



REGULAR MEETING OF COUNCIL

JANUARY 24, 2023 AT 7:00 P.M.

MEMBERS PRESENT	MAYOR	KEVIN PITTMAN
	COUNCILLORS	AMANDA SLANEY
		COLLEEN MILLER
		ERNIE LUNDRIGAN
		RODNEY DOYLE
		ROSALIE DUPRÉ
		MIKE STACEY
	(ZOOM) DEPUTY MAYOR	
	TOWN MANAGER	AMANDA EDWARDS
	ASST. TOWN CLERK	DAWN BRIDGER
	FIN. ADMIN. OFFICER	CYNTHIA HODGE

AGENDA

7:35 p.m. Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following item added to the agenda:

Deferred Correspondence:

1. Fireworks Policy

MOTION: DUPRÉ/LUNDRIGAN

23-008 Be it resolved to adopt the Agenda for January 24, 2023 with the above noted addition.

Motion Carried unanimously.

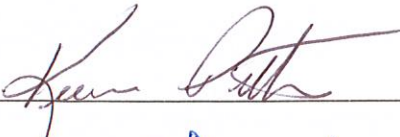
For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

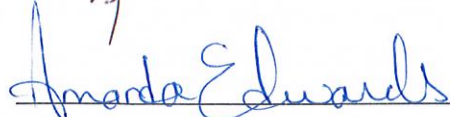
Against: 0

Abstained: 0

DISCUSSION OF BUSINESS ARISING FROM MINUTES

No discussion at this time.







ADOPTION OF MINUTES

MOTION: LUNDRIGAN/MILLER

23-009 Be it resolved to approve the minutes from January 10, 2023 as presented.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

COMMITTEE REPORTS

STELLA MARIS COMMITTEE MEETING

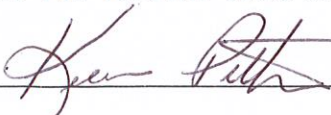
Mayor Pittman noted that a meeting was held with the Stella Maris Hall Committee on Wednesday January 18, 2023. During the meeting the topic of snow clearing was discussed, and it was agreed between the Stella Maris Hall Committee and the Town, that the snow clearing on the hall parking lot will continue. This building will be used as a warming station in the event of an emergency and will be required to remain accessible during the winter months. The written agreement will be signed in the near future.

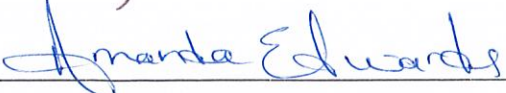
Mayor Pittman also noted that the Roman Catholic Church parking lot will be cleared on the church side only and the Stella Maris Hall Committee will discuss this with the property owner and advise that if signage is needed, the owner of the property will be responsible.

EASTERN HEALTH

Mayor Pittman noted that Council met with Eastern Health representatives prior to this meeting. It was noted that the site Manager will be returning to work on February 1, 2023, and one nurse will be returning from maternity leave. Discussion took place around the reduction of laboratory service days, from five (5) days a week to three (3) days a week. Council will receive another update

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next Tuesday, January 31, 2023, and will meet for a zoom meeting again on Tuesday February 7, 2023.

DEFERRED CORRESPONDENCE

POTABLE WATER DISPENSING UNIT (PWDU), WATER FILTRATION BUILDING UPDATE

The Town Manager stated that the unit has been ordered from Durpro to repair the Potable Water Dispensing Unit.

RESIDENT CONCERN – LAURENTIAN AVENUE – WATER ISSUES

There are no new updates on Laurentian Avenue water issues.

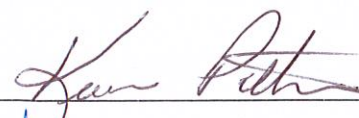
GAS TAX ALLOCATION IDEAS

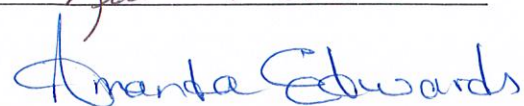
The Town Manager noted that we need to allocate the Gas Tax funds before 2024 as this money may not be available after this time. The Town Manager presented a few ideas but asked if anyone had other ideas to bring them forward at next meeting.

