



REGULAR MEETING OF COUNCIL

JUNE 6, 2023, AT 7:00 P.M.

**MEMBERS PRESENT MAYOR
(ZOOM) DEPUTY MAYOR**

**KEVIN PITTMAN
MIKE STACEY**

COUNCILLORS

**COLLEEN MILLER
RODNEY DOYLE
ERNIE LUNDRIGAN
AMANDA SLANEY
ROSALIE DUPRÉ**

(ZOOM) (7:02 p.m.)

**TOWN MANAGER
ASST. TOWN CLERK
(7:07 p.m.) FIN. ADMIN. OFFICER**

**AMANDA EDWARDS
DAWN BRIDGER
CYNTHIA HODGE**

AGENDA

7:00 p.m. Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following item added to the agenda:

Correspondence to be Acted on:

15. Community Stage – Water Street East

ADOPTION OF AGENDA

MOTION: SLANEY/DOYLE

23–152 Be it resolved to adopt the Agenda for June 6, 2023, with the above noted addition.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0






CORRECTION\OMISSIONS TO MINUTES FROM MAY 2, 2023

The Lunch Tin Cafe will be opening on June 7, 2023, not June 5, 2023.

DISCUSSION OF BUSINESS ARISING FROM MINUTES

Mayor Pittman asked for an update on listing names of residents applying for permits when presenting to Council for approval. The Town Manager stated that we can list names, there is no confidential information as you can drive by and visibly see that work is being completed.

7:02 p.m. Councillor Dupré entered the meeting.

The Town Manager noted that she never contacted Small Crafts and Harbours, but she is working on sourcing a contact number.

ADOPTION OF MINUTES

MOTION: LUNDRIGAN/SLANEY

23–153 Be it resolved to approve the minutes from May 23, 2023, as presented, with the above noted error.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0

June 6, 2023

Two handwritten signatures in blue ink are shown above horizontal lines. The top signature is "Ken Pittman" and the bottom signature is "Grand Steward".



COMMITTEE REPORTS

ST. LAWRENCE RECREATION COMMITTEE – ST. LAWRENCE DAY PLANNING

The Town Manager noted that there was a St. Lawrence Day planning meeting on June 5, 2023. Members brought back information on what other groups within St. Lawrence will be planning for that week to add to the schedule of events for Laurentian Week.

7:07 p.m. Cynthia Hodge entered the meeting.

DEFERRED CORRESPONDENCE

FIRE WORKS POLICY – UPDATE

No new updates.

BUILDING PERMIT APPLICATION – LAMBT – 2 WATER STREET EAST

The Town Manager stated that she was in contact with a representative from the Land Use and Planning Division, and updated Council on the information provided.

The Town Manager gave an overview to Council about Todd Lambe’s Building Permit application.

MOTION: LUNDRIGAN/SLANEY

23–154 Be it resolved to approve the Building Permit application for Todd Lambe to construct a shed 20” x 24” at 2 Water Street East pending approval from public notice.


Motion Carried unanimously.


For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0

June 6, 2023







CORRESPONDENCE TO BE ACTED ON

**SITE DEVELOPMENT PERMIT APPLICATION– JENNIFER CONCESSO –
63 LAURENTIAN AVENUE**

MOTION: SLANEY/MILLER

23–155 Be it resolved to approve the Site Development Permit application for Jennifer Concesso at 63 Laurentian Avenue to prepare for driveway and landscape backyard.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0

**FENCE PERMIT APPLICATION – JENNIFER CONCESSO – 63
LAURENTIAN AVENUE**

MOTION: LUNDRIGAN/SLANEY

23–156 Be it resolved to approve the Fence Permit application for Jennifer Concesso at 63 Laurentian Avenue.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0







**BUSINESS PERMIT APPLICATION – JENNIFER CONCESSO – 63
LAURENTIAN AVENUE**

MOTION: DUPRÈ/DOYLE

23–157 Be it resolved to approve the Business Permit application for Jennifer Concesso to operate an Air B & B Nightly Rental accommodation at 63 Laurentian Avenue.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0

**BUSINESS PERMIT APPLICATION – JASON FERRIE – 277-281 ROUTE
220**

Discussion took place about the specifics of this submitted permit.

