



REGULAR MEETING OF COUNCIL

SEPTEMBER 16, 2025, AT 7:00 P.M.

MEMBERS PRESENT

**MAYOR
DEPUTY MAYOR**

**KEVIN PITTMAN
MICHAEL STACEY**

COUNCILLORS

**RODNEY DOYLE
COLLEEN MILLER
ERNIE LUNDRIGAN
ROSALIE DUPRÉ
AMANDA SLANEY**

**TOWN MANAGER
ASST. TOWN CLERK**

**AMANDA EDWARDS
DAWN BRIDGER**

AGENDA

One member of the public was present in the gallery.

7:01 P.M. Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following added to the agenda:

Correspondence to be Acted On:

- 13. Accounts Payables – August 2025
- 1.g. Building Permit Application - FARRH

September 16, 2025

Two handwritten signatures in blue ink. The top signature is "Kevin Pittman" and the bottom signature is "Amanda Edwards". Both are written over horizontal lines.



ADOPTION OF AGENDA

MOTION: LUNDRIGAN/SLANEY

25-225 Be it resolved to adopt the Agenda for September 16, 2025 as presented, with the above-noted additions.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Slaney, Doyle, Lundrigan, Dupré and Miller)

Against: 0

Abstained: 0

CORRECTION, OMISSION TO MINUTES SEPTEMBER 2, 2025

Page four (4), it should state that D. M. Stacey requested that Mayor Pittman leave the meeting as there was privileged information to be discussed.

DISCUSSION OF BUSINESS ARISING FROM MINUTES OF SEPTEMBER 2, 2025

Councillor Doyle asked if there was an update on the abandoned vehicle that is parked along Route 220. The Town Manager stated that she does have an email sent to the RCMP but did not receive a response back. She also stated that she will follow up this week if there is no further correspondence.

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ADOPTION OF MINUTES OF SEPTEMBER 2, 2025

MOTION: LUNDRIGAN/D. M. STACEY

25-226 Be it resolved to approve the Minutes of September 2, 2025, as amended.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Slaney, Doyle, Lundrigan, Dupré and Miller)

Against: 0

Abstained: 0

COMMITTEE REPORTS

No committee reports.

DEFERRED CORRESPONDENCE

PIKEG - SITE DEVELOPMENT - 173 WATER STREET EAST

Consensus of Council is to remove this site development permit from the deferred correspondence until further information is obtained from the applicant, and then the item can be revisited.

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CORRESPONDENCE TO BE ACTED ON

SITE DEVELOPMENT PERMIT – BECKH – 17 DIRECTOR DRIVE – EXTENSION OF DRIVEWAY (12') AND ALTER CULVERT (5')

MOTION: MILLER/LUNDRIGAN

25-227 Be it resolved to approve the site development permit application for BECKH to extend driveway 12' and alter the current culvert by reducing it by 5' at 17 Director Drive.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

SITE DEVELOPMENT PERMIT – FITZE – 98 LAURENTIAN AVENUE– DEVELOP DRIVEWAY (330' X 12') AND ADDITION OF RETAINING WALLS (74' X 80') DEVELOPMENT

The Town Manager stated that there are sewer lines under the proposed area that the driveway is to be developed. The Town Manager stated that the applicant has verbally agreed that if the driveway is dug up for repairs by the Town that the Town of St. Lawrence will not be responsible. We are still waiting on this confirmation letter from the applicant.

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MOTION: LUNDRIGAN/MILLER

25-228 Be it resolved to approve the site development permit application for FITZE to develop a driveway (330' x 12') and the addition of retaining walls (75' x 80') at 98 Laurentian Avenue, pending the receipt of a signed letter stating that the owner is responsible for any future replacement or repair cost.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

**BUILDING PERMIT APPLICATION – FITZE – 98 LAURENTIAN AVENUE –
CONSTRUCTION OF PATIO – 16' X 24'**

The Town Manager stated that all requirements are met and have been reviewed by Public Works.

MOTION: DOYLE/MILLER

25-229 Be it resolved to approve the building development permit application for FITZE to construct a 16' x 24' patio at 98 Laurentian Avenue.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

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**BUILDING PERMIT APPLICATION – SLANJ – 78 LAURENTIAN AVENUE –
CONSTRUCTION OF PATIO WITH OVERHANG**

The Town Manager stated that all requirements are met and have been reviewed by Public Works.

