



REGULAR MEETING OF COUNCIL

JUNE 3, 2025, AT 7:00 P.M.

MEMBERS PRESENT

**MAYOR
DEPUTY MAYOR**

**(ZOOM)
(ZOOM)**

**KEVIN PITTMAN
MICHAEL STACEY**

**COUNCILLORS
(7:04 p.m.)**

**RODNEY DOYLE
COLLEEN MILLER
ERNIE LUNDRIGAN
ROSALIE DUPRÉ
AMANDA SLANEY**

**TOWN MANAGER
FIN ADMIN OFFICER
ASST. TOWN CLERK**

**AMANDA EDWARDS
CYNTHIA HODGE
DAWN BRIDGER**

AGENDA

For this meeting Councillor Lundrigan will chair, as Mayor Pittman is in attendance via Zoom.

7:03 P.M. Councillor Lundrigan called the meeting to order.

Councillor Lundrigan asked to have the following added to the agenda:

Correspondence to be Acted On:

1. b. LODER – Building Permit Application

June 3, 2025

Two handwritten signatures in blue ink. The first signature is "Kevin Pittman" and the second is "Amanda Edwards". Both are written over horizontal lines.



ADOPTION OF AGENDA

MOTION: DUPRÉ/SLANEY

25-126 Be it resolved to adopt the Agenda for June 3, 2025 as presented, with the above-noted addition.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, Deputy Mayor Slaney, Councillors Doyle, Lundrigan, Slaney and Dupré)

Against: 0

Abstained: 0

7:04 p.m. Councillor Miller entered the meeting.

CORRECTION, OMISSION TO MINUTES OF MAY 20, 2025

There were no errors or omissions to the minutes of May 20, 2025.

DISCUSSION OF BUSINESS ARISING FROM MINUTES OF MAY 20, 2025

There were no discussion of business arising from the minutes of May 20, 2025.

June 3, 2025

A handwritten signature in blue ink, appearing to read "Amanda Edwards", is written over two horizontal lines.



ADOPTION OF MINUTES OF MAY 20, 2025

MOTION: SLANEY/MILLER

25-127 Be it resolved to approve the Minutes of May 20, 2025, as presented.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

Against: 0

Abstained: 0

COMMITTEE REPORTS

BURIN PENINSULA ENERGY BOARD MEETING UPDATE – MAY 8, 2025

Minutes from the Burin Peninsula Energy Board Meeting that was held on May 8, 2025, at the Marystown Town Hall were presented to Council.

ST. LAWRENCE DAY COMMITTEE MEETING

The Town Manager stated that there will be a St. Lawrence Day Committee meeting on Thursday May 22, 2025, to further discuss and plan Laurentian Days 2025.

June 3, 2025

A handwritten signature in blue ink, appearing to read "Amanda Chuares", written over a horizontal line.



DEFERRED CORRESPONDENCE

BASKETBALL NET INSTALL – RECREATION CENTRE

The Town Manager indicated that she has been having trouble reaching Edwards and Associates as a follow up to finding a structural engineer to have a look at the placement of the basketball nets at the Recreation Centre. Mayor Pittman stated that we may need to reach out to other sources to get these nets installed. Councillor Dupré stated that a letter to Edwards & Associates would be a good idea as they need to know that we have been attempting to get in contact with them for several projects with no response.

Consensus of Council was to submit a letter to Edwards & Associates requesting an update on all ongoing projects with the Town of St. Lawrence.

TOBIR PERMIT APPLICATION

The Town Manager advised that follow up has been made with the applicant and plans for water line replacement are in place.

MOTION: MILLER/DOYLE

25-128 Be it resolved to approve the Building Permit Application for TOBIR to construct a shed 18' x 20' at 2 – 4 Seaview Street.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

Against: 0

Abstained: 0

June 3, 2025






RENNB – SITE DEVELOPMENT PERMIT – 151 A LAURENTIAN AVENUE

MOTION: DOYLE/DUPRÉ

25–129 Be it resolved to approve the Site Development Permit Application for RENNB to develop the land at 151A Laurentian Avenue.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

Against: 0

Abstained: 0

CORRESPONDENCE TO BE ACTED ON

COMMERCIAL SITE DEVELOPMENT PERMIT - NORDSPACE - LANDSCAPING – TEMPORARY LAUNCH PAD AND ACCESS ROAD

MOTION: DUPRÉ/SLANEY

25–130 Be it resolved to approve the commercial site development permit application for Nordspace to develop a temporary launch pad and access road at Lighthouse Road pending Crown Lands Application approval.


