



REGULAR MEETING OF COUNCIL

MAY 23, 2023, AT 7:00 P.M.

MEMBERS PRESENT	MAYOR (ZOOM)DEPUTY MAYOR	KEVIN PITTMAN MIKE STACEY
	COUNCILLORS (7:02 p.m.)	COLLEEN MILLER ERNIE LUNDRIGAN AMANDA SLANEY
MEMBERS ABSENT	(ZOOM) COUNCILLORS	ROSALIE DUPRÉ RODNEY DOYLE
	TOWN MANAGER ASST. TOWN CLERK FIN. ADMIN. OFFICER	AMANDA EDWARDS DAWN BRIDGER CYNTHIA HODGE

AGENDA

7:00 p.m. Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following items added to the agenda:

Correspondence to be Acted on:

1. e. Building Permit – NORMC – 1-3 Park Lane – Deck 36" x 10".
1. f. Building Permit – PRETB – West End Park – Salmonier Pond – Shed Construction.
16. Funding for Community Wharf Demolition.
17. Motion to Approve Change Order #1 – Engineering Services – Pollux III.
18. Mallay's Industrial Services Ltd – Pollux Phase III, Water & Sewer Road Upgrades.

7:02 p.m. Councillor Lundrigan entered the meeting.







ADOPTION OF AGENDA

MOTION: LUNDRIGAN/MILLER

23-127 Be it resolved to adopt the Agenda for May 23, 2023, with the above noted additions.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

CORRECTION\OMISSIONS TO MINUTES FROM MAY 2, 2023

No Correction/Omissions to minutes from May 2, 2023.

DISCUSSION OF BUSINESS ARISING FROM MINUTES

The Town Manager stated that the Laurentian Day Committee meeting was held on May 8, 2023, to discuss the upcoming Laurentian Days planning. The Town Manager mentioned that there were a few new interested residents that attended the meeting. Mayor Pittman and Councillor Lundrigan mentioned that Laurentian Days will now be a weeklong event to include other activities that regularly happen throughout the week.

Mayor Pittman also asked if the names of residents who apply for a permit could be included with the description of the permit as sometimes it is difficult to determine where this property is located. He also mentioned that the Town of Marystown does list names. The Town Manager stated that she would investigate this.

May 23, 2023

Two handwritten signatures in blue ink are shown above horizontal lines. The top signature is "D. M. Stacey" and the bottom signature is "Amanda Edwards".



ADOPTION OF MINUTES

MOTION: LUNDRIGAN/MILLER

23–128 Be it resolved to approve the minutes from May 2, 2023, as presented.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

COMMITTEE REPORTS

HISTORIAL ADVISORY EXECUTIVE COMMITTEE

Councillor Doyle was in attendance with the Historical Advisory Committee members on May 15, 2023. The Town Manager gave a brief update of the meeting Minutes from this meeting.


The Miners Museum will be reopening on June 5, 2023. The Lunch Tin Café will be reopening on June 7, 2023.


The Town Manager also stated that the Historical Advisory Committee had asked for a few items to be looked at over at the Museum and Lunch Tin before the reopening for the season.

PLANNING & DEVELOPMENT – PROPERTY ADJUSTMENTS

The Planning and Development Committee meeting took place on May 23, 2023, at 6:30 p.m. Land Request Applications were reviewed, and the following applications were presented to Council:

May 23, 2023





Amanda Edwards



34 WATER STREET EAST - REQUEST FOR WATER AND SEWER EXEMPTION

MOTION: SLANEY/DUPRÈ

23-129 Be it resolved to approve the application for water & sewer exemption for 34 Water Street East, based on land size for residential building requirements.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

39 WATER STREET EAST - REQUEST FOR WATER AND SEWER EXEMPTION

MOTION: SLANEY/DUPRÈ

23-130 Be it resolved to approve the application for water & sewer exemption for 39 Water Street East, based on land size for residential building requirements.

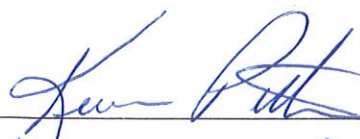
Motion Carried unanimously.


