



REGULAR MEETING OF COUNCIL

MAY 6, 2025, AT 7:00 P.M.

MEMBERS PRESENT

**MAYOR
(PHONE) DEPUTY MAYOR
COUNCILLORS**

(7:05 p.m.)

**KEVIN PITTMAN
MICHAEL STACEY
RODNEY DOYLE
ERNIE LUNDRIGAN
AMANDA SLANEY
COLLEEN MILLER**

ABSENT

**TOWN MANAGER/CLERK
ASSISTANT TOWN CLERK**

ROSALIE DUPRÉ

**AMANDA EDWARDS
DAWN BRIDGER**

AGENDA

7:02 P.M. Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following items added to the agenda:

Correspondence to be acted on:

16. Fairview Avenue – Title Gap – MAYOR

1.d. Permit Approval – Site Development Permit – FARRD – 91 Fairview Avenue

7:05 p.m. Councillor Lundrigan entered the meeting.

May 6, 2025

Handwritten signatures of Kevin Pittman and Amanda Edwards over horizontal lines.



ADOPTION OF AGENDA

MOTION: SLANEY / MILLER

25-0093 Be it resolved to adopt the Agenda for May 6, 2025 with the above noted additions.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

CORRECTION, OMISSION TO MINUTES OF APRIL 15, 2025

Councillor Slaney stated there is a typo on page nine (9), reminded.

DISCUSSION OF BUSINESS ARISING FROM MINUTES OF APRIL 15, 2025

Mayor Pittman asked if there was an update from the meeting with Flora Jackman with the Department of Health and Community Services. The Town Manager stated that the discussion with Flora Jackman was to discuss permissible options for the Community Recruitment Incentive Fund that is open to Municipalities. Discussion on a promotional video of the community and surrounding rural area was discussed.

Mayor Pittman asked if there was an update from East Coast Mining (ECM), the Town Manager stated that she was speaking with a representative from East Coast Mining and they stated that the parking lot idea is not needed yet and he agreed to a meeting. The Town Manager stated that she has proposed a meeting date to them but has not heard back to confirm.

May 6, 2025

Two handwritten signatures in blue ink. The top signature is "Ken Pittman" and the bottom signature is "Amanda Edwards". Both are written over horizontal lines.



ADOPTION OF MINUTES OF APRIL 15, 2025

MOTION: LUNDRIGAN / DOYLE

25-094 Be it resolved to approve the Minutes of April 15, 2025 as presented with the above noted correction.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

ADOPTION OF SPECIAL MEETING MINUTES OF APRIL 24, 2025

MOTION: LUNDRIGAN / D.M. STACEY

25-095 Be it resolved to approve the Minutes of Special Meeting of Council on April 24, 2025 as presented.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

May 6, 2025

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COMMITTEE REPORTS

No committee reports to update.

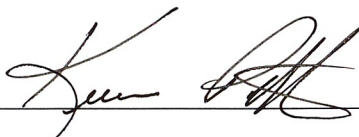
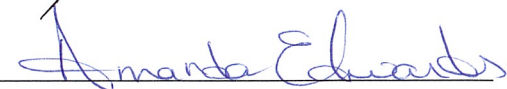
DEFERRED CORRESPONDENCE

BASKETBALL NET INSTALLATION– ST. LAWRENCE RECREATION CENTER

No new updates on the installation of the new basketball net backboards at the St. Lawrence Recreation Center.

Discussion took place on who we can reach out to assist with installing the basketball nets. Councillor Lundrigan suggest contacting another community to see if they have a suitable contact for a Structural Engineer.

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CORRESPONDENCE TO BE ACTED ON

SITE DEVELOPMENT PERMIT APPLICATION– 32 WATER STREET EAST – HODGG – EXTEND EXISTING PIPE AND INFILLING OF LAND

MOTION: DOYLE / SLANEY

25-096 Be it resolved to approve the Site Development Permit for HODGG at 32 Water Street East to extend existing pipe for water drainage and infill the land.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

BUILDING PERMIT APPLICATION – 1 FAIRVIEW CRESCENT – MITCS – 10' X 12' SHED

MOTION: MILLER / LUNDRIGAN

25-097 Be it resolved to approve the Building Permit Application for MITCS at 1 Fairview Crescent to construct a 10' x 12' shed on the property.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

May 6, 2025

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BUILDING PERMIT APPLICATION – 2 SEAVIEW STREET – TOBIR – 18' X 40' SHED

Discussion took place on the Building Permit Application that was submitted by TOBIR to construct a 18' x 40' shed on the property at 2 Seaview Street. The Town Manager discussed that it is unknown as to where neighbouring properties water and sewer lines are running but the applicant is willing to move or relocate according to the Town's requirements. Further information will be required before permit can be approved.

