



REGULAR MEETING OF COUNCIL

OCTOBER 21, 2025, AT 7:00 P.M.

MEMBERS PRESENT

**MAYOR
DEPUTY MAYOR
COUNCILLORS**

**KEVIN PITTMAN
RODNEY DOYLE SR.
LISA LODER
ERNIE LUNDRIGAN
COLLEEN MILLER
AMANDA SLANEY
KARL TARRANT**

**TOWN MANAGER
ASST. TOWN CLERK**

**AMANDA EDWARDS
DAWN BRIDGER**

7:00 P.M. Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following item added to the Agenda:

Correspondence to be Acted on:

19. Unauthorized Development – Shed – 69 Laurentian Avenue

October 21, 2025

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ADOPTION OF AGENDA

MOTION: TARRANT/SLANEY

25-263 Be it resolved to adopt the Agenda for October 21, 2025 as presented.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, Deputy Mayor Doyle, Councillors Loder, Lundrigan, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

CORRECTION, OMISSION TO MINUTES OCTOBER 6, 2025

No corrections, omissions to minutes of October 6, 2025 meeting.

DISCUSSION OF BUSINESS ARISING FROM MINUTES OF OCTOBER 6, 2025

No discussion of business arising from minutes of October 6, 2025 meeting.

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ADOPTION OF MINUTES OF OCTOBER 6, 2025

MOTION: LUNDRIGAN/LODER

25–264 Be it resolved to approve the Minutes of October 6, 2025 as presented.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, Deputy Mayor Doyle, Councillors Loder, Lundrigan, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

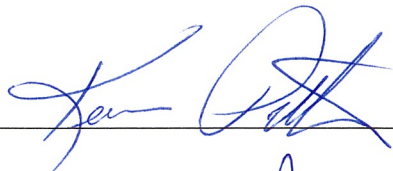

COMMITTEE REPORTS

No committee reports.

DEFERRED CORRESPONDENCE

No deferred correspondence.

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CORRESPONDENCE TO BE ACTED ON

**BUILDING PERMIT APPLICATION – RENNK – 28-32 MAYOR PLACE –
CONSTRUCT A 12' X 16' SHED**

The Town Manager stated that all requirements have been met and reviewed by Public Works.

MOTION: MILLER/DEPUTY MAYOR DOYLE

**25–265 Be it resolved to approve the building permit application for
RENNK to construct a 12' X 16' shed at 28-32 Mayor Place.**

Motion carried unanimously.


**For Motion: 7 (Mayor Pittman, Deputy Mayor Doyle, Councillors Loder,
Lundrigan, Miller, Slaney and Tarrant)**

Against: 0

Abstained: 0

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**BUILDING PERMIT APPLICATIONS– HODGR – CONSTRUCT 12.5' X 16'
DECK AND 10' X 9' PORCH – 84 LAURENTIAN AVENUE**

The Town Manager stated that all requirements have been met and reviewed by Public Works.

MOTION: MILLER/DEPUTY MAYOR DOYLE

25–266 Be it resolved to approve the building permit applications for HODGR to construct a 12.5' X 16 deck and a 10' x 9' porch at 84 Laurentian Avenue.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, Deputy Mayor Doyle, Councillors Loder, Lundrigan, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

ACCOUNTS PAYABLE – SEPTEMBER 2025 - \$58,676.34

MOTION: LUNDRIGAN/SLANEY

25–267 Be it resolved to approve the accounts payable listing for September, 2025 in the amount of \$58,676.34 as presented.

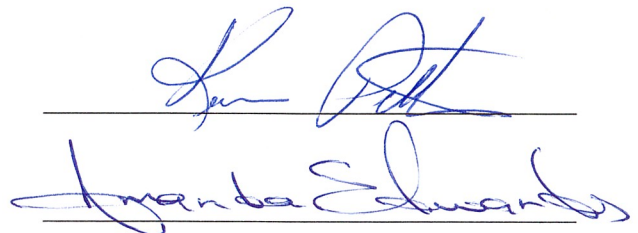
Motion carried unanimously.