For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

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15 WATER STREET EAST - REQUEST FOR WATER AND SEWER EXEMPTION

MOTION: SLANEY/DUPRÈ

23-131 Be it resolved to approve the application for water & sewer exemption for 15 Water Street East, based on land size for residential building requirements.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

38 WATER STREET EAST - REQUEST FOR WATER AND SEWER EXEMPTION

MOTION: SLANEY/DUPRÈ

23-132 Be it resolved to approve the application for water & sewer exemption for 38 Water Street East, based on land size for residential building requirements.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

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107-109 WATER STREET EAST & 38 WATER STREET EAST – REQUEST TO JOIN PROPERTIES

MOTION: SLANEY/DUPRÈ

23-133 Be it resolved to approve the application to join adjacent properties located at 107-109 Water Street East and 38 Water Street East pending approval from Municipal Assessment Agency.

Motion denied.

For Motion: 0

Against: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Abstained: 0

107-109 Water Street East and 38 Water Street East are not considered adjacent as there is a municipal roadway between the properties, therefore; the properties cannot be joined.

80A LAURENTIAN AVENUE - REQUEST FOR WATER AND SEWER EXEMPTION

MOTION: SLANEY/DUPRÈ

23-134 Be it resolved to approve the application for water & sewer exemption for 80A Laurentian Avenue, based on land size for residential building requirements.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

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21 WATER STREET WEST - REQUEST FOR WATER AND SEWER EXEMPTION

MOTION: SLANEY/DUPRÈ

23-135 Be it resolved to approve the application for water & sewer exemption for 21 Water Street West, based on land size for residential building requirements.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

21 WATER STREET WEST & 64 WATER STREET WEST – REQUEST TO JOIN PROPERTIES

MOTION: SLANEY/DUPRÈ

23-136 Be it resolved to approve the application to join adjacent properties located at 21 Water Street West and 64 Water Street West pending approval from Municipal Assessment Agency.

Motion denied.


For Motion: 0

Against: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Abstained: 0

21 Water Street West and 64 Water Street West are not considered adjacent as there is a municipal roadway between the properties, therefore; the properties cannot be joined.

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42 DIRECTOR DRIVE - REQUEST FOR WATER AND SEWER EXEMPTION

MOTION: SLANEY/DUPRÈ

23-137 Be it resolved to approve the application for water & sewer exemption for 42 Director Drive, based on the inability to connect to the Town's water line.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

DEFERRED CORRESPONDENCE

FIRE WORKS POLICY – UPDATE

No new updates.

BUILDING PERMIT APPLICATION – LAMBT – 2 WATER STREET EAST

The Town Manager stated that she has tried to contact Sean McGrath from Municipal Affairs Department of Land Use and Planning as indicated by the applicant but have not been successful in contacting him.

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CORRESPONDENCE TO BE ACTED ON

**BUILDING PERMIT APPLICATION – 10’ X 20’ GREEN HOUSE – 361-363
ROUTE 220**

MOTION: DUPRÈ/MILLER

**23-138 Be it resolved to approve the building permit application for
361-363 Route 220 for a 10’ X 20’ green house.**

Motion Carried unanimously.

**For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan,
Slaney, Duprè and Miller)**

Against: 0

Abstained: 0

**SITE DEVELOPMENT PERMIT APPLICATION – IN-FILLING – 9 – 11 OLD
LAWN ROAD**

MOTION: LUNDRIGAN / D. M. STACEY

**23-139 Be it resolved to approve the site development permit
application for 9 – 11 Old Lawn Road for infilling on land.**

Motion Carried unanimously.

**For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan,
Slaney, Duprè and Miller)**

Against: 0

Abstained: 0

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BUILDING PERMIT APPLICATION – EXTENSION TO SHED – 61 TOWER ROAD, LITTLE ST. LAWRENCE

MOTION: MILLER / LUNDRIGAN

23-140 Be it resolved to approve the building permit application for 64 Tower Road, Little St. Lawrence for an extension to shed, new size of shed to be 16'x26'.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

BUILDING PERMIT APPLICATION – CONSTRUCT PATIO 4'X40' – 122A WATER STREET WEST

MOTION: MILLER / SLANEY

23-141 Be it resolved to approve the building permit application for 122A Water Street West to construct a patio 4'x40' on side of residence.