MOTION: MILLER / SLANEY

25-098 Be it resolved to defer the Building Permit Application for TOBIR at 2 Seaview Street to construct a 18' x 40' shed on the property until water and sewer line locations are determined.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

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**SITE DEVELOPMENT PERMIT APPLICATION – 91 FAIRVIEW AVENUE –
FARRD – WEEPING TILE**

The Town Manager stated that the applicant will be directing the weeping tile into a nearby drain to allow water to run away from the home and neighbouring properties.

MOTION: SLANEY / LUNDRIGAN

25-099 Be it resolved to approve the Site Development Permit Application for FARRD at 91 Fairview Avenue to install weeping tile.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

ACCOUNTS PAYABLE APRIL 2025 - \$44,179.01

MOTION: DOYLE / MILLER

25-100 Be it resolved to approve the payment of accounts payable listing for the month of April 2025 in the amount of \$44,179.01.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

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**STELLAR EQUIPMENT AND SERVICES INVOICE 2527 – CHLORINATION
BUILDING UPGRADES PROJECT, NUMBER 17-GI-23-00066 – FEBRUARY
1 – MARCH 31, 2025**

MOTION: SLANEY / LUNDRIGAN

25-101 Be it resolved to approve the payment of Invoice 2527 to Stellar Equipment and Services in the amount of \$117,895.55, HST included, for work completed on the Chlorination Building Upgrades Project, Number 17-GI-23-00066, for the period of February 1 – March 31, 2025; once it is approved by the Department of Municipal Affairs.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

ACTIVE NL FUND – POOL UPGRADES - \$14,375.00

MOTION: LUNDRIGAN / SLANEY

25-102 Be it resolved to accept the Active NL funding from the Department of Tourism, Culture, Arts and Recreation in the amount of \$14,375.00 for upgrades to the Town's swimming pool.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

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BUTTON PURCHASE – ST. LAWRENCE DAY BUTTONS

MOTION: MILLER / DOYLE

25-103 Be it resolved to approve the purchase of 800 buttons with the St. Lawrence scenic picture that was previously discussed, from The Button Shop for St. Lawrence Day,

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

DONATION REQUEST – BURIN PENINSULA HEALTH CARE CENTER 2025 RADIOTHON

MOTION: DOYLE / MILLER

25-104 Be it resolved to approve the donation of \$100.00 to the Burin Peninsula Health Care Center for the 2025 Radiothon.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

The Town Manager stated that Councillor Dupré had previously stated that she would attend the Radiothon on May 28, 2025 to present the donation.

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DONATION REQUEST – MAKE-A-WISH – 30TH RUN THE ROCK

MOTION: DOYLE / SLANEY

25-105 Be it resolved to approve the donation of \$50.00 to MAKE-A-WISH Canada for the 30th Run the Rock Fundraiser.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

PROCLAMATION REQUEST – MUNICIPAL AWARENESS WEEK

MOTION: SLANEY / MILLER

25-106 Be it resolved to proclaim May 4 – 10, 2025, as Municipal Awareness Week for the Town of St. Lawrence.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

OVERNIGHT PARKING SIGNS

Discussion took place on the abundance of industrial trucks parking along sides of the road within the Town of St. Lawrence. Safety concerns for both pedestrians and drivers were identified. Consensus of Council was to contact the owners to ask them to remove the trucks as they are not permitted to be parking in these

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Two handwritten signatures in blue ink. The top signature is "Ken Pittman" and the bottom signature is "Amanda Edwards". Both are written over horizontal lines.



areas. The Town Manager was also directed to post no parking signs along these areas.

WASTEWATER COLLECTION – TRANSITIONAL AUTHORIZATION – ENVIRONMENT CANADA

The Town Manager presented Council with information about the Transitional Authorization required for wastewater collection and provided a quote from Biomaxx Environmental to submit an application on behalf of the Town to the Department of Environment and Climate Change Canada (ECC) to comply with the Wastewater System Effluent Regulations. This application, when approved, will help the Town update our wastewater management system.

MOTION: SLANEY / LUNDRIGAN

25-107 Be it resolved to proceed with Biomaxx Environmental quote in the amount of \$3,000.00 + HST to submit the application to the Department of Environment and Climate Change Canada (ECC) for Transitional Authorization for wastewater collection.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

2025 MUNICIPAL ELECTION PLANNING

The Town Manager stated that she is in the process of planning for the upcoming Municipal Election in October 2025. Supplies have been ordered and training dates have been booked for employees. Discussion took place on different options that are available for residents to vote. It was suggested that Council Members would review the guidelines for these options and discuss at the next meeting.

