision made about the old Rescue vehicle.

Councillor Dupré mentioned that a great job was done on opening our Town Swimming Pool for this season. It was also noted that the pool will close for the season on August 20, 2022

MOTION SLANEY/STACEY

22-171 Resolved to move to privileged session. All in favour, Motion Carried

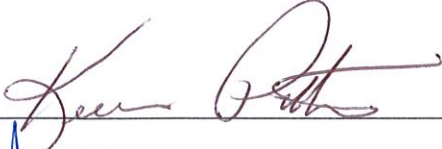
MOTION: SLANEY/DUPRÉ

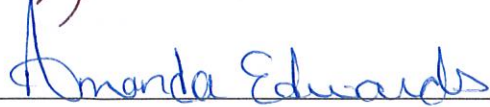
22-172 Resolved to move back to regular meeting from privileged session. All in favour, Motion Carried.

ADJOURNMENT

MOTION: Slaney

The meeting adjourned at 10:00 p.m.





Amanda Edwards