



REGULAR MEETING OF COUNCIL

AUGUST 1, 2023, AT 5:30 P.M.

MEMBERS PRESENT

MAYOR

KEVIN PITTMAN

COUNCILLORS

**COLLEEN MILLER
RODNEY DOYLE
ERNIE LUNDRIGAN
AMANDA SLANEY**

**TOWN MANAGER
ASST. TOWN CLERK
FIN. ADMIN. OFFICER**

**AMANDA EDWARDS
DAWN BRIDGER
CYNTHIA HODGE**

MEMBERS ABSENT

**DEPUTY MAYOR
COUNCILLORS**

**MIKE STACEY
ROSALIE DUPRÉ**

AGENDA

5:30 p.m. Mayor Pittman called the meeting to order.

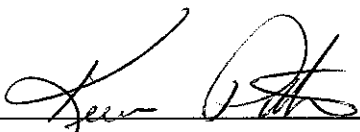
Mayor Pittman asked to have the following items added to the agenda:

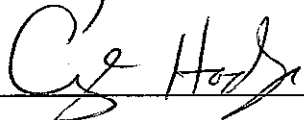
Correspondence to be Acted On:

15. Financing for Pike's Road water and sewer upgrades project (Town's portion)
16. Borrowing for Pike's Road water and sewer upgrades project (HST portion)
17. Hold back for contract services – Pollux Phase III.
18. Age Friendly Initiative Funding Grant

5:36 p.m. Councillor Dupré entered the meeting.

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ADOPTION OF AGENDA

MOTION: SLANEY/MILLER

23-229 Be it resolved to adopt the Agenda for August 1, 2023, as presented with the above noted additions.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

CORRECTION \ OMISSIONS TO MINUTES FROM JULY 18, 2023

No corrections or omissions at this time.

5:36 P.M. Cynthia Hodge entered the meeting.

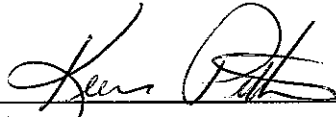
DISCUSSION OF BUSINESS ARISING FROM MINUTES

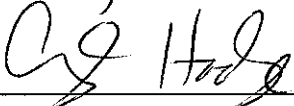
Councillor Slaney mentioned that the resident on Water Street West with a Site Development permit has done a good job ensuring culverts are extended as per permit criteria.

Mayor Pittman asked the Town Manager if all the brush cutting on the sides of the roadway was completed. The Town Manager confirmed that this is now complete.

Councillor Lundrigan asked about the Business Permit Application for CHARC that was submitted and the status of this Permit. The Town Manager provided an update to those in attendance.

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ADOPTION OF MINUTES

MOTION: LUNDRIGAN/DUPRÉ

23-230 Be it resolved to approve the minutes from July 18, 2023, as presented.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

COMMITTEE REPORTS

No Committee Reports at this time.

DEFERRED CORRESPONDENCE

FIRE WORKS POLICY – UPDATE

The Fire Works Policy is now complete and will be brought forward for ratification next meeting.

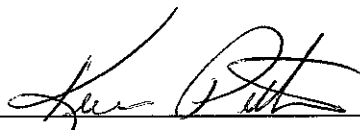
LODER, RON – 57A WATER STREET WEST- BUILDING PERMIT

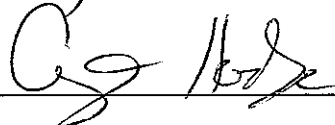
No update on 57A Water Street West Building Permit at this time.

DRAINAGE ISSUE (SLANA) – 88 FAIRVIEW AVENUE

No update on 88 Fairview Avenue drainage issue at this time.

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BUSINESS PERMIT – MOBILE VENDING – CHARD, CRYSTAL

MOTION: SLANEY/LUNDRIGAN

23–231 Be it resolved to approve the Business Permit application for a Mobile Vending business for Crystal, Chard.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

CORRESPONDENCE TO BE ACTED ON

BUILDING PERMIT APPLICATION – 391 ROUTE 220

MOTION: DOYLE/DUPRÉ

23–232 Be it resolved to approve the building permit application for Cusick, Stephen to construct at 8' x 8' shed at 391 Route 220.


Motion Carried unanimously.