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MEMO – DEPARTMENT OF MUNICIPAL AND PROVINCIAL AFFAIRS – COMMUNITY SUSTAINABILITY

The Letter from the Department of Municipal and Provincial Affairs, RE. Community Sustainability Partnership Accountability Measures and Exemptions was tabled and viewed by Council.

PROVINCIAL GOVERNMENT – EXPRESSION OF INTEREST FOR WIFI HOTSPOTS

Discussion took place on the newly released Provincial Government Expression of Interest for wi-fi hot spots from the Department of Industry, Energy and Technology. Consensus was to submit the Expression of Interest to the Burin Peninsula Joint Council for review to consider applying to the Government as a group submission to help address the service gap along Route 220, Burin Peninsula Highway.

PUBLIC INFORMATION SESSION – PUBLIC SAFETY AND ADDICTION AWARENESS MEETING REQUEST

The Town Manager discussed the submitted email from Jamie Engram on the topic of Public Safety & Addiction Awareness. Discussion took place and it was decided that the Town does not require a meeting at this time. It was agreed that the Town Manager should reach out to Sgt Darren Coady to schedule an in-person meeting to discuss ongoing issues within the community.

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A handwritten signature in blue ink, appearing to read "Amanda Edwards", written over a horizontal line.



MEALS ON WHEELS PROPOSAL – NL HEALTH SERVICES

The Town Manager stated that NL Health Services are currently providing Meals on Wheels Services to residents of Placentia to provide nutritious, low-cost meals to eligible seniors and adults living with disabilities. NL Health Services are currently considering expanding this service to our area. There is a survey online that is accessible to the public to share their perspectives and help shape future service delivery. This survey is located on the NL Health website and will be shared to the Town's Facebook page as well.

FAIRVIEW AVENUE – TITLE GAP – MAYOR

The Town Manager discussed the issue with the gap in ownership and purchasing of the property at 8 Fairview Crescent between the Town of St. Lawrence and Aylwards (1975) Ltd.

MOTION: LUNDRIGAN / SLANEY

25-108 Be it resolved to approve signing the papers provided by Picco, White & McCarthy to resolve the title gap for 8 Fairview Crescent for MAYOR.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

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CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGER'S REPORT – MAY 6, 2025

The Town Manager stated that two (2) of the three (3) Canada Summer Jobs positions have been filled. Applications have been received for the last position.

The Town Manager stated that the Community Clean up week has been changed from May 19-24, 2025 to May 26 – 31, 2025 with Clean up Day on May 31, 2025.

GENERAL DISCUSSION

Councillor Doyle asked if there was an active Park Committee. The Town Manager advised that there is no committee as of now. It was suggested to call a meeting to develop a new Park Committee.

Councillor Lundrigan asked about paving around the community. The Town Manager stated that paving is on our list for when the weather allows.

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PRIVILEGED MEETING

8:43 P. M.

MOTION: LUNDRIGAN / SLANEY

25-109 Be it resolved to move the meeting to a privileged session.
Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

8:55 P.M.

MOTION: MILLER / SLANEY

25-110 Be it resolved to move the meeting back to a regular session.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

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**PROPERTY REQUEST – COMBINE ADJACENT PROPERTIES 57A WATER
STREE WEST AND 57 WATER STREET WEST**

MOTION: LUNDRIGAN / SLANEY

25-111 Be it resolved to approve the combining of adjacent properties located at 57 Water Street West and 57A Water Street West pending approval from the Municipal Assessment Agency.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

**INTEREST EXEMPTION REQUEST – \$209.66 – 21 WATER STREET WEST
– SLANJ007**

MOTION: SLANEY / DOYLE

25-112 Be it resolved to approve the exemption of interest in the amount \$209.66 on account for SLANJ006 for property located at 21 Water Street West.

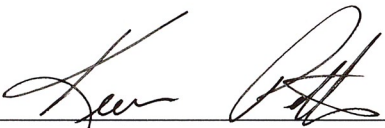
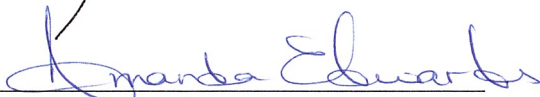
Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Lundrigan, Miller and Slaney)

Against: 0

Abstained: 0

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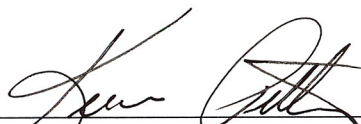



NOTICE OF ADJOURNMENT

MOTION: COUNCILLOR SLANEY

The meeting adjourned at 8:57 p.m.

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Amanda Edwards