MOTION: LUNDRIGAN/D.M. STACEY

25–230 Be it resolved to approve the building development permit application for SLANJ to construct a patio with overhang - 78 Laurentian Avenue.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

**BUILDING PERMIT APPLICATION -TOBIG – 65 WATER STREET WEST –
CONSTRUCTION OF STAGE (18' x 32') ON EXISTING WHARF) AND
CONSTRUCTION OF BOAT SHED (24' X 40')**

The Town Manager stated that all requirements are met and have been reviewed by Public Works.

MOTION: MILLER/D. M. STACEY

25–231 Be it resolved to approve the building permit application for TOBIG to construct a stage (18' X 32') on existing wharf) and construction of a boat shed (18' x 32') at 65 Water Street West.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

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DEMOLITION PERMIT – TURPD - REMOVAL AND CLEAN UP OF MOBILE HOME – ROUTE 220, LITTLE ST. LAWRENCE

The Town Manager stated that the Little St. Lawrence Local Service District representative has been notified of this application for demolition.

MOTION: LUNDRIGAN/SLANEY

25–232 Be it resolved to approve the demolition permit application for TURPD to demolish a mobile home at Route 220, Little St. Lawrence.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

7:20 p.m. The member of the public gallery exited the meeting.

BUILDING PERMIT APPLICATION – FARRH – 12' x 16' EXTENSION TO HOME - 154 LAURENTIAN AVENUE

The Town Manager stated that all requirements are met and have been reviewed by Public Works.

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MOTION: DOYLE/SLANEY

25-233 Be it resolved to approve the building development permit application for FARRH to construct a 12' x 16' extension to the home at 154 Laurentian Avenue.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

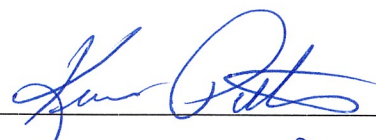
Against: 0

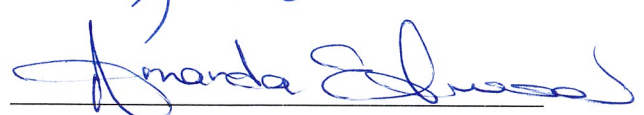
Abstained: 0

CANADA FLUORSPAR INC – NOTICE OF EXPLORATION APPLICATION FOR SOUTH RIDGE

Discussion took place on the submitted Notice of Exploration Application for South Ridge. Concerns of taking over the heritage road were brought forward. The Town Manager stated that this is for test pits, which has been done in the past.

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MUNICIPAL ELECTIONS 2025

MOTION: SLANEY/DUPRÉ

25-234 Be it resolved to approve the following pay rates for the 2025 Municipal Election:

- **Returning Officer / Alternate Returning Officer - \$300.00/Day (Nomination Day and Election Day) and \$50.00 a day for training**
- **Deputy Returning Officer: \$260.00/Day plus \$50.00 for training**
- **Poll Clerk: \$235.00/Day and \$50.00 for training**
- **Poll Supervisor/Information Officer: \$235.00/day and \$50.00 for training**

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

MUNICIPAL CAPITAL WORKS PROJECT PRIORITY 2026 – 2027

Discussion took place on the current application for the 2025 – 2026 Municipal Capital Works Project for Notre Dame Street and the Town Manager advised that this project has not yet approved. It was suggested to reach out to the Department of Transportation and Infrastructure and MHA Paul Pike for further updates on the status of the application. The Town Manager stated that during a conversation in with MHA Paul Pike earlier this week, it was determined that over 8 million dollars of Provincial funding was received by the Town of St. Lawrence during his four (4) year term.

Councillor Lundrigan suggested Water Street East as a priority as the pavement seems to be deteriorating.

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MOTION: D. M. STACEY/SLANEY

25-235 Be it resolved to designate Water Street West Phase I Water and Sewer Upgrades as Priority One (1) for the 2026-2027 Capital Works Project for the Town of St. Lawrence.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

MOTION: D. M. STACEY/SLANEY

25-236 Be it resolved to approve the submission of the 2026-2027 Capital Works Project application by Edwards and Associates Ltd. for the Water and Sewer Upgrades for Water Street West Phase I for the Town of St. Lawrence.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

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PURCHASE FIRE HYDRANTS

Discussion took place on suggested locations for new hydrants to be installed.

