



REGULAR MEETING OF COUNCIL

JULY 21, 2026, AT 7:00 P.M.

MEMBERS PRESENT

**MAYOR
DEPUTY MAYOR**

**KEVIN PITTMAN
RODNEY DOYLE SR.**

COUNCILLORS

**ERNIE LUNDRIGAN
COLLEEN MILLER
KARL TARRANT
AMANDA SLANEY**

**TOWN MANAGER (ACTING)
ASST. TOWN CLERK**

**CYNTHIA HODGE
DAWN BRIDGER**

MEMBERS ABSENT

COUNCILLOR

LISA LODER

7:00 P.M. Mayor Pittman called the meeting to order.

Mayor Pittman asked to add the following additions to the Agenda:

Correspondence to be Acted on:

4. BANFG-60 Laurentian Avenue Weeping Tile Permit Application
5. CUSIC – NLHC Affordable Housing Program
6. Special Olympics Sendoff – August 8 – Bruneau Centre
7. RENNJ-10 Main Road, Little St. Lawrence – Building Extension Permit Application
8. RENN-3 Mayor Avenue – Replace 8' x 10' shed with 14' x 10' shed

Correspondence for Information Purposes:

5. Tender Extension – Diesel Generator – Chlorination Building
6. J.G. Isaacs Grocery - Project 38ER20206
7. Hospitality Newfoundland and Labrador – Mug Up Minute
8. Municipalities NL InfoNote July 16

July 21, 2026

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9. ATIPPA Review
10. Municipal Elections Act Review
11. Emergency Management Plans Review
12. Municipal Assessment Agency Memo – July 21, 2026

ADOPTION OF AGENDA

MOTION: SLANEY/TARRANT

26–191 Be it resolved to adopt the Agenda for July 21, 2026, as presented, with the above noted additions.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Slaney, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

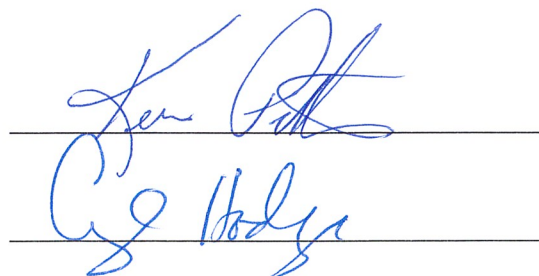
CORRECTION, OMISSION TO MINUTES OF JULY 7, 2026

No corrections or omissions to minutes of July 7, 2026, meeting.

DISCUSSION OF BUSINESS ARISING FROM MINUTES OF JULY 7, 2026

Councillor Miller asked if there was any communication with Mr. Ivan Lear, owner of the St. Lawrence Retirement Living. The Acting Town Manager advised that she has a meeting scheduled with Mr. Lear and Council on August 11, 2026, at 6:00 p.m.

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ADOPTION OF MINUTES OF JULY 7, 2026

MOTION: LUNDRIGAN/SLANEY

26-192 Be it resolved to approve the Minutes of July 7, 2026, as presented.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Slaney, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

COMMITTEE REPORTS

BURIN PENINSULA REGIONAL SERVICE BOARD BULK WASTE UPDATE

D. M. Doyle advised that there is no new update for the Bulk Garbage pickup, as there has not been a Burin Peninsula Regional Service Board meeting for July. D. M. Doyle stated that Waste Management is working with the contractor to try to lower the cost of this service. He also stated that the \$4.00 increase was \$4.00 each month for the remaining months of the 2026 year, which would be \$40.00 increase for the remaining of 2026.

Councillor Lundrigan asked what Council can do if the Bulk Garbage service contract is not renewed. Discussion took place regarding additional dumpster services that the Town may be able to host. The Acting Town Manager was advised to inquire with the Burin Peninsula Waste Management regarding dumpster services for the residents of St. Lawrence.

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NORDSPACE UPDATE

Mayor Pittman reported that Norspace Corporation hosted a Community BBQ with the Town of St. Lawrence and the St. Lawrence Volunteer Fire Department on July 14, 2026. The event was an opportunity for Norspace to update the community on their progress with development of the site and Taiga. Mayor Pittman stated that Mr. Rahul Goel and his team will be in the community to attempt to launch Taiga in the Fall.

STEWARDSHIP ASSOCIATION OF MUNICIPALITIES

Stewardship Association of Municipalities representative Willem Peters, Conservation Biologist visited our community today, July 21, 2026, to host an outreach session at the Community Youth Centre with the Summer Youth Program followed by a trip to Chambers Cove Trail.

Mr. Peters also hosted an information session with Council prior to this meeting. Mr. Peters and Council are eager to collaborate on future projects.