Motion Denied.

For Motion: 0

Against: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Abstained: 0

The building permit application for 122A Water Street West was denied due to the lack of distance between the residence and boundary of this property and the Town of St. Lawrence development regulations.

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CUSIC – RIVERSIDE DRIVE PROPERTY – PARKING LOT/MUSEUM

The Town Manager stated that the property owner was now interested in selling the property on Riverside Drive. Discussion took place and it was agreed that the Town was not interested in purchasing land at this time, but the Town would like to pursue a leasing agreement in lieu of taxes.

BURIN-GRAND BANK LIBERAL DISTRICT ASSOCIATION DINNER – JUNE 15, 2023

MOTION: SLANEY / DUPRÉ

23-142 Be it resolved to approve \$100.00 to purchase ticket(s) for Council member(s) to attend the Burin-Grand Bank Liberal District Association Dinner with Premier Dr. Andrew Furey on June 15, 2023.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Dupré and Miller)

Against: 0

Abstained: 0

PROJECT HLE21-M000011 – HURRICANE LARRY STORM DAMAGE REPAIRS – AWARD CONTRACT

MOTION: MILLER / D. M. STACEY

23-143 Be it resolved to approve the awarding of project HLE21-M000000 Hurricane Larry Storm Damage to RJG Construction Ltd in the amount of \$540,974.38 (HST included)

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Dupré and Miller)

Against: 0

Abstained: 0

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**CHANGE ORDER 1 – POLLUX III PROJECT No. 17-GI-22-00045 –
CONSTRUCTION SERVICES**

MOTION: LUNDRIGAN / D. M. STACEY

23-144 Be it resolved to approve Change Order #1 for Construction Services in the amount of \$6,288.43 with the Town’s share being \$570.26 for Pollux III, Project No. 17-GI-22-00045.

Motion Carried unanimously.

For Motion: 6(Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Dupré and Miller)

Against: 0

Abstained: 0

ST. LAWRENCE DAY BADGES 2023

MOTION : D. M. STACEY / DUPRÉ

23-145 Be it resolved to approve the purchase of 800 St. Lawrence Day Badges from The Button Shop at the cost of \$XXX.00.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Dupré and Miller) Against: 0

Abstained: 0

May 23, 2023







TOWN MANAGER'S VACATION REQUEST

MOTION: DUPRÈ/MILLER

23-146 Be it resolved to approve the Town Manager's vacation request for June 2, 2023, June 8 – June 9, 2023, and June 12 – June 14, 2023.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

BURIN PENINSULA BRIGHTER FUTURES POOL RENTAL SPONSORSHIP REQUEST

MOTION: DUPRÈ/LUNDRIGAN

23-147 Be it resolved to approve the sponsorship of a one (1) hour weekly rental for the Burin Peninsula Brighter Futures group at the Town of St. Lawrence Public Swimming pool.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

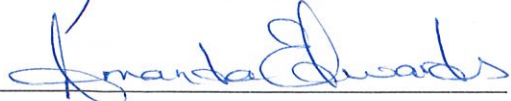
Abstained: 0

MUNICIPAL ASSESSMENT AGENCY MEMO – MAY 17, 2023 – EXECUTIVE UPDATES

The Town of St. Lawrence accepts and acknowledges the Municipal Assessment Agency Memo dated May 17, 2023, re: Update on the Municipal Assessment Agency.

May 23, 2023







MUNICIPAL ASSESSMENT AGENCY MEMO – MAY 17, 2023 – 2024 ASSESSMENT ROLL

The Town of St. Lawrence accepts and acknowledges Municipal Assessment Agency Memo dated May 17, 2023, re: 2024 Assessment Roll. It is noted that overall assessments are up an average of 3.19%. The manager was directed to remind residents that they have a limited time frame to appeal their assessment.

HEALTH CARE COMMUNICATIONS

Discussion took place on the status of the U. S. Memorial Hospital and how the Town can proceed to gather a poll on the community's response to an Urgent Care Facility at the U. S. Memorial Hospital.

