



REGULAR MEETING OF COUNCIL

JULY 7, 2026, AT 7:00 P.M.

MEMBERS PRESENT

MAYOR

KEVIN PITTMAN

COUNCILLORS

**LISA LODER
ERNIE LUNDRIGAN
COLLEEN MILLER
KARL TARRANT**

**TOWN MANAGER (ACTING)
ASST. TOWN CLERK**

**CYNTHIA HODGE
LISA SLANEY**

MEMBERS ABSENT

**DEPUTY MAYOR
COUNCILLOR**

**RODNEY DOYLE SR.
AMANDA SLANEY**

Present in the public gallery was one (1) member of the public.

7:00 P.M. Mayor Pittman called the meeting to order.

Mayor Pittman asked to add the following additions to the Agenda:

1. RJG Construction Limited - Quarry Permit Referral
2. Ice Control Materials 2026-2027
3. 294 Route 220 Site Development Permit Application
4. Tract Applications
5. Laurentian Days Meeting
 - a. Float Prize Request
 - b. Free Swims July 27 and/or 28
6. Casual Call-In for Finance Administration Office / Assistant Town Clerk
7. Professional Municipality Administrators - Fall Forum October 15-16, 2026
Greenwood Inn Corner Brook
8. Equipment Purchase - Cut off Saw – pavement

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9. Donation Request Burin Peninsula Chamber of Commerce
10. Burin Peninsula Joint Council
 - a. July meeting cancelled
 - b. Agenda included Burin Peninsula Ground Search and Rescue – asking for financial or letters of support

ADOPTION OF AGENDA

MOTION: LUNDRIGAN/MILLER

26–162 Be it resolved to adopt the Agenda for July 7, 2026, as presented, with the above noted additions.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

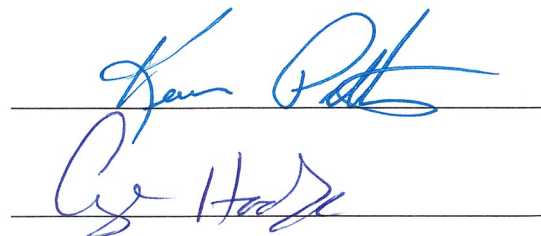
CORRECTION, OMISSION TO MINUTES OF JUNE 16, 2026

There was an error on page 11 of the Minutes of June 16, 2026. Mayor Pittman had declared himself in conflict and exited the meeting. He did not participate in the discussion or the motion.

DISCUSSION OF BUSINESS ARISING FROM MINUTES OF JUNE 16, 2026

There was no discussion of business arising from the Minutes of June 16, 2026.

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ADOPTION OF MINUTES OF JUNE 16, 2026

MOTION: TARRANT/LODER

26-163 Be it resolved to approve the Minutes of June 16, 2026, as presented, with the noted correction.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

ADOPTION OF MINUTES OF SPECIAL MEETING OF JUNE 23, 2026

MOTION: MILLER/LODER

26-164 Be it resolved to approve the Special Minutes of June 23, 2026, as presented.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

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Two handwritten signatures in blue ink. The top signature is "Mayor Pittman" and the bottom signature is "Councillor Loder". They are written over two horizontal lines.



COMMITTEE REPORTS

BURIN PENINSULA REGIONAL SERVICE BOARD BULK WASTE UPDATE

The Acting Town Manager reported that there is a Bulk Special Event scheduled for July 14, 2026 with one (1) bin. Mayor Pittman asked if this could be moved to the 15th as there are other activities occurring on the 14th. The Acting Town Manager will request that the event be moved to the 15th.

NORDSPACE UPDATE

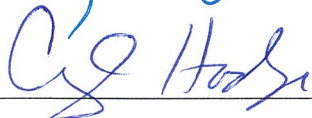
Mayor Pittman reported that Council will meet with NordSpace representatives on Friday, July 10, 2026, for an update on the project. There will then be a site review on July 14, 2026, and a Community Event at the St. Lawrence Recreation Centre. The Town will advertise this event.