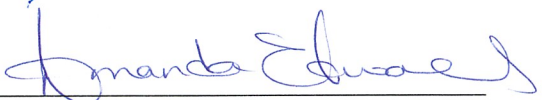
Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

Against: 0

Abstained: 0

June 3, 2025



BUILDING PERMIT APPLICATION- LODER – CONSTRUCT 20' X 30' SHED – 69 LAURENTIAN AVENUE

Mayor Pittman declared himself to be of conflict of interest on this subject and removed himself from the discussion.

The Town Manager advised that the submitted building permit application was reviewed by the Town's Public Works Employees, and it was determined that neighboring residents' water and sewer lines run under the proposed area where the shed will be placed. Discussion took place and it was suggested that the applicant reach out to the owner of the water and sewer lines to seek an agreement to further allow the potential approval of the building permit application.

MOTION: MILLER/DOYLE

25-131 Be it resolved to defer the Building Permit Application for LODER to construct a 20' x 30' shed at 69 Laurentian Avenue until further correspondence is provided.

Motion carried unanimously.

For Motion: 6 (D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

Against: 0

Abstained: 1 (Mayor Pittman)

June 3, 2025

A handwritten signature in blue ink, reading "Amanda Edwards", written over a horizontal line.



2025 JOB CREATION PROJECT (JCP) FUNDING ACCEPTANCE \$45,224.00

MOTION: DUPRE/ MAYOR PITTMAN

25-132 Be it resolved to accept the 2025 Job Creation Project (JCP) funding from the Department of Immigration, Population Growth and Skills in the amount of \$45,224.00.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

Against: 0

Abstained: 0

2025 SUMMER EMPLOYMENT PROGRAM FOR STUDENTS

MOTION: MILLER/SLANEY

25-133 Be it resolved to accept the 2025 Summer Employment Program for Students (SEPS) funding from the Department of Jobs, Immigration and Growth in the amount of \$2,400.00 to hire one (1) student for four (4) weeks at thirty-five (35) hours per week.


Motion carried unanimously.


For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

Against: 0

Abstained: 0

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2025 COMMUNITY GARDEN SUPPORT PROGRAM FUNDING APPROVAL - \$750.00

MOTION: DUPRÉ/MAYOR PITTMAN

25-134 Be it resolved to accept the 2025 Community Garden Support Program funding from the Department of Fisheries, Forestry and Agriculture in the amount of \$750.00.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

Against: 0

Abstained: 0

2025 GREEN TEAM PROJECT – LETTER OF UNDERSTANDING AND EXPENDITURE OF \$2,000.00

MOTION: DOYLE/DUPRÉ

25-135 Be it resolved to agree to sign the Letter of Understanding with Conservation Corps Newfoundland and Labrador and the expenditure of the Town's contribution for the wages (14%) in the amount of \$2,000.00 for two (2) students for eight (8) weeks.


Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

Against: 0

Abstained: 0

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Amanda Edue



CONVEYANCE OF LAND – CUSICK’S CONTRACTING – 1 MARION DRIVE SENIOR’S HOUSING DEVELOPMENT

Discussion took place on the size and location of the portion of land at 1 Marion Drive that the Town will convey to Cusick’s Contracting. It was noted that stipulations regarding the type of structures permitted to be built on the proposed land are to be outlined. Further discussion took place, and it was suggested to defer until the Town has a definitive description of the parcel that will be conveyed.

MOTION: SLANEY/MILLER

25–136 Be it resolved to defer the approval of the conveyance of a parcel of land to Cusick’s Contracting at 1 Marion Drive for the purpose of Senior’s Housing Development until further information is obtained.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

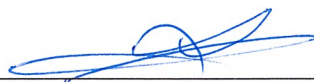
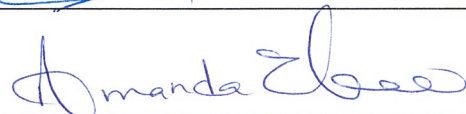
Against: 0

Abstained: 0

ST. LAWRENCE MUNICIPAL PLAN – LITTLE ST. LAWRENCE AMENDMENT

Municipal Plan Amendment No. 3, and the corresponding Development Regulations Amendment No. 3, 2025 have been released from Provincial Review. The amendments pertain to a parcel of land on the west side of Tower Road in Little St. Lawrence proposed for a residential building lot. No public concerns were received in response to the initial public consultation notice.