Mayor Pittman directed the Town Manager to contact Eastern Health Officials to schedule a meeting for the near future.

ST. LAWRENCE SOCCER ASSOCIATION – 10' X 12' STORAGE SHED – MEMORIAL FIELD

The Town Manager stated that the St. Lawrence Soccer Association has requested to build a 10' x 12' storage shed at the Memorial Soccer field.

PITTM – TURF FIELD DISCUSSION

Mayor Pittman spoke about the submitted letter from PITTM regarding the development of a turf field in the Burin Peninsula region.

It was suggested for Councillor Lundrigan to reach out to PITTM and setup a meeting to discuss specifics of his request.

May 23, 2023







LODER – FISHING STAGE – WATER STREET WEST

The Town Manager updated those in attendance with the most recent communication with property owner of Water Street West. The Town Manager stated that LODER has provided his plans for repairs to this structure.

The Town Manager was also advised to inquire what the Town is required to do for property owners who are not local but want to attend Council meeting.

COMMUNITY SPEED BUMPS

Discussion took place and the location for the speed bumps for 2023 was determined.

BUILDING PERMIT APPLICATION – DECK 36’X10’ – 1-3 PARK LANE

MOTION: SLANEY / LUNDRIGAN

23-148 Be it resolved to approve the building permit application for 1-3 Park Lake to construct a deck 36’x10’ on front of house.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

BUILDING PERMIT APPLICATION – PRETB – WEST END PARK – SALMONIER POND – 12’X12’ STORAGE SHED

MOTION: MILLER / D. M. STACEY

23-149 Be it resolved to approve the building permit application for a storage shed 12’x 12’ – West End Park – Salmonier Pond.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

May 23, 2023







FUNDING FOR COMMUNITY WHARF DEMOLITION

The Town Manager stated that there is no funding through Small Crafts and Harbours, ACOA or Provincial Economic Development Division for demolition of this structure. It was suggested to request a meeting with Small Crafts and Harbours to navigate a way forward.

CHANGE ORDER #1 – ENGINEERING SERVICES – EDWARDS & ASSOCIATES LIMITED– POLLUX III

MOTION: D. M. STACEY / DUPRÈ

23-150 Be it resolved to approve Change Order #1 for Engineering Services, Edwards & Associates Limited, project number 17-GI-22-00045 in the amount of \$1,431.18 (including HST) with the Town’s Share being \$129.78 for Pollux III.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

MALLAY’S INDUSTRIAL SERVICES LTD CONTRACT PAYMENT– POLLUX III, WATER & SEWER UPGRADES – PROJECT NO. 17-GI-22-00045

MOTION: MILLER / SLANEY

23-151 Be it resolved to approve contract payment to Mally’s Industrial Services Ltd project number 17-GI-22-00045 in the amount of \$261,957.47 (HST included) for Pollux III.

Motion Carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Lundrigan, Slaney, Duprè and Miller)

Against: 0

Abstained: 0

May 23, 2023

Two handwritten signatures in blue ink are shown above horizontal lines. The top signature is 'John Pittman' and the bottom signature is 'Brandon Edwards'.



CORRESPONDENCE FOR INFORMATIONAL PURPOSES

The Town Manager mentioned that Ocean Choice International (OCI) production has now commenced and there has been a reduction in the Town's water pressure. The Town Manager has been in contact with OCI management to try and reduce the amount of water being used.

GENERAL DISCUSSION

Councillor Dupré mentioned that she will be attending the Community Advisory Committee meeting on June 12, 2023, and will forward along the minutes to this meeting once available.

Councillor Slaney brought forward information about farm waste at a local personal property. The Town Manager advised that this issue was investigated last year, and it was noted that the guideline for disposal of this waste was to be disposed away from a water source. This information has been communicated to the owners.

Mayor Pittman asked about the arrears accounts that have been outsourced to collections. The Town Manager stated that there have been payment arrangements made with most and she is working on other accounts.

NOTICE OF ADJOURNMENT

MOTION: SLANEY / DUPRÉ

The meeting adjourned at 9:43 p.m.

May 23, 2023