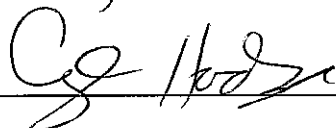
For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

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BUILDING PERMIT APPLICATION – EDWARDS, CHRISTOPHER –10’ X 16’ EXTENSION TO SHED – 14 FAIRVIEW AVENUE

MOTION: LUNDRIGAN/D. M. STACEY

23–233 Be it resolved to approve the building permit application for Edwards, Christopher to construct a 10’x16’ extension to shed at 14 Fairview Avenue.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

ACCOUNTS PAYABLES – JULY 2023

MOTION: SLANEY/MILLER

23–234 Be it resolved to approve the Accounts Payables listing for July 2023 as presented in the amount of \$45,064.03.

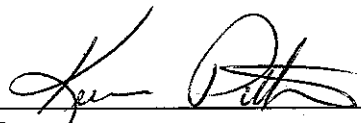
Motion Carried unanimously.

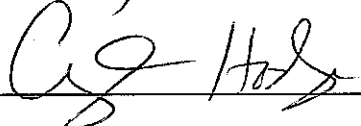
For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

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POLLUX PHASE III – CONTRACT SERVICES

MOTION: DOYLE/LUNDRIGAN

23-235 Be it resolved to approve the payment of Invoice # 104414 in the amount of \$4,997.88 (HST included) to Edwards and Associates Limited for status report #3 (Engineering Services) for Pollux Crescent Phase III Capital Works Project # 17-GI-22-00045.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

MOTION: DOYLE/LUNDRIGAN

23-236 Be it resolved to approve the payment of Invoice # 2747 in the amount of \$79,528.37 (HST included) to Mallay's Industrial Services Limited for Claim # 2 for Pollux Crescent Phase III Capital Works Project # 17-GI-22-00045.

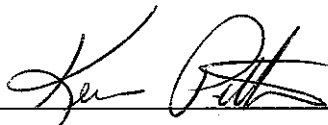
Motion Carried unanimously.

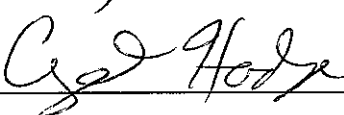
For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

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HURRICANE LARRY STORM DAMAGES CONTRACT SERVICES

MOTION: SLANEY/MILLER

23-237 Be it resolved to approve the payment of Invoice # 104320 in the amount of \$10,427.72 (HST included) to Edwards and Associates Limited for Hurricane Larry Storm Damages, Project # HLE-21-M000011, Status Report #1.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

MOTION: SLANEY/MILLER

23-238 Be it resolved to approve the payment of Invoice # 104321 in the amount of \$230.00 (HST included) to Edwards and Associates Limited for Hurricane Larry Storm Damages, Project # HLE-21-M000011, permit to occupy a body of water.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

MOTION: SLANEY/MILLER

23-239 Be it resolved to approve the payment of Invoice # 104376 in the amount of \$17,488.80 (HST included) to Edwards and Associates Limited for Hurricane Larry Storm Damages, Project # HLE-21-M000011, Status Report #2.

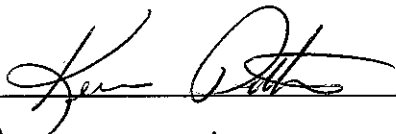
Motion Carried unanimously.

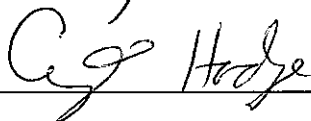
For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

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CHLORINATION BUILDING UPGRADES PROJECT

MOTION: DUPRÉ/LUNDRIGAN

23-240 Be it resolved to apply to the Department of Municipal and Provincial Affairs, in accordance with Section 94(1) of the Municipalities Act, for approval to borrow from the Bank of Nova Scotia the amount of \$81,085.00 for a one (1) year term. This amount represents the HST portion of Investing in Canada Infrastructure Program 17-GI-23-00066 Chlorination Building Upgrades project.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

MOTION: DOYLE/SLANEY

23-241 Be it resolved to request financing from the Bank of Nova Scotia for the HST portion of Capital Works Project for the investing in Canada Infrastructure Program 17-GI-23-00066 Chlorination Building Upgrades project in the amount of \$81,085.00 for a one (1) year term pending approval from the Department of Municipal and Provincial Affairs.