For Motion: 7 (Mayor Pittman, Deputy Mayor Doyle, Councillors Loder, Lundrigan, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

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**PURCHASE OF GOODS AND SERVICES, PUBLIC PROCUREMENT AGENCY
(PPA)**

MOTION: LODER/TARRANT

25–268 Be it resolved as per the Public Procurement Agency, approval be given for the Town to purchase goods or services directly without requiring quotations or a formal bidding process if those purchases do not exceed \$500.00 for the 2025 – 2026 calendar year.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, Deputy Mayor Doyle, Councillors Loder, Lundrigan, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

**CHLORINATION BUILDING – PROJECT NUMBER 17-GI-23-00066 –
STELLAR EQUIPMENT INVOICE NUMBER 2643 - \$52,431.47**

MOTION: MILLER/SLANEY

25–269 Be it resolved to approve the payment of Invoice 2643 to Stellar Equipment and Services in the amount of \$52,431.47 HST included, for Contracting Services between July 1 and September 30, 2025, for the Chlorination Building Upgrades Project Number 17-GI-23-00066.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, Deputy Mayor Doyle, Councillors Loder, Lundrigan, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

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**CHLORINATION BUILDING – PROJECT NUMBER 17-GI-23-00066 –
MERIDIAN ENGINEERING – INVOICE NUMBER CC108948 - \$1,297.63**

MOTION: LUNDRIGAN/LODER

25–270 Be it resolved to approve the payment of Invoice CC108948 to Meridian Engineering in the amount of \$1,297.63 HST included, for Consulting Services for the period between July 1 and September 31, 2025, for the Chlorination Building Upgrades Project Number 17-GI-23-00066

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, Deputy Mayor Doyle, Councillors Loder, Lundrigan, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

DONATION REQUEST – GOLDEN AGE 50+ CLUB – PENNY AUCTION

MOTION: MILLER/LUNDRIGAN

25–271 Be it resolved to approve the donation of a \$25.00 gift card to the St. Lawrence Golden Age 50+ Club for their annual penny auction.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, Deputy Mayor Doyle, Councillors Loder, Lundrigan, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

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FINANCIAL PROCESS FOR BILL PAYMENTS – ELECTRONIC FUNDS TRANSFER (EFT) AND EMAIL MONEY TRANSFER (EMT)

The Town Manager stated that with the previous Canada Post strikes and now the rotating strike, mail is slower and the Town's accounts payables are not getting paid on time by sending a cheque in the mail. Contact has been made with Scotiabank to allow online EFT and EMT payments.

BRENTAG – CHLORINE SUPPLIES – DEPOSIT CHARGE UPDATE

The Town Manager updated Council on the increase in cost of deposit charge from Brenntag for the chlorine supply for the Town's water. Discussion took place and it was suggested to continue with chlorine ordering but source other suppliers for quotes.

2025 – 2029 COMMITTEE STRUCTURE OF COUNCIL

Discussion took place on the members for each committee for the Town of St. Lawrence. Rodney Doyle Sr. was nominated for the Burin Peninsula Waste Management Board.

MOTION: LUNDRIGAN/MILLER

25–272 Be it resolved to nominate Deputy Mayor Rodney Doyle Sr. as a member of the Burin Peninsula Waste Management Board representing the Town of St. Lawrence.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, Councillors Loder, Lundrigan, Miller, Slaney and Tarrant)

Against: 0

Abstained: 1 (Deputy Mayor Doyle)

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2025 MUNICIPALITIES NL (MNL) CONFERENCE - NOVEMBER 20-22, 2025

Discussion took place regarding interest in attending the MNL Conference from November 20-22, 2025 in Corner Brook, NL. Both Councillor Lundrigan, Councillor Miler and Mayor Pittman stated they were interested and would confirm their availability.

