



REGULAR MEETING OF COUNCIL

NOVEMBER 4, 2025, AT 7:00 P.M.

MEMBERS PRESENT

**MAYOR
DEPUTY MAYOR
COUNCILLORS**

**KEVIN PITTMAN
RODNEY DOYLE SR.
LISA LODER
COLLEEN MILLER
AMANDA SLANEY
KARL TARRANT**

**ACTING TOWN MANAGER
ASST. TOWN CLERK**

**CYNTHIA HODGE
DAWN BRIDGER**

MEMBERS ABSENT

COUNCILLOR

ERNIE LUNDRIGAN

Cynthia Hodge is Acting Town Manager for the purpose of this meeting.

7:00 P.M. Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following items added to the Agenda:

Correspondence to be Acted on:

12. Municipal Assessment Agency – Call for Nominations
13. Access To Information and Protection of Privacy – Appointment of Head and Coordinator.
14. Stewardship Association of Municipalities – Annual General Meeting

October 21, 2025

Two handwritten signatures are shown over horizontal lines. The top signature is in black ink and appears to be "Kevin Pittman". The bottom signature is in blue ink and appears to be "Amanda Slaney".



Correspondence for Information Purposes:

7. Site Specific Safety Plan Endorsement
8. Municipal Assessment Agency 2026 Assessment Services Fees.

ADOPTION OF AGENDA

MOTION: TARRANT/LODER

25–278 Be it resolved to adopt the Agenda for November 4, 2025 as presented with the above noted additions.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

CORRECTION, OMISSION TO MINUTES OCTOBER 21, 2025

Mayor Pittman stated that the members interested in the Municipalities Newfoundland and Labrador Conference was Councillor Lundrigan, Councillor Miller and Mayor Pittman, reference Page nine (9).

DISCUSSION OF BUSINESS ARISING FROM MINUTES OF OCTOBER 21, 2025

D. M. Doyle stated that he was speaking with the previous Town Manager, and he stated that the school placed the bridge at the same time the walkway was completed.

November 4, 2025



ADOPTION OF MINUTES OF OCTOBER 21, 2025

MOTION: SLANEY/MILLER

25-279 Be it resolved to approve the Minutes of October 21, 2025 with the above noted correction.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, Deputy Mayor Doyle, Councillors Loder, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

CORRECTION, OMISSION TO MINUTES – SPECIAL MEETING OF COUNCIL – OCTOBER 28, 2025

There were no correction and/or omissions to the Special Meeting of Council Minutes for October 28, 2025.

ADOPTION OF SPECIAL MEETING MINUTES OF OCTOBER 28, 2025

MOTION: DOYLE/TARRANT

25-280 Be it resolved to approve the Special Meeting Minutes of October 28, 2025 as presented.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

November 4, 2025

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COMMITTEE REPORTS

No committee reports.

DEFERRED CORRESPONDENCE

2025 – 2029 COMMITTEE STRUCTURE FOR COUNCIL

Mayor Pittman stated that he had reviewed a few other Town's committee structures and listed out a suggested committee structure. Consensus of Council was to review these suggested committees and to table at the next meeting.

CORRESPONDENCE TO BE ACTED ON

BUILDING PERMIT APPLICATION – LODER – 69 LAURENTIAN AVENUE – RELOCATE AND PLACE A 12' X 16' SHED

The Town Manager stated that all requirements have been met and reviewed by Public Works.

MOTION: TARRANT/LODER

25–281 Be it resolved to approve the building permit application for LODER to relocate and place a 12' x 16' shed at 69 Laurentian Avenue.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

November 4, 2025

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BUILDING PERMIT APPLICATION– SIMMJ – CONSTRUCT 15' X 24' SHED – 367 ROUTE 220

The Town Manager stated that all requirements for this permit have been met and reviewed by Public Works.

MOTION: D. M. DOYLE/SLANEY

25–282 Be it resolved to approve the building permit application for SIMMJ to construct a 15' x 24' shed at 367 Route 220.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

MUNICIPAL ASSESSMENT AGENCY – APPOINT ASSESSMENT REVIEW COMMISSIONER

The Acting Town Manager stated that Mary Bishop was the Town's previous Assessment Review Commissioner. The Town now has Mary Bishop hired through We6 Planning Services for the Municipal Plan review, therefore; the Town can not continue with Mary Bishop for services for Assessment Review Commissioner. Discussion took place and it was suggested to source other quotes.