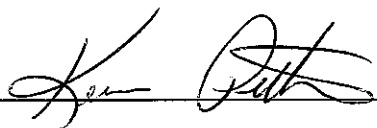
Motion Carried unanimously.

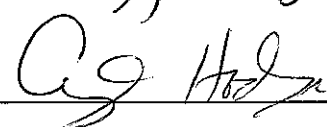
For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

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TOWN OF ST. LAWRENCE TAX RECOVERY PLAN 2022

MOTION: DUPRÉ/SLANEY

23-242 Be it resolved to approve the Town of St. Lawrence Tax Recovery Plan dated December 21, 2022, and the Tax Receivable Summary for the Municipal Fiscal Year 2023. The Recovery Plan and Summary are to be submitted to Municipal Affairs as part of the Community Sustainability Partnership Accountability Measures.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

WATER & SEWER EXEMPTION – 185 WATER STREET EAST

Defer until later in meeting.

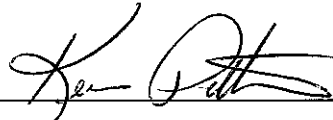
DONATION REQUEST – BURIN PENINSULA HEALTHCARE CORPORATION – GOLF FORE HEALTHCARE

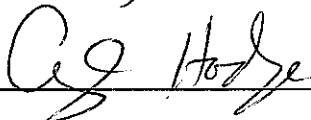
Consensus was to file this donation request for the Burin Peninsula Healthcare Corporation Gold FORE Healthcare.

DONATION REQUEST – BACK TO SCHOOL COLLECTION

Consensus was to file this donation request for the Back-to-School Collection.

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NL HEALTH SERVICES – UPDATE AND DISCUSSION OF US MEMORIAL

Discussion took place and Mayor Pittman advised the Town will meet with officials on August 15, 2023, at 6:30 p.m. (virtually) to seek updates on US Memorial Hospital. The Town Manager was directed to seek residents' feedback on Urgent Care/Family Care services for US Memorial Hospital prior to meeting.

OCEAN CHOICE INTERNATIONAL – SEA WATER PUMP

The Town Manager mentioned that the sea water pump at the Ocean Choice International facility is now installed and in operation.

REQUEST FROM RESIDENT – LAMBT

The Town Manager presented resident LAMBT request to lower the distance from the boundary for development from six (6) metres to four (4) metres. Discussion took place and consensus was that Council would take this into consideration when our Municipal Plan (2012) is reviewed.


CULTURAL EVENT FUND APPLICATION FOR 2023-2024

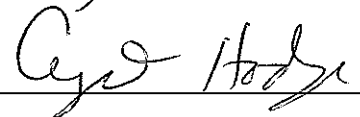
The Town Manager presented a proposed funding request idea to Council for the St. Lawrence letters sign for the 2024 season.

COMMUNITY COLLABORATION GRANT APPLICATION

Discussion took place on suggested project ideas that would be considered under the guidelines for the Community Collaboration Grant. Consensus was for the Town Manager to review possible shared service ideas for Fire & Emergency Service programs and needs.

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PIKE'S ROAD WATER AND SEWER UPGRADES PROJECT – TOWN'S PORTION

MOTION: MILLER/LUNDRIGAN

23-243 Be it resolved to apply to the Department of Municipal and Provincial Affairs, in accordance with Section 94(1) of the Municipalities Act, for approval to borrow from the Bank of Nova Scotia the amount of \$72,815.00 for a seven (7) year term over a seven (7) year amortization. This amount represents the Town's portion of Investing in Canada Infrastructure Program 17-GI-24-00030 Pike's Road Water and Sewer Upgrade project.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

MOTION: MILLER/DUPRÉ

23-244 Be it resolved to request financing from the Bank of Nova Scotia for the Town's 10% share of Capital Works Project for the Investing in Canada Infrastructure Program 17-GI-24-00030 Pike's Road Water and Sewer Upgrades project in the amount of \$72,815.00 for a seven (7) year term with a seven (7) year amortization.


Motion Carried unanimously.

