



REGULAR MEETING OF COUNCIL

FEBRUARY 21, 2023, AT 7:00 P.M.

MEMBERS PRESENT	MAYOR	KEVIN PITTMAN
	DEPUTY MAYOR	MIKE STACEY
	COUNCILLORS	COLLEEN MILLER
	(7:35 P. M.)	ERNIE LUNDRIGAN
		AMANDA SLANEY
		RODNEY DOYLE
	(ABSENT)	ROSALIE DUPRÉ
(ABSENT)	TOWN MANAGER	AMANDA EDWARDS
	ASST. TOWN CLERK	DAWN BRIDGER
	FIN. ADMIN. OFFICER	CYNTHIA HODGE

AGENDA

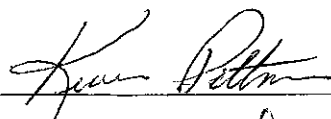
6:57 p.m. Mayor Pittman called the meeting to order.


It was noted that the Town Manager is absent for this meeting. Cynthia Hodge the Finance Administration Officer (FAO) will be acting the Town Manager position for the purpose of this meeting.

Mayor Pittman asked to have the following items added to the agenda:

Correspondence to be Acted on:

1. Correspondence from SLANC dated February 9, 2023, RE: Non-Conforming Land Use Complaint Item #9
2. Burin Peninsula Regional Service Board – Collection Support Item #10
3. Circular Building Age Friendly Communities Grant Item #11
4. Professional Development Item #12







MOTION: D. M. STACEY/LUNDRIGAN

23-045 Be it resolved to adopt the Agenda for February 21, 2023, with the above noted additions.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, and Miller)

Against: 0

Abstained: 0

CORRECTION\OMISSIONS TO MINUTES FROM FEBRUARY 7, 2023

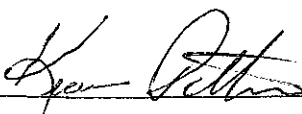
Mayor Pittman spoke on the minor changes on Pages four (4) and five (5) that was made to meeting minutes on the updated procedure of writing motions.


DISCUSSION OF BUSINESS ARISING FROM MINUTES

Mayor Pittman asked if there was an update on Laurentian Estates and was informed that there was no new information on this subject yet. The Town Manager was still working on acquiring a quote for installing main water lines on Laurentian Estates.

Mayor Pittman also asked if there was anymore Community Enhancement Employment Program hours left. It was noted that we do still have hours left that could be used but it was noted that the program closes as of March 24, 2023, and all hours would need to be filled by this date.

February 21, 2023







ADOPTION OF MINUTES

MOTION: DOYLE/MILLER

23-046 Be it resolved to approve the minutes from February 7, 2023, with the above noted changes in errors and omissions.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, and Miller)

Against: 0

Abstained: 0

COMMITTEE REPORTS

EASTERN HEALTH

Mayor Pittman noted that Council met with Eastern Health representatives prior to this meeting. It was noted that U. S. Memorial is meeting benchmarks for appointments that have been laid out. Eastern Health officials are hoping to have the lab at U. S. Memorial Hospital back to four (4) or (5) days a week within the next few weeks. The Nurse Practitioner will be retiring in April, 2023 with the posting for recruitment going up soon.

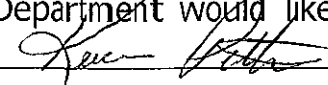
Eastern Health representatives noted to Council that residents are calling into the clinic at U. S. Memorial to inquire about the next earliest appointment time but not booking an appointment. Eastern Health representative are asking residents to refrain from doing this as this puts unnecessary strain on administrative staff.

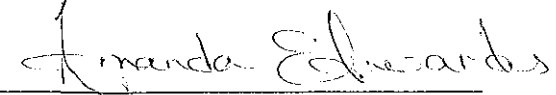
7:02 Resident SLANC entered the meeting.

FIRE DEPARTMENT – MEETING LIAISON MEETING

Councillor Miller noted that the St. Lawrence Volunteer Fire Department had four (4) new applicants, and all four were interviewed on February 16, 2023. Councillor Miller noted that two (2) candidates that were recommended, and Council and the St. Lawrence Volunteer Fire Department would like to thank

February 21, 2023







everyone who applied and encourage them to apply again in future opportunities.

Councillor Miller also noted that the St. Lawrence Volunteer Fire Department also request to move the training grounds as the road to the current location is becoming deteriorated. The fencing will have to be moved. Councillor Miller mentioned that the Town Manager was checking with Crown Lands to see if there are any issues with using the suggested area.

Councillor Miller also mentioned that in previous years the Public Works Department does maintenance on all the fire hydrants twice a year but going forward the Fire Department requests that the Public Works Department do maintenance four (4) times a year as there have been issues with caps.

DEFERRED CORRESPONDENCE

POTABLE WATER DISPENSING UNIT (PWDU), WATER FILTRATION BUILDING UPDATE

The FAO noted that the electronic component for installation at our PWDU was shipped on Monday February 20, 2023. We are hoping to have this arrive next week.

RESIDENT CONCERN – LAURENTIAN AVENUE – WATER ISSUES

There are no new updates on Laurentian Avenue water issues.

