



REGULAR MEETING OF COUNCIL

MARCH 18, 2025, AT 7:00 P.M.

MEMBERS PRESENT

**MAYOR
DEPUTY MAYOR
COUNCILLORS**

**KEVIN PITTMAN
MICHAEL STACEY
COLLEEN MILLER
RODNEY DOYLE
AMANDA SLANEY**

(7:45 p.m.)

**ACTING TOWN MANAGER/CLERK
ASSISTANT TOWN CLERK**

**CYNTHIA HODGE
DAWN BRIDGER**

MEMBERS ABSENT

COUNCILLORS

**ERNIE LUNDRIGAN
ROSALIE DUPRÉ**

AGENDA

For this meeting Cynthia Hodge will be the Acting Town Manager.

7:00 P.M. Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following items added to the agenda:

Correspondence to be Acted On:

9. Tax Structure
10. TURPF Building Permit Application
11. Meeting with Health Minister

March 18, 2025

Two handwritten signatures in red and blue ink, respectively, over horizontal lines. The red signature is "Kevin Pittman" and the blue signature is "Amanda Slaney".



ADOPTION OF AGENDA

MOTION: D. M. STACEY/MILLER

25-050 Be it resolved to adopt the Agenda for March 18, 2025 with the above noted additions.

Motion carried unanimously.

For Motion: 4 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle and Miller)

Against: 0

Abstained: 0

CORRECTION, OMISSION TO MINUTES OF March 4, 2025

No corrections, omissions to minutes of March 4, 2025.

DISCUSSION OF BUSINESS ARISING FROM MINUTES OF MARCH 4, 2025

No discussion of business arising from minutes of March 4, 2025 meeting.

March 18, 2025

Two handwritten signatures are present at the bottom right of the page. The first signature, in red ink, appears to be "Ken Pittman". The second signature, in blue ink, appears to be "Amanda Edwards". Both signatures are written over horizontal lines.



ADOPTION OF MINUTES OF MARCH 4, 2025

MOTION: DOYLE/MILLER

25-051 Be it resolved to approve the Minutes of March 4, 2025 as presented.

Motion carried unanimously.

For Motion: 4 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle and Miller)

Against: 0

Abstained: 0

COMMITTEE REPORTS

No Committee reports to discuss.

DEFERRED CORRESPONDENCE

BASKETBALL NET INSTALLATION– ST. LAWRENCE RECREATION CENTER

No new updates on the installation of the new basketball net backboards at the St. Lawrence Recreation Center.

SPECIAL ASSISTANCE GRANT (SAG) – TOWN OF ST. LAWRENCE WARMING CENTER UPGRADES

There are no new updates on the Special Assistance Grant (SAG), still waiting on quote updates.

March 18, 2025

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CORRESPONDENCE TO BE ACTED ON

TENDER REVIEW – TOWN OF ST. LAWRENCE – PIKE’S WATER AND SEWER UPGRADES 17-GI-24-00030

MOTION: D. M. STACEY/DOYLE

25-052 Be it resolved to accept funding from the Department of Transportation and Infrastructure for an additional \$42,089.51 towards Pike’s Road Water and Sewer Upgrades Project Number 17-GI-24-00030. This will bring the approved project total to \$845,046.49. The Town acknowledges that it will assume responsibility for its 10% share in the additional amount of \$3,216.82 for this project.

Motion carried unanimously.

For Motion: 4 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle and Miller)

Against: 0

Abstained: 0

MOTION: DOYLE/MILLER

25-053 Be it resolved to accept the Construction Tender by Wally Drake’s Trucking Ltd in the amount of \$776,868.70 (HST included) for Pike’s Road Water and Sewer Upgrades, Project 17-GI-24-00030.

Motion carried unanimously.

For Motion: 4 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle and Miller)

Against: 0

Abstained: 0

March 18, 2025

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GAS TAX AUDIT 2024 – MOTION TO APPROVE PROFESSIONAL ACCOUNTANT SERVICE

MOTION: MILLER/D. M. STACEY

25-054 Be it resolved to engage Richard K Power, FCPA, FCA, Chartered Professional Accountant, to complete the Town of St. Lawrence's Audited Annual Expenditure Report for the Canada Community Building Fund for the year ending December 31, 2024.

Motion carried unanimously.

For Motion: 4 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle and Miller)

Against: 0

Abstained: 0

GAS TAX AUDIT 2024 – MOTION TO APPROVE AUDITED ANNUAL EXPENDITURE REPORT

MOTION: D. M STACEY/MILLER

25-055 Be it resolved to approve the signing of the Audited Annual Expenditure Report for the Canada Community Building Fund as outlined for the year ending December 31, 2024 and to submit to Gas Tax Administration at the Department of Municipal Affairs.

Motion carried unanimously.

For Motion: 4 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle and Miller)

Against: 0

Abstained: 0

March 18, 2025

Two handwritten signatures are shown above horizontal lines. The top signature is in brown ink and appears to be "Ken Pittman". The bottom signature is in blue ink and appears to be "Amanda Edwards".



EASEMENT REQUEST – 34 NOTRE DAME STREET

Discussion took place on the presented easement request for 34 Notre Dame Street. Mayor Pittman read the terms of the easement to those in attendance.

