



REGULAR MEETING OF COUNCIL

FEBRUARY 20, 2024, AT 7:00 P.M.

MEMBERS PRESENT

MAYOR

KEVIN PITTMAN

COUNCILLORS

**RODNEY DOYLE
ERNIE LUNDRIGAN
COLLEEN MILLER
AMANDA SLANEY**

(7:35 p.m.)

ABSENT DEPUTY MAYOR

**MICHAEL STACEY
ROSALIE DUPRÉ**

**TOWN MANAGER
ASST TOWN CLERK
FIN ADMIN OFFICER**

**AMANDA EDWARDS
DAWN BRIDGER
CYNTHIA HODGE**

AGENDA

7:00 p.m. Mayor Pittman called the meeting to order.

Mayor Pittman welcomed resident Brian Drake Sr. to the meeting.

Mayor Pittman asked to have the following items added to the agenda:

Correspondence to be acted on:

10. Resident Snow Clearing Complaint – LAMBT
11. Apply for Accessible Communities Grant Program

February 20, 2024

Handwritten signatures of Kevin Pittman and Amanda Edwards, each on a horizontal line.



ADOPTION OF AGENDA

MOTION: LUNDRIGAN/MILLER

24-036 Be it resolved to adopt the Agenda for February 20, 2024, as presented, with the above noted additions.

Motion Carried unanimously.

For Motion: 4 (Mayor Pittman, Councillors Doyle, Miller and Lundrigan)

Against: 0

Abstained: 0

CORRECTION/OMISSIONS TO MINUTES OF FEBRUARY 6, 2024

Mayor Pittman stated two (2) errors that have been revised in the February 6, 2024, in minutes. CBS on page ten (10) should read CBC and on page nine (9), 2024-2026 should read January 2024 – January 2026.

DISCUSSION OF BUSINESS ARISING FROM MINUTES OF FEBRUARY 6, 2024

No discussion of business arising from minutes at this time.

ADOPTION OF MINUTES OF FEBRUARY 6, 2024

MOTION: DOYLE/MILLER

24-037 Be it resolved to approve the Minutes of February 6, 2024, with the above noted corrections.

Motion Carried unanimously.

For Motion: 4 (Mayor Pittman, Councillors Doyle, Miller and Lundrigan)

Against: 0

Abstained: 0

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COMMITTEE REPORTS

No new committee reports at this time.

DEFERRED CORRESPONDENCE

COMMITTEE MEETING SCHEDULE FOR 2024

The Town Manager presented Council with a schedule of listed quarterly committee meeting dates for 2024. The Town Manager stated that she will send out event reminders to Committee members for each meeting.

NOT FOR PROFIT – MUNICIPAL TAXATION

No new updates at this time.

POLICY DEVELOPMENT REVIEW – PAYMENT PLAN

MOTION: DOYLE/MILLER

24-038 Be it resolved to approve the Payment Plan Policy for the Town of St. Lawrence with the suggested amendments.

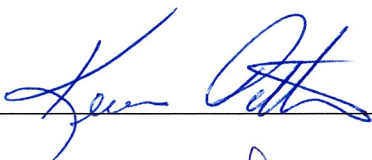
Motion Carried unanimously.

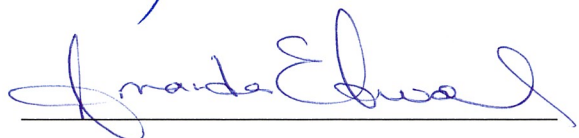
For Motion: 4 (Mayor Pittman, Councillors Doyle, Miller and Lundrigan)

Against: 0

Abstained: 0

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CALL FOR 2024 GREEN TEAM PROPOSAL – CONSERVATION CORPS NL

MOTION: DOYLE/MILLER

24-039 Be it resolved to approve the application submission to Conservation Corps NL for the 2024 Green Team Proposal for two (2) youth (ages 15-30) summer jobs to work at initiative projects throughout the Town.

Motion Carried unanimously.

