



REGULAR MEETING OF COUNCIL

JULY 18, 2023, AT 7:00 P.M.

MEMBERS PRESENT

MAYOR

KEVIN PITTMAN

COUNCILLORS

**COLLEEN MILLER
RODNEY DOYLE
ERNIE LUNDRIGAN
AMANDA SLANEY**

**TOWN MANAGER
ASST. TOWN CLERK
FIN. ADMIN. OFFICER**

**AMANDA EDWARDS
DAWN BRIDGER
CYNTHIA HODGE**

MEMBERS ABSENT

**DEPUTY MAYOR
COUNCILLORS**

**MIKE STACEY
ROSALIE DUPRÉ**

AGENDA

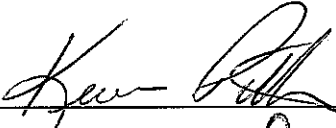
7:00 p.m. Mayor Pittman called the meeting to order.


Mayor Pittman asked to have the following items added to the agenda:

Correspondence to be Acted On:

- 1.e Business Permit Chard, Crystal – Mobile Food Cart
12. Hurricane Larry Storm Damage Repairs – HLE21-M000011 – Payment approval.

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ADOPTION OF AGENDA

MOTION: SLANEY/MILLER

23-199 Be it resolved to adopt the Agenda for July 18, 2023, as presented with the above noted additions.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

CORRECTION\OMISSIONS TO MINUTES FROM JULY 4, 2023

No corrections or omissions at this time.

DISCUSSION OF BUSINESS ARISING FROM MINUTES

No discussion of business arising from minutes at this time.

ADOPTION OF MINUTES

MOTION: DOYLE/MILLER

23-200 Be it resolved to approve the minutes from July 4, 2023, as presented.

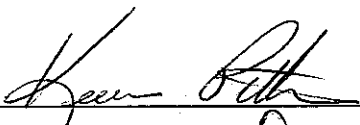
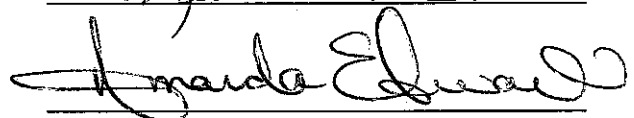
Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

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COMMITTEE REPORTS

None at this time.

DEFERRED CORRESPONDENCE

FIRE WORKS POLICY – UPDATE

Discussion took place on the Fire Works Policy that was presented. The Town Manager was directed to make the appropriate changes and present again at the next meeting.

LODER, RON – 57A WATER STREET WEST- BUILDING PERMIT

The Town Manager stated that the property owners survey was completed for 57A Water Street West, and discussion took place on the specifics of the status for this permit.

DRAINAGE ISSUE (SLANA) – 88 FAIRVIEW AVENUE

No update on 88 Fairview Avenue drainage issue at this time.

CORRESPONDENCE TO BE ACTED ON

BUILDING PERMIT APPLICATION – NORMAN, MELLISSA – 8’ X 10’ SHED

MOTION: MILLER/SLANEY

23-201 Be it resolved to approve the building permit application for Norman, Melissa to construct at 8’ x 10’ shed at 54 Water Street East.

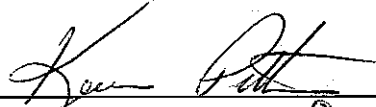
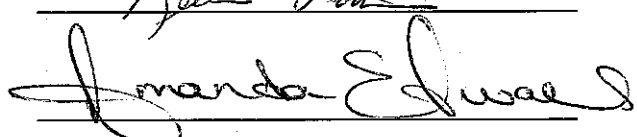
Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

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**BUILDING PERMIT APPLICATION – DWYER, TAMMY – 83' x 30'
RESIDENCE – 85-89 ROUTE 220**

MOTION: LUNDRIGAN/SLANEY

23-202 Be it resolved to approve the building permit application for Dwyer, Tammy to construct an 83' X 30' residence at 85-89 Route 220 pending an approval for water and septic, Route 220 entry and an artesian well.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

**BUSINESS PERMIT APPLICATION – CHURCHILL, JOHANNA – AIR B n B
– 149B LAURENTIAN AVENUE**

MOTION: DOYLE/MILLER

23-203 Be it resolved to approve the business permit application for Churchill, Johanna to operate an Air B n B at 149B Laurentian Avenue.

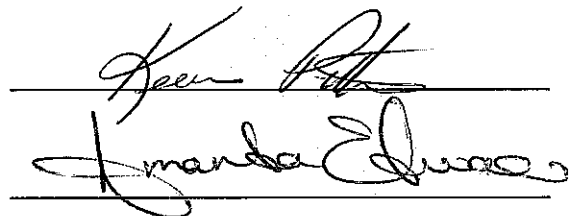
Motion Carried unanimously.