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MOTION: DOYLE/SLANEY

25-137 Be it resolved that the St. Lawrence Municipal Plan and Development Regulations Amendment No. 3, 2025, that redesignates a parcel of land along Tower Road in Little St. Lawrence from the Rural Land Use designation and use zone to the Mixed Development Land Use designation and use zone, be adopted. And furthermore, that John Baird be appointed to act as Commissioner for the holding of a Public Hearing on the amendment in accordance with the Urban and Rural Planning Act, 2000.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

Against: 0

Abstained: 0

RESIDENT CONCERN – RENNR – OCCUPANCY PERMITS

The Town Manager gave an update on the definition and process of an Occupancy Permit. She also updated Council on the request that RENNR was asking the Town to provide. She stated that there was a letter written and sent as requested for RENNR to notify that the Town of St. Lawrence had approved the Building Permit for his new build and does comply with the Town's building requirements. The letter also confirmed that the new build was connected to the Town's water and sewer services. The Town Manager stated that other communities that provide Occupancy Permits have a building inspector on staff, and if not, their Town Policy outlines the procedure to approve an Occupancy Permit. The Town Manager also reached out to the Department of Municipal Affairs to seek their opinion. The Town Manager stated that she was advised that there will need to be a By-law which will outline the Town's Occupancy permit's procedure.

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RESIDENT CONCERN – LODEJ – WATER PRESSURE AND SPEED BUMP PLACEMENT

The Town Manager stated that she advised LODEJ that Council are looking into options to increase the pressure of the water in the resident's area as this issue has also been highlighted by other local residents. The Town Manager also stated that she will request public works to test the pressure on the residents outside water line.

Discussion took place on the speed bump request for Pollux Crescent, and it was noted that five (5) speed bumps are being placed in the recreational square of the Town around Laurentian Grounds.

2025 COMMUNITY ENHANCEMENT EMPLOYMENT PROGRAM – CALL FOR PROJECT IDEAS

The Town Manager stated that the Community Enhancement Employment Program (CEEP) is set to start earlier than normal this year, which will help in getting outside work completed before the onset of winter. The Town Manager stated that she was looking for suggestions for projects for the 2025 CEEP program

TRANSITIONAL AUTHORIZATION (ECCC) – WASTEWATER COLLECTION – UPDATE

The Town Manager gave the update on the Transitional Authorization (TA) for the wastewater collection and stated that we are waiting on the plan to come back from Biomaxx. She also mentioned that she had a conversation with Environmental Enforcement Officers that had visited the office as they were aware that we had applied for the TA.

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A handwritten signature in blue ink, appearing to read "Amanda Edwards", written over a horizontal line.



CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGER'S REPORT – JUNE 3, 2025

The Town Manager stated that there have been instances of kids/teens hanging out in the Town's Recycle Electronics Container and beating up the electronics. It was suggested to have security cameras in the area and to install signage notifying the public of video surveillance on Town buildings.

GENERAL DISCUSSION

Councillor Miller asked for an update on the Town's Swimming Pool. The Town Manager stated that there are repairs happening to the pool as there is concrete wearing away from under the liner. Public Works employees did some repairs and installed a dewatering hole. The Town is now waiting on Pool Services NL to complete the remaining repairs and to install the liner.

Councillor Dupré updated Council on the status of the U. S. Memorial Hospital. She stated that there is no physician onsite and she is not satisfied with the follow ups from the virtual team. She stated that she will speak with Kelly Spearns to get information on what is happening.

Mayor Pittman stated that he has a call scheduled with NL Health Services representative Michelle Alexander with updates on U. S. Memorial Hospital. Mayor Pittman will follow up with Council after this meeting.

Councillor Miller stated that the St. Lawrence Pharmacy, Pharmacy Tech student will be hosting a Blood Pressure Clinic Day at the Pharmacy for those that want their blood pressure checked.

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A handwritten signature in blue ink, reading "Amanda Edwards", written over a horizontal line.



Councillor Lundrigan asked if there was any communication with Canada Fluorspar Inc. Mayor Pittman stated that he had sent an email to Willem Jacobs for a meeting to happen during his next visit to St. Lawrence.

Mayor Pittman also stated that he has observed kids jumping on the culvert on Fairview Avenue. This is a safety concern. The Town Manager stated that the Town employees will be making repairs to that area in the near future.

Councillor Lundrigan asked about the trucks and a trailer that is parked near the Fire Department Training Grounds. The Town Manager was advised to locate the owner and to have them removed.

NOTICE OF ADJOURNMENT

MOTION: SLANEY

The meeting adjourned at 9:09 p.m.

June 3, 2025

A handwritten signature in blue ink, appearing to read "Amanda Choong", written over a horizontal line.