FIREWORKS POLICY

There are no new updates on the Fireworks Policy at this time.

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CORRESPONDENCE TO BE ACTED ON

KEARA – SITE DEVELOPMENT PERMIT REQUEST

MOTION: LUNDRIGAN/D. M. STACEY

23-010 Be it resolved to approve the Site Development Permit for 44 Fairview Avenue as presented.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

CLARA – SITE DEVELOPMENT PERMIT REQUEST

MOTION: SLANEY/LUNDRIGAN

23-011 Be it resolved to approve the Site Development Permit for 100-102 Laurentian Avenue as presented.

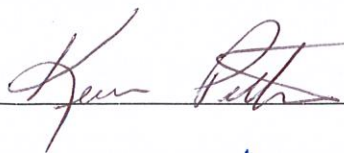
Motion Carried unanimously.


For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

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PIKER – SITE DEVELOPMENT PERMIT REQUEST

MOTION: LUNDRIGAN/D. M. STACEY

23-012 Be it resolved to approve the Site Development Permit for 132 Laurentian Avenue as presented.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

CAPITAL WORKS – POLLUX CRESCENT PHASE III WATER, SEWER, AND ROAD UPGRADES

MOTION: DOYLE/LUNDRIGAN

23-013 Be it resolved to approve applying to the Department of Municipal and Provincial Affairs, in accordance with Section 94(1) of the Municipalities Act, for approval to borrow from the Bank of Nova Scotia the total amount of \$107,655.00 for the Capital Works Project – Pollux Crescent Phase III Water, Sewer and Road Upgrades, Project # 17-GI-22-00045. The amount of \$53,101.00 will be for the Towns 10% share of the project and the amount of \$54,554.00 will be for the HST portion of the project.

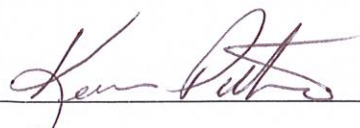
Motion Carried unanimously.


For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

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MOTION: DOYLE/LUNDRIGAN

23-014 Be it resolved to request financing from the Bank of Nova Scotia for the Town's 10% share of Capital Works Project for the Pollux Crescent Phase III Water, Sewer and Road Upgrades, Project #17-GI-22-00045 in the amount of \$53,101.00 to be repaid over a five (5) year term and to request financing from the Bank of Nova Scotia for the HST related to the Pollux Crescent Phase III Water, Sewer and Road Upgrades, Project # 17-GI-22-00045 in the amount of \$54,554.00 to be repaid over a one year term.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

MOTION: DOYLE/LUNDRIGAN

23-015 Be it resolved to approve Edwards and Associates Ltd (Prime Consultant) to proceed with the tender process for Capital Works Project – Pollux Crescent Phase II Water, Sewer and Road Upgrades, Project # 17-GI-22-00045.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

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DISASTER FINANCIAL ASSISTANCE PROGRAM (DFAP) MUNICIPAL INFRASTRUCTURE DAMAGE– HURRICANE LARRY

MOTION: DOYLE/LUNDRIGAN

23-016 Be it resolved to approve to apply to the Department of Municipal and Provincial Affairs, in accordance with Section 94(1) of the Municipalities Act, for approval to borrow from the Bank of Nova Scotia the total amount of \$74,998.00 for the HST rebate portion of the funding for the Municipal Infrastructure Damage for Hurricane Larry – September 10-11, 2021 under the Newfoundland and Labrador Disaster Financial Assistance Program (NL-DFAP) in the amount of \$74,998.00.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

MOTION: DOYLE/LUNDRIGAN

23-017 Be it resolved to request financing from the Bank of Nova Scotia for the HST rebate related to the Municipal Infrastructure Damage for Hurricane Larry – September 10-11, 2021 under the Newfoundland and Labrador Disaster Financial Assistance Program (NL-DFAP) in the amount of \$74,998.00 to be repaid over a one year term.