TOWN MANAGER/TOWN CLERK JOB POSTING – APPLICATIONS

Mayor Pittman stated that there was a total of twelve (12) applicants for the Town Manager/Town Clerk position. Council meet during a Human Resources Committee Meeting to discuss the applicants and have decided to interview six (6) applicants. Mayor Pittman directed the Acting Town Clerk to set up interviews with these applicants for Sunday (July 26) and Monday (July 27) evening.

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Two handwritten signatures in blue ink. The top signature is "Ken Pittman" and the bottom signature is "Cj Holz". They are written over two horizontal lines.



DEFERRED CORRESPONDENCE

LOW INCOME HOUSING DEVELOPMENT

Mayor Pittman stated that Cusick's Construction has been unsuccessful in their quest for funding for their Low Income Housing Development within the Town of St. Lawrence. Mayor Pittman has had further conversations with MHA Paul Pike and Cusick's Construction Inc. Regarding their application, Cusick's Construction Inc. will be providing additional information and resubmitting.

QUIRM REQUEST FOR REIMBURSEMENT

The Acting Town Manager advised that the resident stated that she no longer has copies of the receipts. The Acting Town Manager also stated that she reached out to TR Excavating to obtain a receipt for work completed for resident. There are no receipts provided to the Town. Further discussion took place and it was stated that when receipts are provided, we will revisit the request.

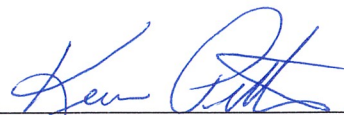
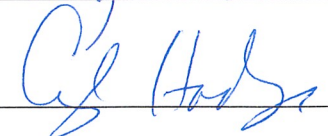
APPEAL HEARING - 69 LAURENTIAN AVENUE

There is no new information on the appeal hearing for 69 Laurentian Avenue.

AVALON-EASTERN REGIONAL MEETING MARYSTOWN SEPTEMBER 11-12, 2026

Council members who are available to attend are asked to contact the office to make arrangements to register.

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CORRESPONDENCE TO BE ACTED ON

SITE DEVELOPMENT PERMIT APPLICATION – CLARD – 24’ X 18’ CEMENT PAD – LITTLE ST. LAWRENCE

MOTION: MILLER/LUNDRIGAN

26-193 Be it resolved to approve the Site Development Permit Application for CLARD 24’ x 18’ cement pad on property located in Little St. Lawrence.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Slaney, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

BUILDING PERMIT APPLICATION – SLANJ –10’ X 16’ SHED – 82 LAURENTIAN AVENUE

MOTION: D. M. DOYLE/TARRANT

26-194 Be it resolved to approve the Building Permit Application for SLANJ to construct a 10’ x 16’ shed on property located at 82 Laurentian Avenue.

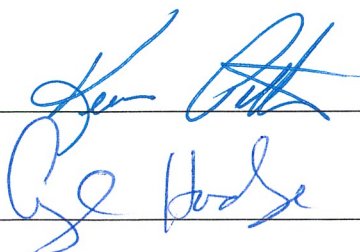
Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Slaney, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

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DONATION REQUEST – SPECIAL OLYMPICS

Council's direction was to file this correspondence until a later date.

CHLORINATION BUILDING UPGRADES – PROJECT NUMBER 17-GI-23-00066 – CHANGE ORDER #4

MOTION: SLANEY/D. M. DOYLE

26–195 Be it resolved to approve Change Order Four (4) for Stellar Storm Industries Inc. for the Chlorination Building Upgrades Project Number 17-GI-23-00066 in the amount of \$5,152.00 (HST included). This results in an increase of \$400.00 to Council's share of the above noted project.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Slaney, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

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Ken Pittman
Cpl. Hodge



CHLORINATION BUILDING UPGRADES – PROJECT NUMBER 17-GI-23-00066 – CLAIM #8 – STELLAR EQUIPMENT AND SERVICES INVOICE 2928

MOTION: LUNDRIGAN/SLANEY

26–196 Be it resolved to approve the payment of Invoice 2928 for Stellar Equipment and Services Status Report 17 in the amount of \$174,363.64 for Project Number 17-GI-23-00066 Chlorination Building Upgrades.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Slaney, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

CHLORINATION BUILDING UPGRADES – PROJECT NUMBER 17-GI-23-00066 – MERIDIAN ENGINEERING – INVOICE CC109506

MOTION: SLANEY/MILLER

26–197 Be it resolved to approve the payment of Invoice CC109506 for Meridian Engineering in the amount of \$12,075.00 for Project Number 17-GI-23-00066 Chlorination Building Upgrades.