NL HEALTH SERVICES MEETING JUNE 30

Council had a meeting with NL Health Services on June 30 to discuss the services at USM Memorial Hospital. The meeting was positive overall. Some staff have been recruited to fill the vacancies at US Memorial Hospital. Residents are advised that the telephone number 709-873-2220 is no longer functional and that they should use 709-873-2330 when attempting to avail of services at US Memorial Hospital. Mr. Fry agreed to review the current advertisement for doctors at USM and remove any mention of Emergency Services as that service is not offered at USM and would not be a requirement of employment. Councillor Tarrant reiterated that Urgent Care appointments can be filled by anyone on the Peninsula and are not held for USM attached residents. Mayor Pittman reminded Mr. Fry that anyone who had been originally offered a Family Doctor were not told that if that Family Doctor should leave, they would not be reattached to US Memorial Hospital. NL Health

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Services has launched CorCare and the Town will coordinate a Lunch and Learn for residents and attached patients to US Memorial Hospital.

SSEP STUDENTS – RECREATION COMMITTEE RECOMMENDATION

MOTION: LUNDRIGAN/TARRANT

26–165 Be it resolved to approve the hiring of two (2) six (6) week summer students from July 6-August 14, 2026 utilizing Student Summer Employment Program funding of \$5,152.00 and Budget Funding of \$2,686.00.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller and Tarrant)

Against: 0

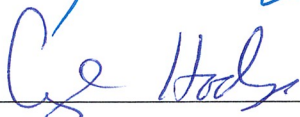
Abstained: 0

DEFERRED CORRESPONDENCE

LOW INCOME HOUSING DEVELOPMENT – ATLANTIC CANADA OPPORTUNITY AGENCY (ACOA) - MEETING UPDATE

Council met with Atlantic Canada Opportunity Agency (ACOA) representative Nancy Robbins on June 23, 2026, and with other funding agencies on July 6, 2026. The recommendation was to reopen the Industrial Park project. Council direction was to send letters to businesses currently working in St. Lawrence to gauge interest in purchasing Industrial space.

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Councillor Loder noted that the Miners Museum roof is in disrepair and she will be working with ACOA and Museum Association of Newfoundland and Labrador to try and have this repair completed sooner rather than later.

Ms. Robbins indicated that the Build Canada Strong Fund might be used to build bathroom facilities in the Recreation area of town. A Housing Study will have to be completed before potential residential funding can be accessed by the Town.

COMMUNITY PAVING PROJECT – QUOTE REVIEW

MOTION: LUNDRIGAN/TARRANT

26–166 Be it resolved to rescind motion 26-143 dated June 16, 2026 due to the change in scope of the project.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

Against: 0

Abstained: 0

MOTION: MILLER/LODER

26–167 Be it resolved to rescind motion 26-144 dated June 16, 2026 due to a change in the scope of the project.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

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MOTION: LUNDRIGAN/LODER

26-168 Be it resolved that the municipality of St. Lawrence submit a Capital Investment Plan Application to the Department of Municipal and Community Affairs for Build Communities Strong Fund Community Stream Funds in the amount of \$51,635.00 for Paving Water Street West, Riverside Drive and Water Street East.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

MOTION: LUNDRIGAN/LODER

26-169 Be it resolved to award the Community Paving Project to Island Paving Ltd in the amount of \$51,635.00 for paving sections of Water Street West, Riverside Drive and Water Street East, pending approval of the Capital Investment Plan under Build Communities Strong Fund Community Stream Funds.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

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Two handwritten signatures in blue ink. The top signature is "Ken Pittman" and the bottom signature is "C. Loder". They are written over two horizontal lines.



QUIR REQUEST FOR REIMBURSEMENT

Council reviewed the documentation provided by the resident and determined that they cannot consider payment of any of the documents without further clarification.

MOTION: LUNDRIGAN/MILLER

26–170 Be it resolved to defer the QUIR request for reimbursement until original (or copies of original) documents are presented.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

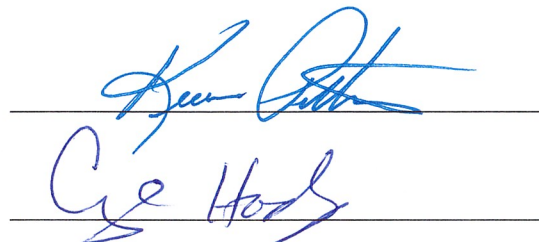
APPEAL HEARING 69 LAURENTIAN AVENUE

7:54 pm Mayor Pittman declared himself in conflict and left the meeting. Councillor Lundrigan assumed the chair.