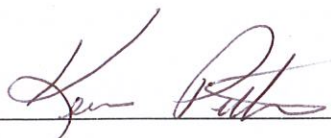
Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

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MOTION: DOYLE/LUNDRIGAN

23-018 Be it resolved to direct Edwards and Associates Ltd (Prime Consultant) to proceed with the tender process for Municipal Infrastructure Damage for Hurricane Larry – September 10-11, 2021 under the Newfoundland and Labrador Disaster Financial Assistance Program (NL-DFAP).

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

TOWN OF ST. LAWRENCE – 2023 OPERATING BUDGET

The 2023 operating budget was reviewed by council.

MOTION: LUNDRIGAN/DUPRÈ

23-019 Be it resolved to approve the 2023 Operating Budget for the Town of St. Lawrence as presented with Revenue and Expenses equaling \$2,086,873.60.

Motion Carried unanimously.

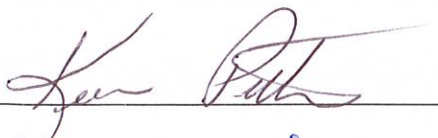
For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)


Against: 0

Abstained: 0

8:09 p.m. Councillor Duprè left the meeting.

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TOWN OF ST. LAWRENCE – COUNCIL REMUNERATIONS 2023

MOTION: SLANEY/D. M. STACEY

23-020: Be it resolved to approve that Council Remunerations for the Town of St. Lawrence 2023 Operating Budget will be based on 2% of total fixed revenue in the approved budget for the financial year ending December 31, 2023.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

8:17 p.m. Councillor Dupre re-entered the meeting.

TAX RECOVERY PLAN – MUNICIPAL FISCAL YEAR 2022

Discussion took place on the Town’s recovery rate from the fiscal year of 2022. It was suggested to investigate the cost of a consultant to help recover outstanding taxes.

MOTION: DUPRE/SLANEY

22-021 Be it resolved to approve the Town of St. Lawrence Tax Recovery Plan Dated December 31, 2021, and Tax Receivable Summary for the Municipal Fiscal Year 2022. The Tax Recovery Plan and Receivable Summary are to be submitted to the Department of Municipal Affairs as part of the Community Sustainability Partnership Accountability Measures.

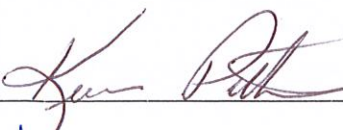
Motion Carried unanimously.


For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

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LICENSE TO OCCUPY – HIKING TRAIL (POLLUX TO CAPE CHAPEAU ROUGE)

MOTION: LUNDRIGAN/MILLER

23-022 Be it resolved to approve the renewal and fees of \$300.00 associated with the renewal of a License to Occupy for the hiking trail from Pollux Crescent to Cape Chapeau Rouge (Cape Trail).

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

TENDER AWARD

Mayor Pittman and Councillor Slaney declared a conflict of interest, and both removed themselves from the meeting at 8:21 p.m. D. M. Stacey will now chair the meeting.

MOTION: MILLER/LUNDRIGAN

23-023 Be it resolved to approve the highest bid on the convection oven of \$467.00 to Judy Pittman on the tender that closed on January 12, 2023.

Motion Carried unanimously.

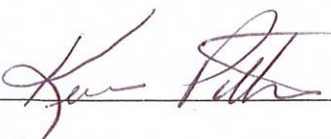
For Motion: 5 (D. M. Stacey, Councillors Doyle, Dupré, Lundrigan and Miller)


Against: 0

Abstained: 0

8:37 Mayor Pittman and Councillor Slaney re-entered the meeting. Mayor Pittman will now chair the meeting again.

