



REGULAR MEETING OF COUNCIL

SEPTEMBER 2, 2025, AT 7:00 P.M.

MEMBERS PRESENT

**MAYOR
DEPUTY MAYOR**

**KEVIN PITTMAN
MICHAEL STACEY**

COUNCILLORS

(7:01 P.M.)

**RODNEY DOYLE
COLLEEN MILLER
ERNIE LUNDRIGAN
ROSALIE DUPRÉ
AMANDA SLANEY**

**TOWN MANAGER
ASST. TOWN CLERK**

**AMANDA EDWARDS
DAWN BRIDGER**

AGENDA

7:00 P.M. Mayor Pittman called the meeting to order.

7:01 p.m. Councillor Lundrigan entered the meeting.

Mayor Pittman asked to have the following added to the agenda:

Correspondence to be Acted On:

9. Letter – BECKE – Request for use of Golden Age Club.
10. Fire Break – U. S. Memorial Hospital and St. Lawrence Retirement Living.

September 2, 2025

Two handwritten signatures are shown above horizontal lines. The top signature is in red ink and appears to be "Kevin Pittman". The bottom signature is in blue ink and appears to be "Amanda Edwards".



ADOPTION OF AGENDA

MOTION: DUPRÉ/SLANEY

25-205 Be it resolved to adopt the Agenda for September 2, 2025 as presented, with the above-noted additions.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Slaney, Doyle, Lundrigan, Dupré and Miller)

Against: 0

Abstained: 0

CORRECTION, OMISSION TO MINUTES AUGUST 19, 2025

Deputy Mayor Stacey stated that there was an error on Page three (3), it should read that Mayor Pittman declared himself in a conflict of interest not of Deputy Mayor Stacey.

DISCUSSION OF BUSINESS ARISING FROM MINUTES OF AUGUST 19, 2025

Councillor Doyle asked if there was an update on the abandoned vehicle that is parked along Route 220. The Town Manager stated that she does have an email sent to the RCMP but did not receive a response back. She also stated that she will follow up this week if there is no further correspondence.

September 2, 2025

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ADOPTION OF MINUTES OF AUGUST 19, 2025

MOTION: LUNDRIGAN/D. M. STACEY

25-206 Be it resolved to approve the Minutes of August 19, 2025, as amended.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Slaney, Doyle, Lundrigan, Dupré and Miller)

Against: 0

Abstained: 0

COMMITTEE REPORTS

FIRE DEPARTMENT LIAISON COMMITTEE MEETING

Councillor Doyle declared himself a conflict of interest and removed himself from the discussion.

Councillor Dupré updated those in attendance with the results of the interviews held with the applicants for the St. Lawrence Volunteer Fire Department. Discussion took place and the recommendation from the Fire Department Liaison Committee was to offer the vacant position to Jacob Doyle.

September 2, 2025

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DEFERRED CORRESPONDENCE

LODER - BUILDING PERMIT - 69 LAURENTIAN AVENUE - 20' x 30' GARAGE

Mayor Pittman declared himself in a conflict of interest and removed himself from the discussion. Mayor Pittman turned the Chair position over to Deputy Mayor Stacey. Deputy Mayor Stacey requested that Mayor Pittman leave the meeting as there was privileged information to be discussed.

7: 21 P.M. Mayor Pittman exited the meeting

7:22 P. M.

MOTION: DUPRÉ/SLANEY

25-207 Be it resolved to move the meeting from a regular session to a privileged session.

For Motion: 6 (Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

7:31 P.M.

MOTION: DOYLE/MILLER

25-208 Be it resolved to move the meeting back to a regular session from privileged session.

For Motion: 6 (Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

September 2, 2025



MOTION: DOYLE/MILLER

25-209 Be it resolved to deny the building permit application for LODER to construct a 20' x 30' garage on the property at 69 Laurentian Avenue as the Town can not allow the applicant to build on neighbouring property water and sewer lines.

For Motion: 6 (Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

7:34 p.m. Mayor Pittman re-entered the meeting.

Deputy Mayor Stacey turned the Chair position back over to Mayor Pittman.

PIKEG - SITE DEVELOPMENT - 173 WATER STREET WEST

No additional information has been received regarding the site development permit for PIKEG at 173 Water Street West.

VETERAN'S CROSSWALK

The Town Manager presented council with four (4) templates for a Veteran's crosswalk. Areas for discussion of install are near the Golden Age Club by Pte. Kevin Vincent Kennedy Memorial and near the Canada Post office. Consensus of Council was to pick two different templates and place them in the locations noted.

September 2, 2025

Two handwritten signatures in blue ink. The top signature is "Kevin Pittman" and the bottom signature is "Brenda Edwards". Both are written over horizontal lines.



CORRESPONDENCE TO BE ACTED ON

SITE DEVELOPMENT PERMIT – CUSIC – 18 WATER STREET WEST – PAVEMENT DRIVEWAY

The Town Manager stated that all requirements are met, and Public Works have reviewed this permit.