CANADA FLUORSPAR – PROPOSED SOUTH RIDGE DEVELOPMENT

Canada Fluorspar Inc. have made public a map outlining the area for the proposed South Ridge Development. Once the Environmental Assessment application is released, Council will have an opportunity to review and respond accordingly.

NORDSPACE UPDATE

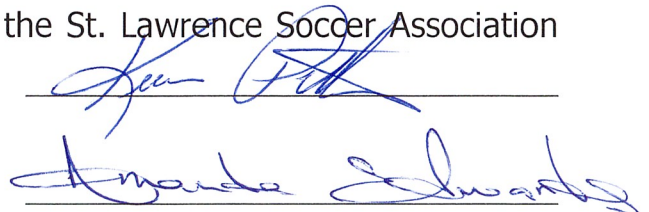
Mayor Pittman stated that there has been communication with Derrick Chow, Director of Operations for Nordspace. Nordspace and their team, along with Transport Canada, are now considering late November or early December for the next launch attempt window.

Councillor Tarrant stated that his suggestion to Nordspace would be to reach out to the Harbour Authority prior to the event to notify them of the launch, as the Harbour Authority can assist with direction to the fishermen during launch times.

ST. LAWRENCE RECREATION CENTER – SOCCER ASSOCIATION LEASE AGREEMENT

Discussion took place regarding the St. Lawrence Soccer Association Lease agreement. The Town Manager stated that the St. Lawrence Soccer Association

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requested a meeting with Council to discuss the ongoing matters for the purpose of updating the current lease agreement. It was suggested that the Town Manager arrange a meeting with the committee at a date and time suitable for those on the committee.

RESIDENT LETTER OF CONCERN – 5 SLANEYVILLE LANE

The Town Manager presented a letter submitted by a resident of Slaneyville regarding lane access to property. Discussion took place and it was suggested that the Town Manager reach out to the neighbouring property owner and advise of the concerns regarding emergency vehicle access.

NL SCHOOLS – ST. LAWRENCE ACADEMY /RIVERSIDE DRIVE BRIDGE

The Town Manager stated that it was brought to the office staff's attention that the bridge between St. Lawrence Academy and St. Lawrence Pharmacy on Riverside Drive is showing signs of disrepair. The Town Manager stated that there is some confusion regarding ownership of the bridge and when it was installed. The Town Manager was directed to further investigate ownership.

BLAKE'S BROOK BRIDGE RAILING

The Town Manager stated that there was a report that the Blake's Brook bridge was showing signs of deterioration. Further discussion took place regarding ownership. It was suggested the Town Manager contact Canada Fluorspar Inc., as this bridge is currently being used by their company, to seek guidance on use.

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MUNICIPAL ASSESSMENT AGENCY (MAA) - MAA BOARD ELECTIONS AND NOMINATIONS

The Town of St. Lawrence has tabled correspondence received from the Municipal Assessment Agency dated October 8, 2025 - RE: MAA Board Elections and Call for Nominations.

RECREATION ITEMS – CHRISTMAS PLANNING DATES

Discussion took place on the date of the Town of St. Lawrence council and staff Christmas party. Consensus of Council was to move the date from December 12, 2025 to December 13, 2025 as it is a more suitable date for those attending.

The Town of St. Lawrence Seniors' Christmas dinner will be held on December 11, 2025 at the Stella Maris Hall. Further information will be posted when plans are finalized.

Discussion took place regarding a nighttime Christmas parade for the Town. The Town will contact the St. Lawrence Community Youth Network and the St. Lawrence Volunteer Fire Department regarding the possibility of planning an event this year.

The Town of St. Lawrence and the St. Lawrence Community Youth Network will be hosting the Tree Lighting event on December 4, 2025 at 6:30 P.M. at the firehall.