The Acting Town Manager gave a brief outline of the appeal meeting that took place on June 24, 2026. She indicated that all parties present were given ample opportunity to present their points of discussion. All interested parties should receive the results of the appeal within 21 days of the meeting.

7:57 p.m. Mayor Pittman returned to the meeting and reassumed the chair.

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CORRESPONDENCE TO BE ACTED ON

BUILDING PERMIT APPLICATION – RJG CONSTRUCTION LIMITED – 15’ X 18’ AND 6’ X 5’ DECKS -116-118 WATER STREET WEST

MOTION: LODER/LUNDRIGAN

26–171 Be it resolved to approve the Building Permit Application for RJG to construct a 15’ x 18’ and a 6’ X 5’ Deck on property located at 116-118 Water Street West.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

SITE DEVELOPMENT PERMIT APPLICATION – CONCJ – REPAIR DRIVEWAY AND DEVELOP REAR YARD – 54 FAIRVIEW AVENUE

MOTION: LUNDRIGAN/TARRANT

26–172 Be it resolved to approve the Site Development Permit Application for CONCJ to repair driveway and develop rear yard on property located at 54 Fairview Avenue.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

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**SITE DEVELOPMENT PERMIT APPLICATION – KELLB – REPLACE GRASS
WITH STONE – 2 FAIRVIEW CRESCENT**

MOTION: LODER/TARRANT

26–173 Be it resolved to approve the Site Development Permit Application for KELLB to replace grass with stone on property located at 2 Fairview Crescent.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

**BUILDING PERMIT APPLICATION – KELLB – REPLACE EXISTING DECK
AND ADD 8' X 8' DECK – 2 FAIRVIEW CRESCENT**

MOTION: MILLER/LODER

26–174 Be it resolved to approve the Building Permit Application for KELLB to replace existing deck and to add an 8' X 8' deck on property located at 2 Fairview Crescent.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

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**BUILDING PERMIT APPLICATION – ISAAG – WHEELCHAIR ACCESSIBLE
DECK 14.6' X 4' WITH RAMP 5'3" X 41'7" – 51 WATER STREET WEST**

MOTION: LUNDRIGAN/MILLER

26–175 Be it resolved to approve the Building Permit Application for ISAAG to build a wheelchair accessible deck 14.6' x 4' with a ramp 5'3" x 41'7" on property located at 51 Water Street West.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

**BUILDING PERMIT APPLICATION – LODEJ – TWO (2) DECKS 6' X 6' –
159A LAURENTIAN AVENUE**

MOTION: LODER/TARRANT

26–176 Be it resolved to approve the Building Permit Application for LODEJ to build two (2) decks 6' x 6' on property located at 159A Laurentian Avenue.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

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ACCOUNTS PAYABLE – JUNE, 2026 - \$47,771.01

MOTION: LODER/MILLER

26–177 Be it resolved to approve the Accounts Payable Listing for June 2026 in the amount of \$47,771.01 as presented.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

Against: 0

Abstained: 0

LIFEGUARD COST

MOTION: LUNDRIGAN/MILLER

26–178 Be it resolved to approve payment of Lifeguard Recertification Training for Dominique Doucet. Be it also resolved to pay a daily travel subsidy of \$20.00 and an hourly wage subsidy of \$2.15.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

Against: 0

Abstained: 0

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FIRE BREAK ST LAWRENCE RETIREMENT LIVING

Direction of Council was to contact Mr. Lear to set up a meeting with Council to discuss the Town's land surrounding the St. Lawrence Retirement Living and what can be done to diminish a fire risk.

ST. LAWRENCE DAY – FIRE DEPARTMENT FUNDRAISER

It was agreed that the St. Lawrence Fire Department will do as in other years and set up a BBQ fundraiser at the Centennial Field during St. Lawrence Day event.

The resident left the gallery.

WATER SYSTEM INTAKE IMPROVEMENTS – TENDER RESULTS – 17-MCW-25-00063

The tender results for the Water System Intake Improvements, 17-MCW-25-00063 came in \$475,101.40 over budget. Council discussed the options as presented by Edwards and Associates Ltd.