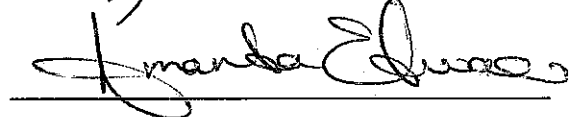
For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

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BUILDING PERMIT APPLICATION – LAMBE, TODD – 20' X 24' STORAGE SHED – 2 WATER STREET EAST

MOTION: SLANEY/MILLER

23-204 Be it resolved to approve the building permit application for Lambe, Todd to construct a 20' x 24' storage shed at 2 Water Street East as per conditions of Council and discretionary use.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

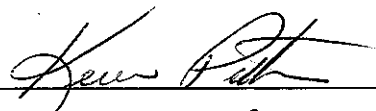
Abstained: 0


Councillor Slaney advised that the applicant had contacted her with concerns regarding the permit approval process. The Town Manager stated that following the deadline of discretionary notice, results are then presented to Council for approval and the process was completed within an acceptable timeframe.

BUSINESS PERMIT APPLICATION – CHARD, CRYSTAL – MOBILE FOOD CART

Discussion took place on the specifics of the business permit application. The Town Manager was directed to collect more information from the applicant and resubmit to council.

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INVESTING IN CANADA INFRASTRUCTURE PROGRAM – PROJECT# 17-GI-24-00030 – PIKE’S ROAD WATER AND SEWER UPGRADES

MOTION: SLANEY/LUNDRIGAN

23-205 Be it resolved to accept the cost-shared funding in the amount of \$728,149.00 for Investing in Canada Infrastructure Program Project # 17-GI-24-00030 for Pike Road Water and Sewer Upgrades with a total project value of \$802,957.00 and a cost share of 90% - 10%, with the Town’s share of \$72,815.00.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

LEASE AGREEMENT – TOSHIBA COPIER CENTRAL OFFICE EQUIPMENT LTD.

MOTION: DOYLE/MILLER

23-206 Be it resolved to approve the acceptance of the presented lease agreement with Central Office Equipment Ltd in the amount of \$341.56 plus HST/month with a six (6)-year cost savings of \$7,033.86 for a Toshiba copier/fax machine.

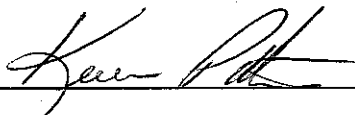
Motion Carried unanimously.


For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

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ACCOUNTS PAYABLES – JUNE 2023

MOTION: LUNDRIGAN/MILLER

23-207 Be it resolved to approve the Accounts Payables listing for June 2023 as presented in the amount of \$60,876.90.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

CASUAL CALL IN EMPLOYEES – LABOURER

MOTION: MILLER/SLANEY

23-208 Be it resolved to approve the hiring of Kenneth Hodder and Carl Slaney as casual call in Labourers based on the recommendations from the labour relations committee.

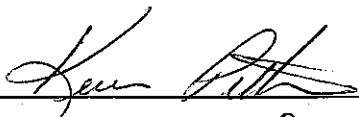
Motion Carried unanimously.

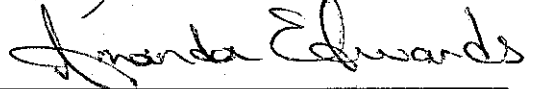
For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

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DONATION REQUEST – KIDS EAT SMART – RADIOTHON – NOVEMBER 8, 2023

MOTION: MILLER/DOYLE

23–209 Be it resolved to approve a \$100.00 donation to the Kids Eat Smart Radiothon designating St. Lawrence Academy for this donation.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

RESIDENT REQUEST – GARBAGE COLLECTION FEE EXEMPTION – 14A POLLUX CRESCENT

MOTION: SLANEY/DOYLE

23–210 Be it resolved to approve the exemption of garbage collection fees for 14A Pollux Crescent based on the property being vacant and dilapidated.

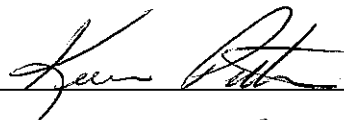
Motion Carried unanimously.

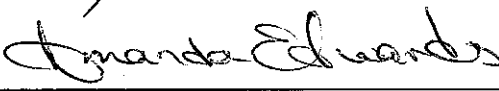
For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

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TOWN MANAGER VACATION REQUEST

MOTION: LUNDRIGAN/SLANEY

23-211 Be it resolved to approve the Town Manager's vacation request for July 28 & 31, 2023, August 16-18, 2023, and August 21-25, 2023.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

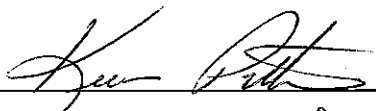
COMMUNITY EMPLOYMENT ENHANCEMENT PROGRAM 2023-24 – PROJECT IDEAS

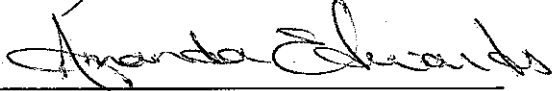
The Town Manager discussed ideas that she has added to her list for the 2023-2024 Community Employment Enhancement Program and asked Council to submit any suggested projects to the office. Deadline to apply is July 31, 2023.