MOTION: MILLER/DOYLE

25-056 Be it resolved to approve the signing of an easement on 34 Notre Dame Street for the shed to remain, as stated in the agreement, with the reiteration that the easement is only for the area that the shed is located on and not for the whole side of the property bordering with the Town's property.

Motion carried unanimously.

For Motion: 4 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle and Miller)

Against: 0

Abstained: 0

DONATION REQUEST – RCSCC 269 ENDEAVOUR

MOTION: MILLER/DOYLE

25-057 Be it resolved to approve a full page advertisement in the RCSCC Endeavour Cadet 2025 Annual Ceremonial Review booklet in the amount of \$50.00.

Motion carried unanimously.

For Motion: 4 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle and Miller)

Against: 0

Abstained: 0

March 18, 2025



NATIONAL VOLUNTEER WEEK 2025 – NEW DATE – APRIL 27, 2025 – MAY 3, 2025

MOTION: MILLER/D. M. STACEY

25-058 Be it resolved to table the update of National Volunteer Week until later in the meeting.

Motion carried unanimously.

For Motion: 4 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle and Miller)

Against: 0

Abstained: 0

RESIDENT EMAIL – ACTIVE NL GRANT

Discussion took place on the correspondence submitted by a resident regarding a workout gym for the Town of St. Lawrence. It was suggested that the Recreation Committee meet to discuss possible locations.

March 18, 2025






TAX STRUCTURE REVIEW

The Acting Town Manager presented Council with the minor changes that have been made to the Town of St. Lawrence 2025 Tax Structure. The deadline to adjust the Tax Structure is March 31, 2025.

MOTION: DOYLE/MILLER

25-059 Be it resolved to approve the revised 2025 Tax Structure for the Town of St. Lawrence with the changes as presented.

Motion carried unanimously.

For Motion: 4 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle and Miller)

Against: 0

Abstained: 0

Consensus was that the Town of St. Lawrence seek a legal review on the 2025 Tax Structure.

March 18, 2025






BUILDING PERMIT APPLICATION REQUEST – TURPF – 10' X 12' SHED – 73C WATER STREET EAST

MOTION: D. M. STACEY/DOYLE

**25-060 Be it resolved to approve the Building Permit Application for
TURPF to construct a 10' x 12' shed on property at 73C Water
Street East.**

Motion carried unanimously.

**For Motion: 4 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle
and Miller)**

Against: 0

Abstained: 0

MEETING WITH NL HEALTH SERVICES AND DEPARTMENT OF HEALTH AND COMMUNITY SERVICES – US MEMORIAL HOSPITAL

Council members will be attending a meeting in St. John's on March 26, 2025 to meet with NL Health Services CEO, Pat Parfrey, Department of Health and Community Services Deputy Minister, John McGrath and MHA Paul Pike, to discuss concerns about the US Memorial Hospital. Topics of discussion were highlighted, and a tentative agenda was created.

7:45 p.m. Councillor Slaney entered the meeting.

It was also suggested to reach out to other communities to request their support for this meeting. Services at US Memorial affects all the surrounding communities.

NATIONAL VOLUNTEER WEEK 2025 – NEW DATE – APRIL 27, 2025 – MAY 3, 2025

March 18, 2025



MOTION: MILLER/D. M. STACEY

25-061 Be it resolved to rescind motion 25-049 from March 4, 2025, meeting stating that the Volunteer Social will be April 24, 2025 for the Volunteers of the Town of St. Lawrence.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle, Slaney and Miller)

Against: 0

Abstained: 0

MOTION: SLANEY/MILLER

25-062 Be it resolved to declare April 27 – May 3, 2025 as National Volunteer Week for the Town of St. Lawrence.

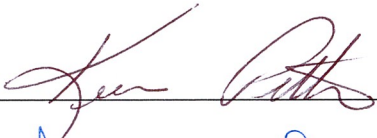

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle, Slaney and Miller)

Against: 0

Abstained: 0

March 18, 2025



MOTION: MILLER/D. M. STACEY

25-063 Be it resolved host a Volunteer Social Event on May 1, 2025 for the Volunteers of the Town of St. Lawrence.

Motion carried unanimously.

For Motion: 5 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle, Slaney and Miller)

Against: 0

Abstained: 0

CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGER'S REPORT – MARCH 18, 2025

Anyone able to attend the 2025 Recreation NL Annual General Meeting and Conference from April 29 – May 1, 2025 in Grand Falls-Windsor to contact the office.

GENERAL DISCUSSION

Mayor Pittman congratulated Cynthia Hodge on her ten (10) year anniversary with the Town of St. Lawrence. Cynthia will receive a ten (10) Year Long Service Award at the upcoming Professional Municipal Administrators of Newfoundland and Labrador Convention.

Councillor Doyle mentioned that the culverts under driveway on Fairview Avenue at a few properties are deteriorating. The Acting Town Manager was advised to contact Public Works Employees to observe the damage and determine if property owners need to be notified.

March 18, 2025






Mayor Pittman stated that he was speaking to Mr. Willem Jacobs, (Project Director and Managing Director Mining, Oil and Gas – Clariti Strategic Advisors) regarding the Tax Agreement with the Town of St. Lawrence. Mr. Jacobs stated that he would be in St. Lawrence at end of March and will be available for a meeting with Council.

NOTICE OF ADJOURNMENT

MOTION: COUNCILLOR DOYLE

The meeting adjourned at 8:10 p.m.

March 18, 2025