MOTION: DUPRÉ/MILLER

25-237 Be it resolved to approve the purchase of two (2) fire hydrants to be placed where best allocated.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

NL HOUSING CORPORATION – 2025 BUSINESS TAX ERROR CORRECTION - \$28,647.08

The Town Manager discussed with council the reason for submission of the Business Tax invoice to NL Housing but stated that the office was later informed that NL Housing does not fall under the category to be billed Business Tax.

MOTION: D. M. STACEY/DOYLE

25-238 Be it resolved to approve the write off of Business Taxes for NL Housing in the amount of \$28,647.08, NL Housing is exempt for Business Tax Under the Towns and Local Service District Act.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

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MANAGER VACATION REQUEST

MOTION: MILLER/LUNDRIGAN

25-239 Be it resolved to approve the Town Managers Vacation Request as presented.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

CANADA COMMUNITY BUILDING FUND

A new application for the Canada Community Building Fund was presented by the Town Manager, along with resources of examples under each category of approved funding projects. It was noted that fire break projects are permitted under the resilience stream.

RESIDENT CONCERN LETTER – NOTRE DAME STREET

The Town Manager presented the letter submitted to council from a resident who resides near the bottom of Notre Dame Street, the area that is currently in disrepair. Discussion took place and it was suggested that the Town Manager notify the resident that we are still waiting for approval of the project to complete the full water and sewer upgrades on Notre Dame and that following this the road will be fully paved. The Town does understand the frustration of residents and will keep maintaining the gravel road to the best of their ability.



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CANADA FLUORSPAR TAXATION PROCESS UPDATE

There has been continuing communication with Canada Fluorspar (NL) Inc regarding taxation processes and CFI have apologized for the delay.

Mayor Pittman stated that he received an email from Neil Jacobs of Canada Fluorspar (NL) Inc, and he apologized for the delay in his response to the follow up of taxation matters.

The Town Manager stated that the Municipal Assessment Agency (MAA) have been in contact with the Town of St. Lawrence and CFI to access the site to complete a full and updated assessment of CFI property as requested by the Town of St. Lawrence in March 2024.

NORDSPACE TEST LAUNCH UPDATE

NordSpace have a new launch window from September 20 – 27, 2025. Further information will be posted on the website for notices and updates regarding the dates and time of scheduled launch attempts.

ACCOUNTS PAYABLES – AUGUST 2025 - \$71,459.54

MOTION: SLANEY/LUNDRIGAN

25–240 Be it resolved to approve the accounts payable listing for August 2025 in the amount of \$71,459.54.

For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle, Slaney and Miller)

Against: 0

Abstained: 0

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THANK YOU AND BEST WISHES TO ST. LAWRENCE TOWN COUNCIL (2021 – 2025)

Mayor Pittman thanked all council members for their work and dedication for the last four (4) years. Mayor Pittman made a special thank you to Deputy Mayor Stacey for his sixteen (16) years on Council and Councillor Dupré for her eight (8) years on Council as they are not seeking re-election.

CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGER'S REPORT – SEPTEMBER 16, 2025

No items for discussion.

GENERAL DISCUSSION

Councillor Lundrigan thanked all Council members for their volunteer efforts to the town and wished those seeking re-election best wishes.

Councillor Slaney asked about the process for proxy applications for Municipal Elections. The Town Manager stated that each voter who is not able to vote on election day can visit the Town Hall from now until 4:00 p.m. on October 1, 2025 and complete an application to receive a Proxy Certificate. Councillor Slaney then proceeded to wish those seeking re-election good luck and thanked everyone around the table for their time over the last four (4) years.

Councillor Miller also thanked everyone for their efforts the last four (4) years and wish everyone seeking re-election good luck.

Councillor Doyle stated that it was a pleasure working with everyone and good luck in the election.

Deputy Mayor Stacey stated that it was great working with everyone and wished everyone good luck in the upcoming election.

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NOTICE OF ADJOURNMENT

MOTION: COUNCILLOR DUPRÉ

The meeting adjourned at 8:32 p.m.

September 16, 2025