RESIDENT CONCERN – YEAR-ROUND WATER PRESSURE – ROUTE 220

The Town Manager outlined the specifics of a resident's concern for low water pressure on Route 220. Properties that are not currently on the booster pump for this area were identified. It was suggested that the Town Manager proceed with an engineering assessment to repair this issue.

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MOTION: DOYLE/SLANEY

23-212 Be it resolved to approve the cost for an engineering assessment on the necessary work to repair the year-round water pressure issues on Route 220.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

RESIDENT CONCERN – TRUXTUN PLACE – CLEARING BRUSH

The Town Manager stated a resident's concern with the over abundance of brush near her property. The Town Manager was advised to contact the resident to confirm approval for our workers to cut the brush back for a safer view in the area for both residents and motorists.

HURRICANE LARRY STORM DAMAGE REPAIRS – HLE21-M000011

MOTION: MILLER/SLANEY

23-213 Be it resolved to approve payment of Invoice # 111411 Progress Claim #1 to RJG Construction Limited in the amount of \$484,806.94 (HST included) for Hurricane Larry Storm Damage repairs project # HLE-21-M000011.

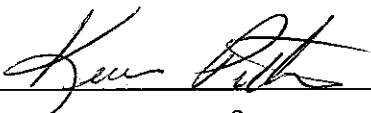
Motion Carried unanimously.


For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

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MOTION: MILLER/SLANEY

23-214 Be it resolved to approve payment of Invoice # 111413 Progress Claim #1 – release of holdback to RJG Construction Limited in the amount of \$53,867.44 (HST included) for Hurricane Larry Storm Damage repairs project # HLE-21-M000011.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGERS REPORT

Mayor Pittman mentioned that he would call Tom Osbourne and inquire about an update on the US Memorial Hospital and the hiring of doctors and staff.

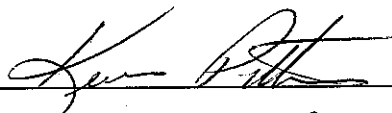
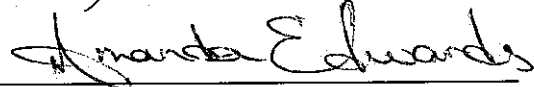
GENERAL DISCUSSION

Councillor Lundrigan mentioned that NL Power have a Take Charge NL initiative and are providing visits to buildings to help give ideas for new, more efficient lighting for Municipal Buildings.

Councillor Lundrigan also asked if we called Newco metals regarding the removal of the old metal. The Town Manager stated that she has sourced a contact and will be in touch with them.

Councillor Slaney stated that a member of the ATV Committee had questioned why there has not been any meetings recently with Council and the RCMP. The Town Manager was directed to set up a meeting the ATV Committee and the RCMP as there are ongoing issues with ATV use within the Town.

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Councillor Miller stated that our Age Friendly Initiative Coordinator is doing a great job organizing events. Attendance in activities is low right now but we are hoping numbers will increase once word gets out about the events that are happening.

Councillor Miller also mentioned that she tried to obtain an appointment at US Memorial hospital in person, but due to having a family doctor already, she was not able to get one. Mayor Pittman stated that if you have a family doctor, they will not let you have an appointment at US Memorial as there are many without a family doctor who need these appointments.

PRIVILEGED SESSION

MOTION: LUNDRIGAN/MILLER

23-115 Be it resolved to move from Regular Meeting to a Privileged Session.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

MOTION: SLANEY/MILLER

23-116 Be it resolved to move from Privileged Session back to a Regular Meeting.

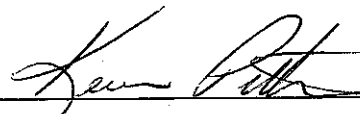
Motion Carried unanimously.


For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

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POLL TAX WRITE OFF

MOTION: SLANEY/MILLER

23-117 Be it resolved to approve the write off of the outstanding Poll Tax account for years 2020-2022 for BECKL in the amount of \$900.36 for uncollected Accounts Receivable that was tabled at a Privileged Session held by Council on July 18, 2023.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

REQUEST TO JOIN ADJACENT PROPERTIES – 61 WATER STREET EAST AND 63 WATER STREET EAST

MOTION: DOYLE/MILLER

23-118 Be it resolved to approve the application to join adjacent properties located at 61 Water Street East and 63 Water Street East pending approval from Municipal Assessment Agency.