FIREWORKS POLICY

Other community's regulations were presented, and it was suggested to review and see what specifics to suggest for a potential update to the Town's Noise and Nuisance Regulations.

ST. LAWRENCE VOLUNTEER FIRE DEPARTMENT – STANDARD OPERATING PROCEDURES

February 21, 2023






Mayor Pittman discussed the updates that were made to the presented sections (300-700) of the Standard Operating Procedure for the St. Lawrence Volunteer Fire Department.

MOTION: D. M. STACEY/MILLER

23-047 Be it resolved to approve the St. Lawrence Volunteer Fire Department Standard Operating Procedures as presented now and during the last meeting of Council on February 7, 2023.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, and Miller)

Against: 0

Abstained: 0

LAMBL – COMMERCIAL SAWMILL (LETTER OF SUPPORT)

Discussion took place and it was suggested to defer until resident submits their application that was submitted to Crown Lands.

MOTION: D. M. STACEY/LUNDRIGAN

23-048 Be it resolved to defer completing a letter of support to LAMBL for converting a personal sawmill to a commercial business sawmill until the resident provides a copy of the application to Crown Lands.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, and Miller)

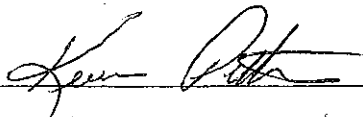
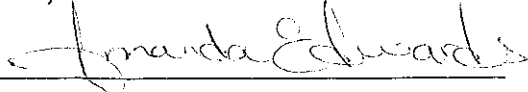
Against: 0

Abstained: 0

MUNICIPAL CODE OF CONDUCT

Discussion took place and it was suggested to proceed with this discussion later in the meeting.

February 21, 2023



CORRESPONDENCE TO BE ACTED ON

CORRESPONDENCE FROM SLANC DATE FEBRUARY 9, 2023

Mayor Pittman welcomed SLANC to the meeting.

Discussion took place with resident regarding correspondence that was issued to Council from the resident.

Councillor Slaney entered the meeting at 7:35 p.m.

SLANC exited the meeting at 7:45 p.m.

LETTER OF SUPPORT – TERRA NOVA HYDROGEN PROJECT

MOTION: LUNDRIGAN/MILLER

23-049 Be it resolved to approve the submission of a letter of support to Terra Nova Hydrogen Project to support their efforts to install wind turbines on the Burin Peninsula, as well as the facilities required for the conversion to green hydrogen and green ammonia for export to targeted markets.

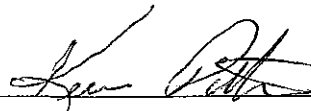
Motion Carried unanimously.

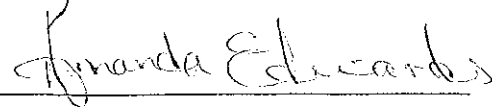
For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

February 21, 2023







TRUXTUN AND POLLUX COLORING CONTEST

MOTION: D. M. STACEY/LUNDRIGAN

23-050 Be it resolved to approve the expenses of four (4) \$25.00 prizes to four (4) winners from St. Lawrence Academy for the Truxtun and Pollux Coloring Contest.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

MUNICIPAL ASSESSMENT AGENCY – APPOINTMENT OF COMMISSIONER FOR MUNICIPAL PROPERTY APPEALS

Discussion took place on the appointment of Commissioner for Municipal Property Appeals and it was noted that our last appointed commissioner retired. The FAO noted that the Town of Burin uses a service provided in Clarendville and the Town of Marystown uses Glen Picco from Picco, White, McCarthy.

MOTION: D. M. STACEY/LUNDRIGAN

23-051 Be it resolved to defer appointing a commissioner until a cost is provided and to investigate the possibility of appointment a local commissioner.

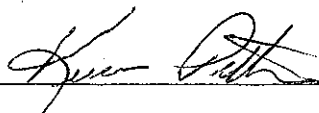
Motion Carried unanimously.


For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

February 21, 2023





Amanda Edwards



"ARM OF COUNCIL" ORGANIZATIONS

Discussion took place and it was suggested to contact Chris Stamp with Municipal Affairs for further clarification on who is a "arm of Council."

MOTION: D. M. STACEY/DOYLE

23-052 Be it resolved to defer the discussion on "arm of Council" organizations until the Town Manager had further clarification on the term(s) of who is an "arm of Council".

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

ST. LAWRENCE PUBLIC SWIMMING POOL – LIFEGUARD RECRUITMENT

Discussion took place on the upcoming swimming pool season, and it was suggested to post in the schools and on our Town Social Media page that we are interested in recruiting a Lifeguard for the St. Lawrence Public Swimming pool for the 2023 summer season. There will be incentives provided and the Town is willing to help cover the cost of this training.

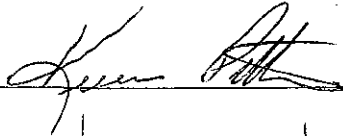
RESIDENT CONCERN – HUNTING/TRAPPING


Discussion took place on Hunting and Trapping and it was noted that hunting season has ended so any traps that are currently still out need to be reported and removed. Mayor Pittman noted that he will post on our page to notify residents in the area of this issue.