MOTION: SLANEY/MILLER

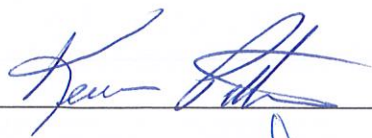
23–158 Be it resolved to defer the Business Permit application for Jason Ferrie to operate a Vehicle Sales Office at 277-281 Route 220 until we have received more information on the parking of cars in the area.

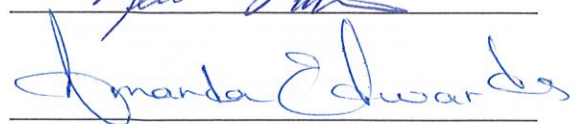
Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0







**ADJOINING OF ADJACENT PROPERTIES – 11 POLLUX CRESCENT AND
13 POLLUX CRESCENT**

MOTION: SLANEY/D.M. STACEY

23–159 Be it resolved to approve the joining of adjacent properties at 11 Pollux Crescent and 13 Pollux Crescent, pending approval from Municipal Assessment Agency.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0

**BUILDING PERMIT APPLICATION - 11-13 POLLUX CRESCENT –
GRAHAM TOBIN**

MOTION: SLANEY/MILLER

23–160 Be it resolved to approve the Building Permit application for Graham Tobin at 11-13 Pollux Crescent to construct a storage shed 24"x46".

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0

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CROWN LAND REFERRAL –BURKM – MAIN ROAD, LT. ST. LAWRENCE

MOTION: SLANEY/DUPRÈ

23–161 Be it resolved to approve the Crown Land Referral, Referral NO. E-161301, for BURKM, Main Road, Lt. St. Lawrence.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0

HURRICANE LARRY PROJECT NUMBER HLE21-M000011 – CHANGE ORDER #1 – RJG CONSTRUCTION

MOTION: DUPRÈ/D. M. STACEY


23-162 Be it resolved to approve Change Order # 1 for Hurricane Larry Project Number HLE21-M000011 to switch from proposed gabion baskets to imported blasted rock pit run material, exposed faces to be protected with 300mm diameter rock. No monetary value changes.

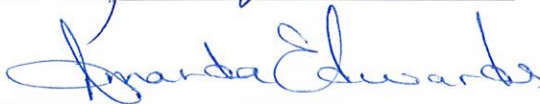
Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0







**EDWARDS & ASSOCIATES LIMITED PAYMENT STATUS REPORT #2—
POLLUX CRESCENT PHASE III**

MOTION: LUNDRIGAN/SLANEY

23-163 Be it resolved to approve payment of Invoice No. 104334 to Edwards and Associates Limited in the amount of \$21,306.94 (HST included) for Pollux Crescent Phase III Status Report #2.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0

ACCOUNTS PAYABLE LISTING – APRIL 2023

MOTION: DOYLE/MILLER

23-164 Be it resolved to approve the presented account payable listing for April 2023 in the amount of \$56,445.02.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0


ST. LAWRENCE PUBLIC SWIMMING POOL – LIFEGUARD WAGES


MOTION: DOYLE/MILLER

23-165 Be it resolved to approve the presented wages of \$17.00/hour and \$25.00/day travel allowance for the Town of St. Lawrence Swimming Pool lifeguard.

Motion Carried unanimously.

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For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0

ST. LAWRENCE COMMUNITY YOUTH NETWORK – LETTER OF REQUEST

MOTION: MILLER/DOYLE

23-166 Be it resolved to approve the sponsorship of a one (1) hour weekly rental for the Community Youth Network Summer Youth Program (K-2) and a one (1) hour weekly rental for the Community Youth Network Summer Youth Program (3-6) at the Town of St. Lawrence Public Swimming Pool.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0

MAKE A WISH – NL CHAPTER RUN THE ROCK– DONATION REQUEST

MOTION: MILLER/DUPRÉ

23-167 Be it resolved to approve a \$50.00 donation to the Make a Wish Foundation – Run the Rock annual event.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

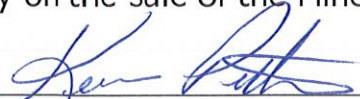
Against: 0


Abstained: 0

GRANT THORNTON – NOTICE TO CREDITORS – MAY 29, 2023

Mayor Pittman stated that they were in court today on the sale of the Mine.

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The Town of St. Lawrence remains hopeful that the Local Mine will reopen and start the transition of locals returning home for work.