MOTION: TARRANT/LODER

26–179 Be it resolved to instruct Edwards and Associates Ltd to cancel the previous tender, reduce the scope of work and re-tender the Water System Intake Improvements Project 17-MCW-25-00063 as Phase 1.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

Against: 0

Abstained: 0

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DONATION REQUEST – ST LAWRENCE PUBLIC LIBRARY BOARD

MOTION: MILLER/LUNDRIGAN

26–180 Be it resolved to approve a donation of two (2) free swims to the St. Lawrence Public Library for its Dive into Summer Reading Program.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Lundrigan, Councillors Loder, Miller, and Tarrant)

Against: 0

Abstained: 0

DONATION REQUEST – ST LAWRENCE COMMUNITY YOUTH NETWORK

MOTION: TARRANT/LODER

26–181 Be it resolved to approve a donation of two (2) free swims to the St. Lawrence Community Youth Network for their Summer Youth Program.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

Against: 0

Abstained: 0

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POTENTIAL BOUNDARY EXTENSION APPLICATION

MOTION: LODER/LUNDRIGAN

26-182 Be it resolved to apply to the Department of Municipal and Provincial Affairs to request approval to conduct a feasibility study on the potential extension of the Town of St. Lawrence boundary.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

Against: 0

Abstained: 0

LODEJ- LIGHTHOUSE ROAD SAFETY CONCERN

8:30 p.m. Councillor Loder declared herself in conflict and removed herself from the discussion of the Lighthouse Road safety concern.

Council discussed the increase traffic on Lighthouse Road and its effect on safety. It was decided to discuss this concern with the company in question at their next meeting.

8:33 p.m. Councillor Loder resumed her chair.

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Two handwritten signatures in blue ink. The top signature is "Sean Pittman" and the bottom signature is "C. Loder". They are written over two horizontal lines.



ANTICIPATED WATER SHORTAGES

The Department of Environment, Conservation & Climate Change – Water Resources Management Division is reminding all communities across Newfoundland and Labrador of the potential for water shortages due to seasonal conditions. The Town will publish practical tips and fact sheets for water conservation. Should the Town experience a water shortage or anticipate needing to use an alternative water source, they will contact the Department of Environment, Conservation & Climate Change – Water Resources Management Division.

AVALON EASTERN REGIONAL MEETING SEPTEMBER 11-12

MOTION: TARRANT/MILLER

26–183 Be it resolved to defer registration of the Avalon Eastern Regional Meeting to the next meeting to allow time for all Councillors to check their schedules.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

Against: 0

Abstained: 0

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MNL CONFERENCE AND AGM NOVEMBER 5-7, 2026

MOTION: TARRANT/MILLER

26-184 Be it resolved to register councillors for the MNL Conference and AGM at St. John's Convention Centre and to book the accommodations.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

Against: 0

Abstained: 0

ADDITIONS

RJG CONSTRUCTION LIMITED-QUARRY PERMIT REFERRAL 71113484

Council has no objections to the Quarry Permit Application 71113484, RJG Construction Limited.

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ICE CONTROL MATERIALS FOR THE 2026-2027 SEASON

MOTION: LUNDRIGAN/TARRANT

26–185 Be it resolved to order 80 tonnes of salt and 190 tonnes of mixture (salt and sand) from the Department of Transportation and Infrastructure for the 2026-2027 snow clearing season.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

Against: 0

Abstained: 0

294 ROUTE 220 ENCROACHMENT ON NEIGHBOURING PROPERTY

Direction of Council was to send a registered letter to the property owner at 294 Route 220 to inform them that they have developed land without a permit and are encroaching on the neighbouring property. Since this development is complete, they will be required to remediate immediately. Council will also inform the neighbouring property owners of this encroachment.

TRACT APPLICATIONS

Tract has submitted a Risk Assessment Climate Change application on behalf of the Town of St. Lawrence. If approved, the funding will allow Tract to complete the work within the funding budget.

The Climate Ready Infrastructure Service application for the Riverhead Brook Evaluation has been approved on principle. There is no cost to Council. Tract will complete this work within the funding budget.

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MOTION: LUNDRIGAN/LODER

26-186 Be it resolved to direct Tract Consulting to submit a Climate Ready Plans and Processes pre-application for the Recreation Centre Feasibility Study. The pre-application comes at a cost of \$5,000.00 plus HST, which; if not successful, will be at full cost to Council.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

Against: 0

Abstained: 0

LAURENTIAN DAYS

Councillor Lundrigan will discuss the Float Prize specifications with the Laurentian Days Committee.

MOTION: LODER/TARRANT

26-187 Be it resolved to allow one day of free swims at the St. Lawrence Swimming Pool during Laurentian Days 2026.