COMMERCIAL BUSINESS LETTER OF CONCERN

Discussion took place and it was noted that Small Town Wood Products letter would be taken into consideration.

February 21, 2023







EDWARDS & ASSOCIATES LIMITED – POLLUX CRESCENT PHASE III

MOTION: LUNDRIGAN/MILLER

23-053 Be it resolved to approve Edwards and Associates Limited Progress Invoice 104225 in the amount of \$9,212.36 including HST for Pollux Crescent Phase III.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

PERMIT TO CONSTRUCT INVOICE – EDWARDS AND ASSOCIATES LIMITED

MOTION: SLANEY/DOYLE

23-054 Be it resolved to approve Edwards and Associates Limited Progress Invoice 104238 in the amount of \$1380.00 including HST for a permit to construct – Water and Sewer, Pollux Crescent Phase III.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)


Against: 0


Abstained: 0

BURIN PENINSULA REGIONAL SERVICE BOARD – COLLECTION SUPPORT

The FAO advised that the Burin Peninsula Regional Service Board provides services to Municipalities to help with collection services of outstanding accounts. Discussion took place around the cost for these services and how much the Town right now has sitting outstanding.

February 21, 2023





Amanda Edwards



Mayor Pittman advised to have the Town Manager send out a notice that the Town will be seeking professional services to help collect from outstanding accounts.

CIRCULAR BUILDING AGE FRIENDLY COMMUNITIES GRANT

The Town of St. Lawrence has acknowledged the Circular dated February 8, 2023, re: Building Age-Friendly Communities Grant.

PROFESSIONAL DEVELOPMENT SESSION – PROFESSIONAL MUNICIPAL ADMINISTRATORS (PMA)

MOTION: SLANEY/MILLER

23-055 Be it resolved to approve the cost of registration and hotel for the Assistant Town Clerk to attend the Professional Development Session held by PMA in Clarendville on April 13, 2023.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

CORRESPONDENCE FOR INFORMATIONAL PURPOSES

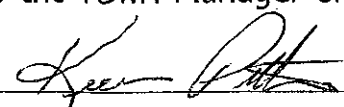

MANAGERS REPORT

Councillor Lundrigan asked if the Hurricane Larry Tender was released. The FAO noted that Edwards and Associates is still working on the tender process.

GENERAL DISCUSSION

Councillor Lundrigan also noted that Ryan Billard from Edwards and Associates Limited was on site to review the Recreation Centre plan option with the Green Energy and Inclusive Grant. He will get back to the Town Manager on cost for the projected project.

February 21, 2023



PRIVILEGED SESSION

MOTION: LUNDRIGAN / D. M. STACEY

23-056 Be it resolved to move to Privileged Session.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

MOTION: SLANEY / DOYLE

23-057 Be it resolved to move from the Privileged Session back to a Regular Meeting.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

ST. LAWRENCE VOLUNTEER FIRE DEPARTMENT – RECRUITMENT

MOTION: MILLER/SLANEY

23-058 Be it resolved to approve the recruitment of Dwane Loder and Brandon Burke to the St. Lawrence Volunteer Fire Department pending receipt of Certificate of Conduct and medical clearance.

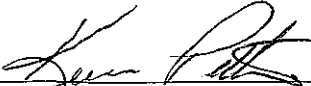
Motion Carried unanimously.

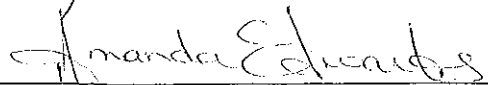
For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

February 21, 2023







POLLUX CRESCENT PHASE III, WATER, SEWER, AND ROAD UPGRADES – POLLUX III

MOTION: LUNDRIGAN/D. M. STACEY

23-059 Be it resolved to approve the awarding of the Tender for Pollux Crescent Phase III Water, Sewer and Road Upgrades, Project Number 17-GI-22-00045 to Mallay's Industrial in the amount of \$130,782.85.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

OCEAN CHOICE INTERNATIONAL – TAX AGREEMENT

MOTION: D. M. STACEY/SLANEY

23-060 Be it resolved to approve the Tax Agreement with Ocean Choice International as presented.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

MUNICIPAL CODE OF CONDUCT

MOTION: D. M. STACEY/LUNDRIGAN

23-061 Be it resolved to adopt the Municipal Code of Conduct for Councillors as presented.

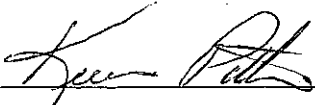
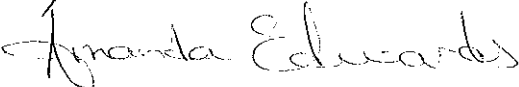
Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

February 21, 2023



MOTION: D. M. STACEY/LUNDRIGAN

23-062 Be it resolved to adopt the Municipal Code of Conduct for Municipal Officials as presented.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

NOTICE OF ADJOURNMENT

MOTION: SLANEY/MILLER

The meeting adjourned at 9:19 p.m.

February 21, 2023