For Motion: 4 (Mayor Pittman, Councillors Doyle, Miller and Lundrigan)

Against: 0

Abstained: 0

CORRESPONDENCE TO BE ACTED ON

MUNICIPAL CAPITAL WORKS – PRIORITY FUNDING CHANGE – WATER INTAKE SYSTEM IMPROVEMENT PROJECT

MOTION: MILLER/DOYLE

24-040 Be it resolved to designate the Water Intake System Improvements Project as Priority One (1) for the Town of St. Lawrence’s 2024 Municipal Capital Works Project Application. Be it further resolved to designate Water Street West Phase One (1) as Priority One (1) for the Town of St. Lawrence 2025 Municipal Capital Works Project Application.

Motion Carried unanimously.

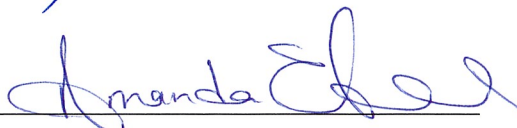
For Motion: 4 (Mayor Pittman, Councillors Doyle, Miller and Lundrigan)

Against: 0

Abstained: 0

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MOTION: MILLER/DOYLE

24-041 Be it resolved to direct Meridian Engineering Inc, as Prime Consultant, to submit a 2024 Municipal Capital Works Project Application naming the Water Intake System Improvements as Priority One (1). The Water Street West Phase One (1) application submitted in 2023 for the 2024 Municipal Capital Works Program will be withdrawn once the Water Intake System Improvements application is submitted.

Motion Carried unanimously.

For Motion: 4 (Mayor Pittman, Councillors Doyle, Miller and Lundrigan)

Against: 0

Abstained: 0

**CHLORINATION BUILDING PROJECT – MERIDIAN ENGINEERING INC.
INVOICE CC107700 – 100% CONCEPT DESIGNS**

MOTION: DOYLE/LUNDRIGAN

24-042 Be it resolved to approve the payment to Meridian Engineering Inc for invoice # CC107700 in the amount of \$2,639.25 for Chlorination Building Project Upgrades, 100% Concept Design.

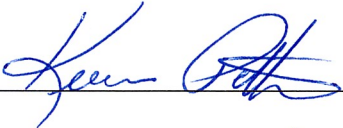
Motion Carried unanimously.

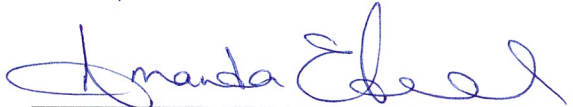
For Motion: 4 (Mayor Pittman, Councillors Doyle, Miller and Lundrigan)

Against: 0

Abstained: 0

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JANUARY 2024 ACCOUNTS PAYABLES \$44,936.23

MOTION: LUNDRIGAN/MILLER

24-043 Be it resolved to approve Accounts Payable for the month of January 2024, in the amount of \$44,936.23.

Motion Carried unanimously.

For Motion: 4 (Mayor Pittman, Councillors Doyle, Miller and Lundrigan)

Against: 0

Abstained: 0

RESIDENT CONCERN – SEAVIEW STREET / BECK’S MEADOW

Discussion took place between Council and resident Brian Drake Sr. about the recent submission of multiple resident letters regarding Beck’s Meadow after snow clearing/access.

7: 35 P.M. Councillor Slaney entered the meeting.

Mayor Pittman stated that this issue is a residential dispute and will need to be resolved between residents. When the lane becomes accessible, Council can re-visit the snow clearing policy.

7:41 p.m. Resident Brian Drake Sr. left the meeting.

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PROPERTY TAX EXEMPTION REQUEST – ST. MATTHEW’S ANGLICAN CHURCH

MOTION: SLANEY/MILLER

24–044 Be it resolved to exempt 14 St. Matthew’s Street from water and sewer fees for 2024 in the amount of \$360.00

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Doyle, Miller, Slaney and Lundrigan)

Against: 0

Abstained: 0

MOTION: SLANEY/MILLER

24–045 Be it resolved to exempt 74-80 Director Drive and 31B Turpin Street from Property Taxes for 2024 for a combined total of \$350.00.