November 4, 2025

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MOTION: LODER/SLANEY

25-283 Be it resolved to defer appointment of the Assessment Review Commissioner for the Town of St. Lawrence until quotes have been obtained.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Slaney and Tarrant)

Against: 0

Abstained: 0

VOTING DELEGATE ASSIGNMENT FOR TOWN OF ST. LAWRENCE – MUNICIPALITIES NEWFOUNDLAND AND LABRADOR CONFERENCE

Mayor Pittman stated that we have one member of Council attending the Municipalities Newfoundland and Labrador Conference – November 19-22, 2025 in Corner Brook. Consensus of Council is to have Councillor Lundrigan be a voting delegate for the Town of St. Lawrence at the upcoming Municipalities Newfoundland and Labrador Conference in Corner Brook, NL.

DONATION REQUEST – BURIN PENINSULA HEALTH CARE FOUNDATION – TREE OF LIFE & MEMORIES

Consensus of Council was to file this donation request.

DONATION REQUEST – ROYAL CANADIAN LEGION – LEGION NL – VETERANS SERVICE RECOGNITION BOOK

Consensus of Council was to file this donation request.

November 4, 2025

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LABOUR RELATIONS RECOMMENDATION FOR PUBLIC WORKS LEAD HAND/OPERATOR/MECHANIC

7:18 p.m. Councillor Miller declared herself a conflict of and removed herself to the public gallery.

Mayor Pittman stated that the recommendation from the Labour Relations Committee is to accept the application from Patrick Miller for the Lead Hand position with the Town of St. Lawrence.

MOTION: LODER/SLANEY

25-284 Be it resolved to accept the application from Patrick Miller for the position of Lead Hand with the Town of St. Lawrence.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, D. M. Doyle, Councillors Loder, Slaney and Tarrant)

Against: 0

Abstained: 1 (Councillor Miller)

MOTION: LODER/SLANEY

25-285 Be it resolved to advertise for the position of Heavy Equipment Operator internally for the Town of St. Lawrence.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, D. M. Doyle, Councillors Loder, Slaney and Tarrant)

Against: 0

Abstained: 1 (Councillor Miller)

7:21 p.m. Councillor Miller rejoined the discussion.

November 4, 2025

Two handwritten signatures are present. The first signature, in black ink, appears to be "Mayor Pittman". The second signature, in blue ink, appears to be "Amanda Edwards". Both signatures are written over horizontal lines.



BLAKES BROOK BRIDGE UPDATE – CFI RESPONSE

The response from Canada Fluorspar (NL) Inc. (CFI) regarding the status of the Blakes Brook Bridge was presented. Discussion took place and it was reiterated that when CFI South Ridge Project is underway the bridge will undergo repairs at that time.

TOWN HALL – NOVEMBER 27, 2025 – TOPICS OF DISCUSSION

Discussion took place on topics of discussion for the Town Hall Meeting to take place on November 27, 2025 at the St. Lawrence Recreation Center. A Public Ad will be posted once topics are finalized.

RADON AWARENESS MONTH – NOVEMBER

The Town has applied for radon kits. These will be available for Municipalities in the Fall of 2026. The Town of St. Lawrence is collecting a list of names for those who are interested in obtaining a radon kit once they are received by the Town.

BRIGHTISLE SETTLEMENT SERVICES TEAM – NEWCOMER COMMUNITY SUPPORT

Discussion took place and it was suggested to have Brightisle Settlement representative stop by the Town Hall to meet with the new nurse. Mayor Pittman stated that Council would be available to meet and guide the new nurse(s) around the community. Council will meet with Brightisle to discuss how Council can help welcome the new nurses and their families to the community.

November 4, 2025



SOLAR MOONLIGHT DEMONSTRATION OPPORTUNITY

Discussion took place regarding the option of a Solar Moonlight demonstration session, and it was suggested that the Town would like to participate in the demonstration. It was suggested that the Town would inform of this opportunity to businesses, organizations and residents within the Town of this opportunity.

MUNICIPAL ASSESSMENT AGENCY – CALL FOR NOMINATIONS

Mayor Pittman stated that if anyone was interested in being nominated to the Municipal Assessment Agency Board, to contact the office.