MOTION: D. M STACEY/DUPRÉ

25–210 Be it resolved to approve the site development permit application for CUSIC to pave the driveway at 18 Water Street West.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

SITE DEVELOPMENT PERMIT – CUSIP – 33 LAURENTIAN AVENUE– PAVEMENT DRIVEWAY

The Town Manager stated that all requirements are met, and Public Works have reviewed this permit.

September 2, 2025

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MOTION: LUNDRIGAN/MILLER

25-211 Be it resolved to approve the site development permit application for CUSIP to pave a driveway at 33 Laurentian Avenue.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

**BUILDING PERMIT APPLICATION – CUSIS – 391 ROUTE 220 –
CONSTRUCTION OF 20' X 30' SHED**

The Town Manager stated that all requirements are met and reviewed by Public Works.

MOTION: DOYLE/D.M. STACEY

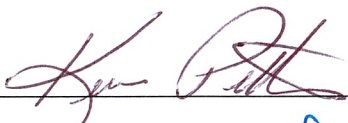
25-212 Be it resolved to approve the building development permit application for CUSIS to construct a 20' x 30' shed on property at 391 Route 220.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

September 2, 2025







MUNICIPAL ELECTIONS 2025 – NOMINATION DAY

MOTION: D. M. STACEY/LUNDRIGAN

25-213 Be it resolved to designate Nomination Day for the 2025 Municipal Election to be held for one day only on September 9, 2025, from 8:00 a.m. to 8:00 p.m.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

MUNICIPAL ELECTIONS 2025 – RETURNING OFFICER

MOTION: MILLER/DUPRÉ

25-214 Be it resolved to appoint Amanda Edwards, Town Clerk/Manager as the Returning Officer for the 2025 Municipal Election.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

September 2, 2025

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MUNICIPAL ELECTIONS 2025 – ALTERNATE RETURNING OFFICER

MOTION: DOYLE/ DUPRÉ

25–215 Be it resolved to appoint Dawn Bridger, Assistant Town Clerk, as the Alternate Returning Officer (ARP) in the event that Amanda Edwards, Town Clerk/Manager, is unable to fulfill the duties of the Returning Officer for the 2025 Municipal Election.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

MUNICIPAL ELECTIONS 2025 – RECOUNT PROCEDURES

MOTION: LUNDRIGAN/SLANEY

25–216 Be it resolved that in accordance with the Municipal Elections Act and where a candidate is defeated by ten (10) votes or less, the Returning Officer or designate, must conduct a recount, if requested by the candidate.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

September 2, 2025



CANDIDATE FOR ST. LAWRENCE VOLUNTEER FIRE DEPARTMENT

Councillor Doyle declared himself a conflict of interest and removed himself from the discussion.

MOTION: DUPRÉ/MILLER

25-217 Be it resolved to nominate Jacob Doyle as the candidate for the vacant position with the St. Lawrence Volunteer Fire Department.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, Deputy Mayor Stacey, Councillors Slaney, Lundrigan, Dupré and Miller)

Against: 0

Abstained: 1 (Councillor Doyle)

DONATION REQUEST – FRIENDS OF DAFFODIL PLACE

MOTION: MILLER/SLANEY

25-218 Be it resolved to approve the donation of \$100.00 to the Burin Peninsula Friends of Daffodil Place for the 2025 campaign.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

September 2, 2025

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WATER AND SEWER EXEMPTION REQUEST – ST. THOMAS AQUINAS PARISH

Discussion took place on the water and sewer exemption request from St. Thomas Aquinas Parish. The Town Manager advised that Council had exempted the St. Thomas Aquinas Parish of water and sewer charges for the 2024 tax year.

MOTION: LUNDRIGAN/DUPRÉ

25–219 Be it resolved to approve the exemption of water and sewer charges for the 2025 tax year for the St. Thomas Aquinas Church at 13 Water Street East.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

PROPERTY TAX AND BUSINESS TAX EXEMPTION REQUEST – STELLA MARIS HALL

Discussion took place on the business tax and property tax exemption request from the Stella Maris Hall. The Town Manager advised that Council had exempted the Stella Maris Hall of business tax for the 2024 tax year and had denied the exemption request on property tax for property located at 21 – 23 Water Street East. Further discussion took place regarding the 2025 tax year exemptions.

September 2, 2025

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MOTION: LUNDRIGAN/DUPRÉ

25-220 Be it resolved to approve the business tax exemption request for the Stella Maris Hall at 21 – 23 Water Street East for the 2025 tax year.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

MOTION: D. M. STACEY/SLANEY

25-221 Be it resolved to deny the request for exemption of Property Tax for the 2025 tax year for the property located at 21 – 23 Water Street East (Stella Maris Hall).