LETTER – MINISTER DEREK BRAGG – RE: GRIEG SEAFOODS NL

The Town of St. Lawrence acknowledges the letter from Minister Derek Bragg dated June 2, 2023, re: Grieg Seafoods NL.

EASTERN HEALTH UPDATE – US MEMORIAL HOSPITAL

The Town of St. Lawrence Council members and Town Manager met with Eastern Health officials at 6:30 p. m. June 6, 2023 (prior to this meeting). Eastern Health Officials stated that the Nurse Practitioner position was still not filled for US Memorial hospital but stated that they were hopeful to have eight (8) or nine (9) nurses in place by July 2023.

COMMUNITY WATCH CONCERN – BREAK & ENTERS – REGIONAL AREA ISSUE

Mayor Pittman stated that the Town should monitor and keep track of issues within our community and contact RCMP to have more presence in the area.

AGE-FRIENDLY PLANNING – CAPE TRAIL MAINTENANCE

MOTION: MILLER/DUPRÉ

23-168 Be it resolved to direct the Chair of the Age Friendly Committee to coordinate the Cape Chapeau Rouge Trail upgrades for the 2023 season.

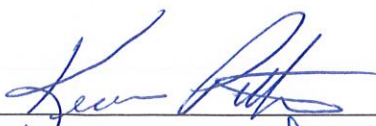
Motion Carried unanimously.


For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0

June 6, 2023







ACKNOWLEDGEMENT OF MEMO – ACCESSIBILITY PLAN

The Town of St. Lawrence acknowledges the letter from Alan Doody, Deputy Minister, Children, Seniors, and Social Development, dated June 2, 2023, re: Requirement of Public Entities to Develop and Implement Accessibility Plans/Accessibility Plan Session.

COMMUNITY STAGE – WATER STREET EAST

The Town Manager stated that there hasn't been any new information on how to proceed with removal of the old and dilapidated building on the Community wharf. The Town of St. Lawrence has been working on this issue and have exhausted any grants that could potentially fund the building demolition and removal. It was suggested to speak to the Fishermen's Committee to advertise an expression of interest for someone to remove the building for the purpose of salvaging materials from the structure, unless another option was presented.

CORRESPONDENCE FOR INFORMATIONAL PURPOSES

Councillor Lundrigan asked about the Town's water pressure readings. The Town Manager stated that Public Works employees preformed a shut off water at the OCI facility and determined that the high usage of water at facility was not an issue with the Town's water system, but rather the volume required to run the operation. The Town Manager has had communication with OCI management to try and resolve the water pressure issue while production is ongoing. This is essential in order to ensure we sustain a suitable pressure for community wide operations.

Mayor Pittman asked the status of JCP project. The Town Manager noted that there are applications submitted for the positions and the deadline to apply is June 9, 2023.

The Town Manager stated that a resident had approached Edwards & Associates Ltd. and the contractor about additional work that he felt needs to be completed with the Hurricane Larry Project on Water Street East, but Edwards & Associates Ltd. has determined that this work is outside the identified scope of work for the project.

June 6, 2023

Two handwritten signatures in blue ink are shown above horizontal lines. The top signature is "Alan Pittman" and the bottom signature is "Randa Edwards".



The Town Manager noted that the Historical Advisory Committee asked if they would be entitled to the proceeds made from the sale of the convection oven that was formerly used at the Lunch Tin.

MOTION: D. M. STACEY/LUNDRIGAN

23-169 Be it resolved to approve the payment of \$305.00 to the St. Lawrence Historical Advisory Committee the amount of the sale of convection oven, once used by the Lunch Tin.

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè, Doyle and Miller)

Against: 0

Abstained: 0

GENERAL DISCUSSION

Councillor Lundrigan mentioned infilling that is happening on Water Street West and inquired if there was a permit for this work. The Town Manager stated that she was in contact with the property owner and resident is aware that a permit is needed before any work can continue.

D. M. Stacey asked about the St. Lawrence Sign that was completed this winter. The Town Manger noted that the letters need to be clear coated and then installed.

Mayor Pittman stated that he is receiving multiple calls on ATV use and speed on Municipal Roads around Town.

NOTICE OF ADJOURNMENT

MOTION: SLANEY / DUPRÈ

The meeting adjourned at 9:15 p.m.

June 6, 2023