Motion Denied.

For Motion: 0

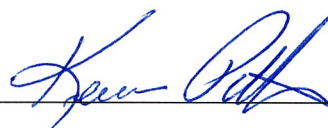
Against: 5 (Mayor Pittman, Councillors Doyle, Miller, Slaney and Lundrigan)

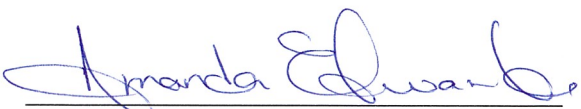
Abstained: 0

2024 MUNICIPAL BUDGET SUBMISSION REVIEW LETTER

The Town of St. Lawrence acknowledges the letter from the Department of Municipal and Provincial Affairs dated February 8, 2024, re: 2024 Municipal Budget Submission Form.

February 20, 2024







NEW HORIZON’S FOR SENIORS PROGRAM – ST. LAWRENCE GOLDEN AGE CLUB

Discussion took place and recommendation was to defer this item until next meeting.

CANADA FLUORSPAR INC. (CFI) – LETTER OF SUPPORT REQUEST – WATER USE LICENSE AND SITE DEVELOPMENT PERMIT – CLARKE’S POND

MOTION: LUNDRIGAN/MILLER

24–046 Be it resolved to approve the site development permit for Canada Fluorspar Inc to complete upgrades to the existing pump and pipeline for water services to facilities of CFI.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Doyle, Miller, Slaney and Lundrigan)

Against: 0

Abstained: 0

MOTION: LUNDRIGAN/MILLER

24–047 Be it resolved to provide a letter of support to Canada Fluorspar Inc. stating no objection to the proposed work to be completed at Clarke’s Pond Road to upgrade the existing pump and pipeline for water services to facilities of CFI.

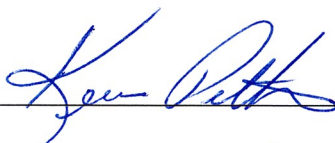
Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Doyle, Miller, Slaney and Lundrigan)

Against: 0

Abstained: 0

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POLICY REVIEW – REMOTE MEETING ATTENDANCE

MOTION: MILLER/LUNDRIGAN

24-048 Be it resolved to rescind the Town of St. Lawrence current Remote Meeting Attendance Policy.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Doyle, Miller, Slaney and Lundrigan)

Against: 0

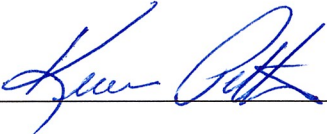
Abstained: 0


Discussion took place about the Remote Meeting Attendance Policy and Mayor Pittman asked the Town Manager to complete a new draft policy for review based on the most current information provided.

RESIDENT SNOW CLEARING COMPLAINT – LAMBT

Discussion took place around the recent complaint about snow clearing in the resident's area of private property on 2 Water Street East. It was stated that snow clearing has been completed daily to keep the roads clear of snow. With the amount of snow that has been accumulating over the last week, our Public Works employees have been doing their best and have had many compliments of a great job done.

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ACCESSIBLE COMMUNITIES GRANT PROGRAM

MOTION: MILLER/LUNDRIGAN

24-049 Be it resolved to approve the submission of an application for the Accessible Communities Grant Program.

Motion Carried unanimously.

For Motion: 5 (Mayor Pittman, Councillors Doyle, Miller, Slaney and Lundrigan)

Against: 0

Abstained: 0

8:08 p.m. Councillor Lundrigan left the meeting.

MANAGERS UPDATE

No new updates.

GENERAL DISCUSSION

Councillor Slaney mentioned that there are many potholes in the road around River Side Drive and with the narrow roadway it would be beneficial to repair in the spring for safety.

Mayor Pittman reminded Council that there is a EverWind Fuels Burin Peninsula Community Information Session on February 24, 2024, at the Marystown Hotel and Convention Centre 10:00 a.m. to 12:00 p.m.

NOTICE OF ADJOURNMENT

MOTION: SLANEY/MILLER

The meeting adjourned at 8:21 p.m.

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