For Motion: 6 (Mayor Pittman, Deputy Mayor Stacey, Councillors Lundrigan, Doyle, Slaney and Miller)

Against: 1 (Councillor Dupré)

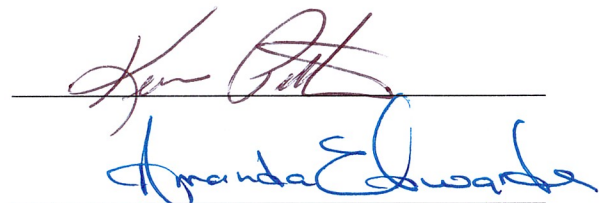
Abstained: 0

CANADA FLUORSPAR INC (CFI) TAXATION PROCESS UPDATE

The Town Manager stated that she has reached out to the Municipal Assessment Agency's (MAA) CEO, Don Hearn, to get an update as to their process and the status of the re-assessment of Canada Fluorspar Inc (CFI) properties and land. She also stated that she was speaking with MHA Paul Pike and he stated that he would also reach out to MAA and try to speed up the process.

Mayor Pittman stated that the Town still awaits a response from CFI regarding tax agreement discussions.

September 2, 2025



Two handwritten signatures are present on a horizontal line. The top signature is in red ink and appears to be "Don Hearn". The bottom signature is in blue ink and appears to be "Amanda Edwards".



NORDSPACE TEST LAUNCH UPDATE

NordSpace was on site on August 29, 2025, to initiate the first rocket launch. Unfortunately, after multiple attempts the launch was unsuccessful. Mayor Pittman stated that he was in touch with Derrick Chow, Director of Operations for NordSpace and they are aiming to be back mid to late September to attempt another launch, pending Transport Canada approval.

ADDITIONS

LETTER – BECKE – REQUEST FOR USE OF GOLDEN AGE CLUB

MOTION: DUPRÉ/SLANEY

25–222 Be it resolved to approve the Age Friendly Crafters group to use the Golden Age Club facility for craft night once a week from September 2025 to June 2026 free of charge.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

Discussion took place and it was suggested that although the rental for the Age Friendly Crafters group is free of charge, a nonperishable food item would be appreciated as a donation to the fundraising efforts of the 50 Plus Club.

September 2, 2025



FIRE BREAK – U.S. MEMORIAL HOSPITAL

Discussion took place on the essential need for a fire break perimeter around the U. S Memorial Hospital and the St. Lawrence Retirement Living properties. The Town Manager was directed to contact Ron Johnson with NL Health Services to explore the process to have this completed.

SITE DEVELOPMENT PERMIT APPLICATION – STACM – 128 WATER STREET WEST – EXTEND DRIVEWAY AND REPLACE PAVEMENT

MOTION: DUPRÉ/MILLER

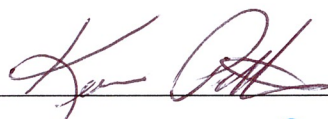
25-223 Be it resolved to approve the Site Development Permit for STACM at 128 Water Street West to extend the driveway and place pavement on the driveway.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

Against: 0

Abstained: 0

September 2, 2025






**BUILDING PERMIT APPLICATION – 73 WATER STREET EAST – TURPP –
CONSTRUCT DECK TO COVER EXISTING CONCRETE DECK AND
WALKWAY**

MOTION: DOYLE/D. M. STACEY

**25-224 Be it resolved to approve the building permit application
for TURPP to construct a deck to cover the existing
concrete deck and walkway at 73 Water Street East.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré,
Lundrigan, Slaney and Miller)**

Against: 0

Abstained: 0

CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGER'S REPORT – SEPTEMBER 2, 2025

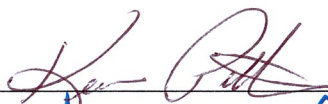
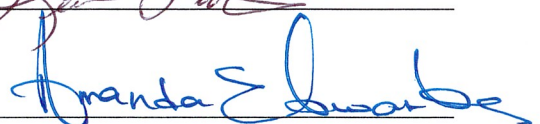
The Town Manager advised there are two (2) Community Enhancement Employment Project (CEEP) applicants approved, and they will be starting work on Monday September 8, 2025.

Pavement on Pike's Drive is scheduled to be completed Wednesday September 3, 2025.

GENERAL DISCUSSION

Councillor Miller stated that she is aware of an accident where the ambulance attended with no paramedic, only two (2) Emergency Medical Responders. Staffing issues were noted.

September 2, 2025



Councillor Slaney asked when the speed bumps would be removed. The Town Manager advised that when our public works employees prepare for winter they will be removed.

Councillor Lundrigan asked about the Town's delinquent accounts. The Town Manager advised that disconnection letters have been issued, and collection procedures will resume.

D. M. Stacey mentioned that the new pedestrian crossing sign installed at the Miners Museum is blocking the view of the stop sign.

Councillor Dupré stated that she will be attending the September Community Advisory Committee meeting and will continue attending the meetings following the municipal election as a regional representative, and not as a Council representative.

NOTICE OF ADJOURNMENT

MOTION: COUNCILLOR SLANEY

The meeting adjourned at 8:53 p.m.

September 2, 2025

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