ACCESS TO INFORMATION AND PROTECTION OF PRIVACY (ATIPP) – APPOINTMENT OF HEAD AND COORDINATOR

MOTION: MILLER/SLANEY

25-286 Be it resolved to renew the appointment of Amanda Edwards (Town Manager/Clerk) as head of the Town's ATTIP Committee and Cynthia Hodge (Finance Administration Officer) as Coordinator.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Loder, Slaney, Miller and Tarrant)

Against: 0

Abstained: 0

November 4, 2025



STEWARDSHIP ASSOCIATION OF MUNICIPALITIES – ANNUAL GENERAL MEETING – EXPENSES APPROVAL

MOTION: SLANEY/LODER

25-287 Be it resolved to approve the expense of \$368.63 for travel and meals for Councillor Lundrigan to attend the Stewardship Association of Municipalities Annual General Meeting in Harbour Grace.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Loder, Slaney, Miller and Tarrant)

Against: 0

Abstained: 0

CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGER'S REPORT – NOVEMBER 4, 2025

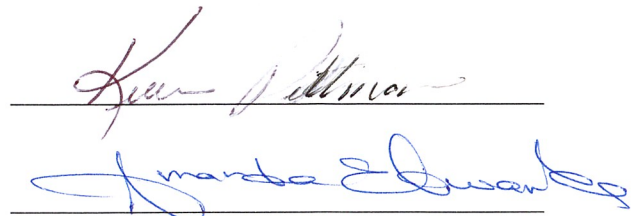
Guy Fawks night is Wednesday November 5, 2025 but due to weather this event will be rescheduled for another date. The St. Lawrence Volunteer Fire Department will post updates on the event.

GENERAL DISCUSSION

Councillor Slaney asked the status of the Potable Water Dispensing Unit (PWDU). The Acting Town Manger stated that the PWDU is closed on Tuesday November 4, 2025 and Wednesday November 5, 2025 for regular maintenance, the office staff will post when the unit is back up and running.

D. M. Doyle asked for an update on the trench cleanout on Water Street West. The Acting Town Manager advised that Public Works employees are waiting for the weather conditions to improve and then the work will be completed.

November 4, 2025



Two handwritten signatures are present, each followed by a horizontal line. The first signature is in dark ink and appears to be "Ken Pittman". The second signature is in blue ink and appears to be "Amanda Edwards".



Councillor Loder asked if there would be a crosswalk painted by the Golden Age Club. The Acting Town Manager started that a crosswalk is planned for the suggested area when the weather allows.

Councillor Tarrant mentioned that the sign for the St. Lawrence boundary is removed on the Little St. Lawrence side. It was suggested to get a sign to place back indicating the St. Lawrence boundary at both entrances on Route 220.

PRIVILEGED SESSION

8:02 P.M.

MOTION: LODER/TARRANT

25-288 Be it resolved to move to privileged session.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Loder, Slaney, Miller and Tarrant)

Against: 0

Abstained: 0

8:43 P.M.

MOTION: SLANEY/TARRANT

25-289 Be it resolved to return to regular session.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Loder, Slaney, Miller and Tarrant)

Against: 0

Abstained: 0

November 4, 2025

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TAXATION ARREARS

MOTION: SLANEY/MILLER

25-290 Be it resolved to instruct the Town's lawyer to send a letter of demand to LODEW for all delinquent accounts demanding payments in full of arrears, within ten (10) days of the letter. Failing which the Town of St. Lawrence will pursue all avenues available to collect on the arrears.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Loder, Slaney, Miller and Tarrant)

Against: 0

Abstained: 0

CANADA FLUORSPAR (NL) INC TAXATION ARREARS

Consensus of Council was to meet with Canada Fluorspar (NL) Inc (CFI) on November 21, 2025 at discuss CFI Tax Arrears.

INTEREST EXEMPTION REQUEST – GIOVR – 2 RIVER SIDE DRIVE

MOTION: D. M. DOYLE/SLANEY

25-291 Be it resolved to approve the exemption of accumulated interest on account for GIOVR for 2 River Side Drive in the amount of \$28.71.

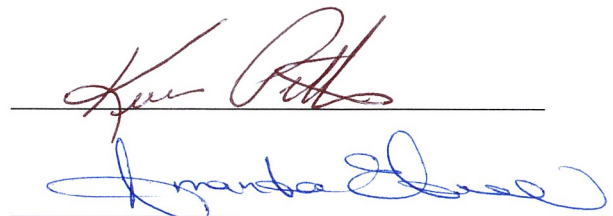
Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Loder, Slaney, Miller and Tarrant)

Against: 0

Abstained: 0

November 4, 2025



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WATER AND SEWER EXEMPTION REQUEST – GIOVR – 2 RIVER SIDE DRIVE

MOTION: D. M. DOYLE/TARRANT

25–292 Be it resolved to approve the exemption of water and sewer fees for GIOVR property located at 2 River Side Drive.

Motion carried unanimously.

For Motion: 0

Against: 6 (Mayor Pittman, D. M. Doyle, Councillors Loder, Slaney, Miller and Tarrant)

Abstained: 0

This property does not meet the requirements to be exempted from water and sewer fees.

NOTICE OF ADJOURNMENT

MOTION: D. M. Doyle

The meeting adjourned at 8:47 P.M.

November 4, 2025