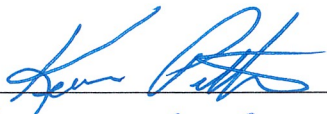
Motion carried unanimously.

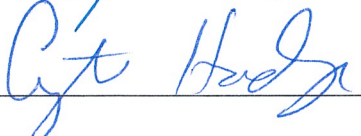
For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Slaney, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

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**SITE DEVELOPMENT PERMIT APPLICATION – BANFG – WEEPING TILE
INSTALL – 60 LAURENTAIN AVENUE**

MOTION: D. M. DOYLE/TARRANT

26–198 Be it resolved to approve the Site Development Permit Application for BANFG to install weeping tile around home located at 60 Laurentian Avenue.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Slaney, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

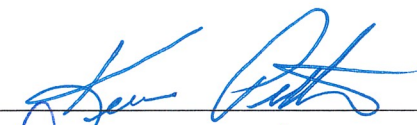
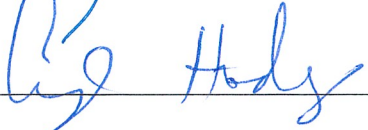
**LETTER SUBMISSION – CUSICK’S CONTRACTING INC. –
NEWFOUNDLAND AND LABRADOR HOUSING CORPORATION**

This item of discussion was previously discussed during this meeting.

SPECIAL OLYMPICS SENDOFF – AUGUST 8, 2026 – BRUNEAU CENTRE

Council would like to send their best wishes to all the athletes who are participating in the 2026 Special Olympics in Medicine Hat, Alberta.

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**BUILDING PERMIT APPLICATION – RENNJ – EXTENSION TO HOME 7.5’
X 18; – 10 MAIN ROAD – LITTLE ST. LAWRENCE**

MOTION: LUNDRIGAN/MILLER

26–199 Be it resolved to approve the Building Permit Application for RENNJ to add a 7.5’ x 18’ extension to home located at 10 Main Road, Little. St. Lawrence.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Slaney, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

**BUILDING PERMIT APPLICATION – RENN H – 14’ x 10’ SHED – 3 MAYOR
AVENUE**

MOTION: D. M. DOYLE/TARRANT

26–200 Be it resolved to approve the Building Permit Application for RENN H to remove current 8’ x 10’ shed and construct a 14’ x 10’ shed on property at 3 Mayor Avenue.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Slaney, Lundrigan, Miller and Tarrant)

Against: 0

Abstained: 0

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CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGER'S REPORT

The Acting Town Manager stated that the Job Creation Partnership (JCP) participants started work on Monday, July 20, 2026. The JCP position for Pool Supervisor is still vacant and will need to be reposted as there are no current applications for this position.

The Acting Town Manager also advised that our next Regular Meeting of Council will be August 11, 2026.

The Department of Municipal and Community Affairs Committee are conducting a statutory five-year review of the Access to Information and Protection of Privacy Act, 2015 (ATIPPA, 2015) and is inviting written submissions from the public and public bodies. Deadline to submit is October 9, 2026. Anyone looking for a copy of the act can visit the Town Office.

GENERAL DISCUSSION

Councillor Tarrant stated that the stop sign at the intersection of Director and Laurentian Avenue is not visible due to an overgrown tree on a neighbouring property. The Acting Town Manager stated that she will have Public Works take care of this issue.

Councillor Miller mentioned the deconstruction of the pedestrian bridge on Riverside Drive by NL Schools. Further discussion took place. Mayor Pittman stated that he has been speaking with MHA Paul Pike on the issue and stated that there is an investigation ongoing on deconstruction of this bridge.

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Councillor Lundrigan asked the status of the street signs and crosswalks. The Assistant Town Clerk stated that the progress of the street signs is ongoing and will get public works to repaint the lines for the crosswalks.

Councillor Lundrigan also stated that during the SAM Field Trip it was noted that the roads were dusty along the way to Chambers Cove. Mayor Pittman requested the Acting Town Manager to reach out to Gillian and advise.

Councillor Lundrigan also asked if there was any further progress on the skateboard equipment. The Acting Town Manager advised that the equipment needs some repairs that the public works employees are completing but it will be temporary installed at Laurentian Estates. Once repairs are completed, a notice will be posted to advised residents.

Mayor Pittman stated that he met with Chris Tibbs, Minister of Environment, Conservation and Climate Change regarding the South Ridge Environmental Assessment. Discussions took place regarding the department's decision for the full Environmental Assessment.

NOTICE OF ADJOURNMENT

MOTION: COUNCILLOR SLANEY

The meeting adjourned at 8:46 P.M.

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