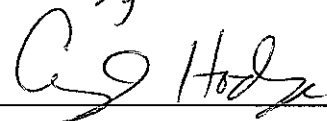
For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

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PIKE'S ROAD WATER AND SEWER UPGRADES PROJECT – HST PORTION

MOTION: DOYLE/LUNDRIGAN

23-245 Be it resolved to approve to apply to the Department of Municipal and Provincial Affairs, in accordance with Section 94(1) of the Municipalities Act, for approval to borrow from the Bank of Nova Scotia the amount of \$74,808.00 for a one (1) year term. This amount represents the HST portion of Investing in Canada Infrastructure Program 17-GI-24-00030 Pike's Road Water and Sewer Upgrade project.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

MOTION: SLANEY/MILLER

23-246 Be it resolved to request financing from the Bank of Nova Scotia for the HST portion of Capital Works Project for the Investing in Canada Infrastructure Program 17-GI-24-00030 Pike's Road Water and Sewer Upgrades project in the amount of \$74,808.00 for a one (1) year term over a one (1) year amortization.

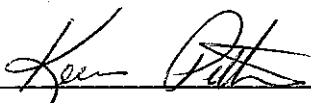
Motion Carried unanimously.

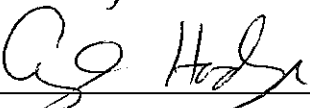
For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

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POLLUX CRESCENT PHASE III – HOLDBACK

MOTION: DOYLE/SLANEY

23–247 Be it resolved to approve the payment of Invoice # 2757 in the amount of \$37,942.87 to Mally’s Industrial Services Limited for Contact Services for Pollux Crescent Phase III, Capital Works Project # 17-GI-22-00045, Hold Back.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

AGE FRIENDLY INITIATIVE

MOTION: DUPRÉ/SLANEY

23–248 Be it resolved to accept the Age Friendly Initiative Grant Funding in the amount of \$4,813.54, to employ two (2) students for four (4) weeks.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

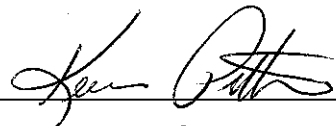
Abstained: 0

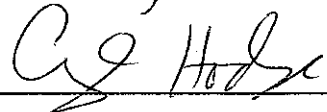
CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGERS REPORT

Mayor Pittman mentioned that he would contact Health Minister Tom Osbourne and inquire about an update on the US Memorial Hospital and the hiring of doctors and staff.

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GENERAL DISCUSSION

Councillor Dupré asked about our Hot Tub and Pool Policy and requiring fencing. It was suggested to repost the Town’s fencing policy on the Town’s social media page to remind residents of the requirements for fencing.

Councillor Doyle mentioned that his property has a lot of water after rain due to the grade on the road on Truxtun Place. The Town Manager stated that she would have the Public Works Department assess the issue.

PRIVILEGED SESSION

MOTION: SLANEY/DOYLE

23-249 Be it resolved to move from Regular Meeting to a Privileged Session at 7:13 p.m.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

MOTION: DUPRÉ/SLANEY

23-250 Be it resolved to move from Privileged Session back to a Regular Meeting at 7:20 p.m.

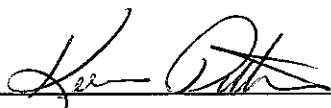
Motion Carried unanimously.

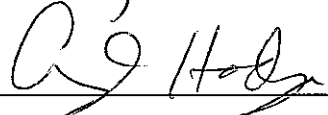
For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

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INTEREST - POLL TAX WRITE OFF

MOTION: DUPRÉ/SLANEY

23-251 Be it resolved to approve the write off the outstanding interest on Poll Tax account for years 2021-2022 for PARDC in the amount of \$158.50 that was tabled at a Privileged Session held by Council on August 1, 2023.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

WATER AND SEWER EXEMPTION REQUEST – 185 WATER STREET WEST

MOTION: LUNDRIGAN/DOYLE

23-252 Be it resolved to approve the application for water and sewer exemption for 185 Water Street West based on land size for residential building requirements.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle, Miller and Dupré)

Against: 0

Abstained: 0

NOTICE OF ADJOURNMENT

MOTION: DOYLE / LUNDRIGAN

The meeting adjourned at 7:20 p.m.

August 1, 2023