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MOTION: LUNDRIGAN/DUPRÈ

23-024 Be it resolved to approve the highest bid on the overhead door of \$1,209.00 to Ryan Kettle on the tender that closed on October 31, 2022.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

MOTION D. M. STACEY/MILLER

23-025 Be it resolved to approve the highest bid on the Chevy Fire Rescue Vehicle of \$1,775.00 to Brian Drake on the tender that closed on November 4, 2022.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

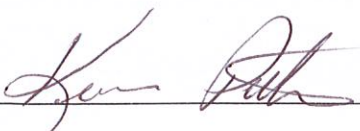
Against: 0


Abstained: 0

ST. LAWRENCE VOLUNTEER FIRE DEPARTMENT – 2023 NOMINATION RESULT LETTER

Mayor Pittman stated that the St. Lawrence Volunteer Fire Department recently held their Annual Elections and Mike Stacey was nominated and accepted the Secretary position and Daryl Doyle was nominated and accepted the position of Fire Chief. Congratulations to both men as they remain in their positions.

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ST. LAWRENCE VOLUNTEER FIRE DEPARTMENT – CONSTITUTION AND BYLAW REVIEW

Mayor Pittman reviewed the new St. Lawrence Volunteer Fire Department Constitution and By-Laws with council. He also noted that the St. Lawrence Volunteer Fire Department would be looking for new members.

Consensus of Council was to accept the presented Constitution and Bylaw for the St. Lawrence Volunteer Fire Department.

DONATION REQUEST – RCSCC 269 ENDEAVOUR PARENT COMMITTEE

MOTION: LUNDRIGAN/SLANEY

23-026 Be it resolved to approve the donation of \$100.00 to the RCSCC 269 Endeavour Parent Committee.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

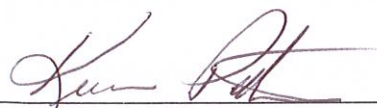
Abstained: 0

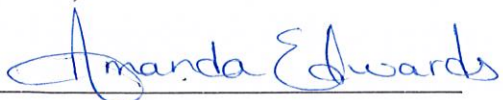
RESIDENT CONCERN – WATER STREET WEST STRUCTURE

The Town Manager noted that we have been contacted by a concerned resident informing us that the roof has further caved in on the structure on Water Street West and it is not safe. The resident is afraid of debris that may damage other property and homes in the area.

The Manager was advised to contact the owner and request an update on the plans to repair this building as it has become dilapidated and is a residential safety concern.

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OPERATOR OF THE YEAR AWARD 2023 NOMINATION

Councillor Miller declared herself a conflict of interest and left the meeting at 8:56 p.m.

Consensus was to nominate Patrick Miller for the 2023 Operator of the Year Award.

Councillor Miller re-entered the meeting at 9:00 p.m.

ACCESSIBLE PARKING LOCATION – NEW TOWN HALL BUILDING

The Town Manager noted that our Accessible Parking Location signage was removed when renovating outside of building and not replaced.

MOTION: DUPRÉ/DOYLE

23-027 Be it resolved to approve the painting of lines for an accessible parking location and installation of applicable signage in a parking spot closest to the Town Hall doors.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

ACCOUNTS PAYABLE – DECEMBER 2022

MOTION: SLANEY/DOYLE

23-028 Be it resolved to approve the presented Accounts Payable listing in the amount of \$74,588.48.

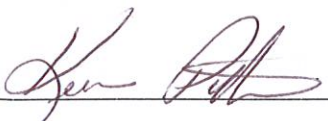
Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

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CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGERS REPORT

No further discussion at this time.

GENERAL DISCUSSION

Councillor Lundrigan noted that he would be available to attend the Virtual Training for Modules 1-4 for January 25, 2023. Manager noted that she would contact Department of Municipal and Provincial Affairs to add Councillor Lundrigan to the list.

PRIVILEGED SESSION

MOTION: SLANEY/MILLER

23-029 Be it resolved to move to Privileged Session.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

MOTION: COUNCILLOR SLANEY

23-030 Be it resolved to move from the Privileged Session back to a Regular Meeting.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

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TAX AGREEMENT – OCEAN CHOICE INTERNATIONAL LIMITED

MOTION: SLANEY/DUPRÉ

23-031 Be it resolved to approve the Tax Agreement with Ocean Choice International Limited as presented for a five (5) year term (2023-2027).

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

NOTICE OF ADJOURNMENT

MOTION: DUPRÉ/SLANEY

The meeting adjourned at 9:33 p.m.

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