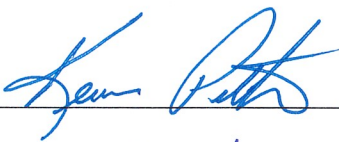
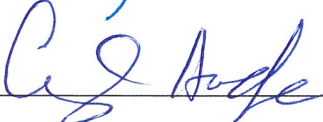
Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

Against: 0

Abstained: 0

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CASUAL CALL IN FINANCIAL ADMINISTRATIVE OFFICER - ASSISTANT TOWN CLERK

MOTION: MILLER/LUNDRIGAN

26-188 Be it resolved to advertise for a casual call-in to fill in for the Financial Administrative Officer. The position is covered under the NAPE Collective Agreement.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

Against: 0

Abstained: 0

PROFESSIONAL MUNICIPAL ADMINISTRATORS FALL FORUM - OCTOBER 15-16, 2026

MOTION: TARRANT/LODER

26-189 Be it resolved to register two (2) participants for the 2026 Professional Municipal Administrators Fall Forum from October 15-16 at Corner Brook.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

Against: 0

Abstained: 0

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Two handwritten signatures in blue ink. The top signature is "Ken Pittman" and the bottom signature is "Councillor Loder". Both are written over horizontal lines.



PURCHASE OF EQUIPMENT - CUT-OFF SAW

MOTION: TARRANT/LUNDRIGAN

26-190 Be it resolved to purchase a cut-off saw from Battlefield Rental at a price of \$1,619.95 plus HST.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

Against: 0

Abstained: 0

DONATION REQUEST – BURIN PENINSULA CHAMBER OF COMMERCE

MOTION: LUNDRIGAN/LODER

26-191 Be it resolved to donate \$100.00 to the Burin Peninsula Chamber of Commerce in support of their Annual BBQ Fundraiser in support of local food banks.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, and Tarrant)

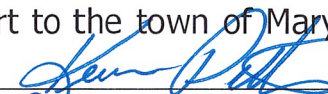
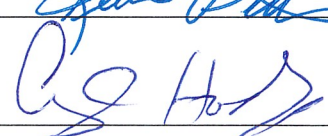
Against: 0

Abstained: 0

BURIN PENINSULA JOINT COUNCIL

The Burin Peninsula Joint Council (BPJC) has cancelled its meeting for July 8, 2026, and encourages all towns to attend the upcoming Municipalities NL workshops scheduled for July 22, 2026. The BPJC also encourages all municipalities to contribute financially and/or with letters of support to the town of Marystown in

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their endeavour to organize funding for the BPJC development of a new space for the Burin Peninsula Ground Search and Rescue.

Consensus of Council was to send a letter of support to the Town of Marystown in its endeavours to organize funding for development of a new Burin Peninsula Ground Search and Rescue space.

CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGER'S REPORT

The Acting Town Manager stated that the Jobs Creation Partnership for five (5) participants has been approved by telephone. We are now awaiting confirmation by email. These workers will fill positions in the swimming pool and with community enhancement.

Council asked that public works employees check out the water and sewer lines to the RV Park to see if access can come from a different area than is currently in place.

GENERAL DISCUSSION

Councillor Lundrigan gave an update on the upcoming Stewardship Association of Municipalities (SAM) sessions on July 21, 2026. Councillor Lundrigan is organizing a site visit to Chamber Cove and including St. Lawrence Community Youth Network. Council will provide a bus rental to allow everyone to get to site in a timely manner.

Members of SAM will meet with Council at 6:00 p.m. Councillor Loder and Mayor Pittman will not be available for the July 21, 2026 Council meeting.

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Councillor Tarrant reminded everyone that there will be a meeting with Nordspace representatives on Friday, July 10, 2026 at the Town Hall.

Councillor Loder indicated that there is a congestion of parking in front of the Miners Museum. Council will contact the 3L Board executive to address this issue.

Mayor Pittman asked if the pest control person had been in the harbour this month as he has been getting many reports of a rat infestation in a vacant house on Water Street West. The Acting Town Manager replied that we did get one report for this area and have it noted for when the pest control person arrives. This is usually mid-month.

NOTICE OF ADJOURNMENT

MOTION: COUNCILLOR LUNDRIGAN

The meeting adjourned at 9:40 P.M.

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