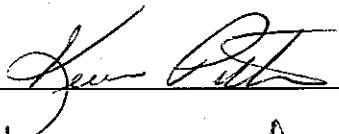
Motion Carried unanimously.

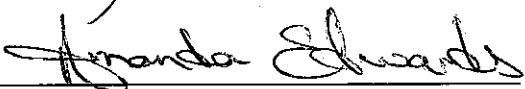
For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

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**REQUEST TO JOIN ADJACENT PROPERTIES – 67 WATER STREET EAST
AND 67A WATER STREET EAST**

MOTION: DOYLE/MILLER

23-119 Be it resolved to approve the application to join adjacent properties located at 67 Water Street East and 67A Water Street East pending approval from Municipal Assessment Agency.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

**REQUEST TO JOIN ADJACENT PROPERTIES – 13-15 SEAVIEW STREET
AND 186 WATER STREET WEST EXTENSION**

MOTION: DOYLE/MILLER

23-120 Be it resolved to approve the application to join adjacent properties located at 13-15 Seaview Street and 186 Water Street West Extension pending approval from Municipal Assessment Agency.

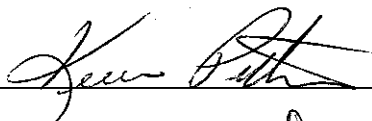

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

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REQUEST TO JOIN ADJACENT PROPERTIES – 158 WATER STREET WEST, 158A WATER STREET WEST AND 5 POLLUX CRESCENT

MOTION: DOYLE/MILLER

23-121 Be it resolved to approve the application to join adjacent properties located at 158 Water Street West, 158A Water Street West and 5 Pollux Crescent pending approval from Municipal Assessment Agency.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

REQUEST FOR WATER AND SEWER EXEMPTION – 2 WATER STREET EAST

MOTION: DOYLE/MILLER

23-122 Be it resolved to approve the application for water and sewer exemption for 2 Water Street East based on land size for residential building requirements.

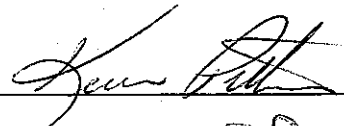
Motion Carried unanimously.

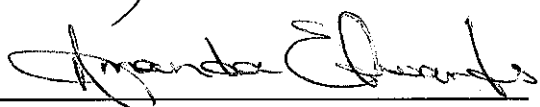
For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

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REQUEST FOR WATER AND SEWER EXEMPTION – 25-31 TURPIN STREET

MOTION: DOYLE/MILLER

23-123 Be it resolved to approve the application for water and sewer exemption for 25-31 Turpin Street based on the inability to connect to the Town’s water line.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

REQUEST FOR WATER AND SEWER EXEMPTION – 2-12 TURPIN STREET

MOTION: DOYLE/MILLER

23-124 Be it resolved to approve the application for water and sewer exemption for 2-12 Turpin Street based on the inability to connect to the Town’s water line.

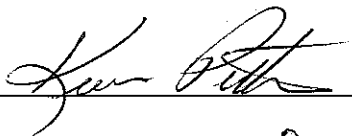
Motion Carried unanimously.


For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

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REQUEST FOR WATER AND SEWER EXEMPTION – 31A TURPIN STREET

MOTION: DOYLE/MILLER

23-125 Be it resolved to approve the application for water and sewer exemption for 31A Turpin Street based on the inability to connect to the Town's water line.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

REQUEST FOR WATER AND SEWER EXEMPTION – 26 WATER STREET EAST

MOTION: DOYLE/MILLER

23-126 Be it resolved to approve the application for water and sewer exemption for 26 Water Street East based on the inability to connect to the Town's water line.

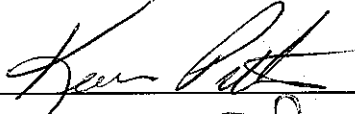
Motion Carried unanimously.


For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

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REQUEST FOR WATER AND SEWER EXEMPTION – 11-23 TURPIN STREET

MOTION: DOYLE/MILLER

23-127 Be it resolved to approve the application for water and sewer exemption for 11-23 Turpin Street based on the inability to connect to the Town's water line.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

REQUEST FOR WATER AND SEWER EXEMPTION – 36 TURPIN STREET

MOTION: DOYLE/MILLER

23-128 Be it resolved to approve the application for water and sewer exemption for 36 Turpin Street based on the inability to connect to the Town's water line.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Lundrigan, Slaney, Doyle and Miller)

Against: 0

Abstained: 0

NOTICE OF ADJOURNMENT

MOTION: DOYLE / MILLER

The meeting adjourned at 9:31 p.m.

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