After discussion, it was the consensus of Council that the St. Lawrence Santa Claus Parade will be held on December 6, 2025 at 1:00 P.M.

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CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGER'S REPORT – OCTOBER 21, 2025

The Town Manager stated that she will be posting the Lead Hand/Operator position internally on October 22, 2025 and this advertisement will be open for seven (7) days.

The Town Manager apprised Council of the updated project list for the Community Enhancement Employment Project.

The Town Manager stated that the 2023 Financial Audit was completed on October 8-9, 2025. The 2024 Financial Audit is tentatively scheduled for February 2026.

Councillor Lundrigan asked if the Emergency Plan will be a completely new plan. The Town Manager confirmed that the plan will be updated as per the new template as provided by the Government of Newfoundland and Labrador.

UNAUTHORIZED DEVELOPMENT – 69 LAURENTIAN AVENUE

9:12 P.M. Mayor Pittman declared himself in conflict of interest and removed himself from his chair to the public gallery. Deputy Mayor Doyle took over as Chair of the meeting.

Discussion took place regarding the unauthorized development of a shed at 69 Laurentian Avenue. The Town Manager provided a brief update to Council on the matter and advised there are ongoing discussions between both property owners of 69 Laurentian Avenue and 71 Laurentian Avenue in hopes of reaching an agreement to allow the unauthorized placement of the shed to remain. Consensus of Council was for the Town Manager to speak with the owner of 71 Laurentian Avenue to seek an update on the communication between property owners.

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Deputy Mayor Doyle invited the property owner of 71 Laurentian Avenue, Kevin Pittman, to provide an update on the situation. Mr. Pittman spoke on the matter and confirmed that discussion is ongoing. He expressed concern of his water and sewer lines being impacted by the development and the cost associated with having to remove the development to make repairs.

Deputy Mayor Doyle requested that Kevin Pittman exit the meeting to allow further discussion of Council in a privileged session.

9:24 P.M. Kevin Pittman exited the meeting.

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PRIVILEGED SESSION

9:24 P.M.

MOTION: SLANEY/MILLER

25-273 Be it resolved to move to privileged session.

Motion carried unanimously.

For Motion: 6 (Deputy Mayor Doyle, Councillors Loder, Lundrigan, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

10:00 P.M.

MOTION: LUNDRIGAN/SLANEY

25-274 Be it resolved to return to regular session.

Motion carried unanimously.

For Motion: 6 (Deputy Mayor Doyle, Councillors Loder, Lundrigan, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

10:01 P.M. Mayor Pittman re-entered the meeting and resumed his position as Chair.

10:02 P.M. Mayor Pittman stated there was an item for discussion which required another privileged session.

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10:03 P.M.

MOTION: MILLER/LODER

25-275 Be it resolved to move to privileged session.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, Deputy Mayor Doyle, Councillors Loder, Lundrigan, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

10:12 P.M.

MOTION: SLANEY/LODER

25-276 Be it resolved to return to regular session.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, Deputy Mayor Doyle, Councillors Loder, Lundrigan, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

GENERAL DISCUSSION

Councillor Lundrigan expressed his concern over the numerous ATV users around the Town who are disobeying the rules and ATV policy guidelines.

Councillor Tarrant advised that the accessible door opener at the St. Lawrence Recreation Centre is not working. The Town Manger stated that the office is sourcing parts to make the necessary repairs.

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Deputy Mayor Doyle inquired about whether any further drainage work for the season is scheduled. The Town Manager stated that various drains are on the list of tasks to be completed by Public Works in the next couple of weeks.

Mayor Pittman discussed the topic of holding another Town Hall meeting to update residents. Consensus of Council was to host a Town Hall. Discussion took place on appropriate dates, and it was determined that the Town Hall will be scheduled for November 27, 2025. Further information to be provided when finalized.

NOTICE OF ADJOURNMENT

MOTION: Deputy Mayor Doyle

The meeting adjourned at 10:23 P.M.

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