



## REGULAR MEETING OF COUNCIL

JANUARY 23, 2024, AT 7:00 P.M.

### MEMBERS PRESENT

**MAYOR  
DEPUTY MAYOR**

**KEVIN PITTMAN  
MIKE STACEY**

**COUNCILLORS**

**RODNEY DOYLE  
ERNIE LUNDRIGAN  
AMANDA SLANEY**

**ZOOM**

**ROSALIE DUPRÉ**

**ABSENT**

**COLLEEN MILLER**

**TOWN MANAGER  
ASST TOWN CLERK  
FIN ADMIN OFFICER**

**AMANDA EDWARDS  
DAWN BRIDGER  
CYNTHIA HODGE**

### AGENDA

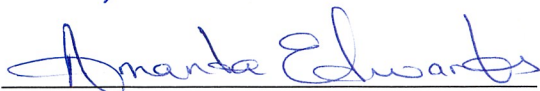
7:00 p.m. Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following items added to the agenda:

Correspondence to be acted on:

1. b. Building Permit Application – Jason Ferrie – 277 Route 220
1. c. Building Permit Application – Agnella Kearney – 302 Route 220
1. d. Building Permit Application – Barbara Clarke – 10-20 Route 220

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**ADOPTION OF AGENDA**

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**MOTION: D.M. STACEY/LUNDRIGAN**

**24-009 Be it resolved to adopt the Agenda for January 23, 2024, as presented, with the above noted additions.**

**Motion Carried unanimously.**

**For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Duprè and Lundrigan)**

**Against: 0**

**Abstained: 0**

**CORRECTION/OMISSIONS TO MINUTES OF JANUARY 9, 2024**

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On page 8 of 10 under Town Hall Agenda, spelling error, and Windmill Project should also be listed as a topic of discussion.

**DISCUSSION OF BUSINESS ARISING FROM MINUTES OF JANUARY 9, 2024**

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No discussion of business arising from minutes at this time.

**ADOPTION OF MINUTES OF JANUARY 9, 2024**

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**MOTION: D. M. STACEY/LUNDRIGAN**

**24-009 Be it resolved to approve the Minutes of January 9, 2024, with the above noted correction.**

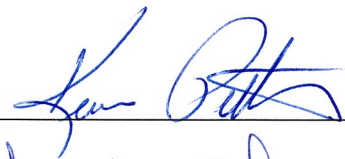
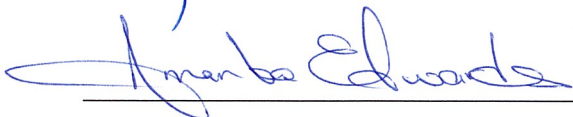
**Motion Carried unanimously.**

**For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Duprè and Lundrigan)**

**Against: 0**

**Abstained: 0**

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## **COMMITTEE REPORTS**

No Committee Reports

## **DEFERRED CORRESPONDENCE**

## **QUARTERLY COMMITTEE MEETING SCHEDULE FOR 2024**

The Town Manager stated that a review of committee meeting dates is under review. It was noted that the Burin Peninsula Waste Management Committee meets the third (3<sup>rd</sup>) Wednesday of the month, the Burin Peninsula Energy Board meets the third (3<sup>rd</sup>) Thursday of the month, and Community Youth Network meets the last Monday of the month.

## **CORRESPONDENCE TO BE ACTED ON**

### **BUSINESS PERMIT APPLICATION – CUSICK’S CONTRACTING**

#### **MOTION: DOYLE/LUNDRIGAN**

**24–010 Be it resolved to approve the new business permit application for Christopher Cusick to operate an office for Cusick’s Contracting at 18 Water Street West.**

**Motion Carried unanimously.**

**For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré and Lundrigan)**

**Against: 0**

**Abstained: 0**

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**BUILDING PERMIT APPLICATION – JASON FERRIE – 277 ROUTE 220**

**MOTION: DOYLE/LUNDRIGAN**

**24–011 Be it resolved to approve the building permit application for Jason Ferrie to place a 20’ x 12’ shed on property located at 277 Route 220.**

**Motion Carried unanimously.**

**For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré and Lundrigan)**

**Against: 0**

**Abstained: 0**

**BUILDING PERMIT APPLICATION – AGNELLA KEARNEY – 302 ROUTE 220**

**MOTION: D.M. STACEY / LUNDRIGAN**

**24–012 Be it resolved to approve the building permit application for Agnella Kearney to place a 38’ x 10’ shed on property located at 302 Route 220.**


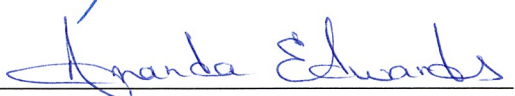
**Motion Denied.**

**For Motion: 0**

**Against: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré and Lundrigan)**

**Abstained: 0**

The Building Permit Application was denied, after review by our public works employees, it was noted that the placement of the proposed shed is not on the applicant’s land. The placement of the shed is on the vacant land behind the applicant’s property. It was also noted that the applicant has cleared the land for placement of the shed. The Town Manager was directed to notify the applicant that the Town of St. Lawrence can not permit site development or the placement a shed on this property. If further documentation is provided to show proof of ownership, the application may be considered.

  
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**BUILDING PERMIT APPLICATION – BARBARA CLARKE – 10-20 ROUTE 220**

**MOTION: DOYLE/DUPRÈ**

**24-013 Be it resolved to approve the building permit application for Barbara Clarke to construct a house 36' x 24' and 12' x 12' shed on property located at 10-20 Route 220.**

**Motion Carried unanimously.**

**For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Duprè and Lundrigan)**

**Against: 0**

**Abstained: 0**

Permission was granted to place 12' x 12' shed for the purpose of material storage prior to the construction of the dwelling.

**PERMIT PROCESSING – SENIOR'S HOUSING**

The Town Manager stated that all permits for Cusick's Contracting have been approved, there was some question if the Town of St. Lawrence would exempt Cusick's Contracting from the applicable permit fees.

Consensus was to not exempt permit fees for Cusick's Contracting for 19 Water Street West developments.

**REQUEST FOR TAX HOLIDAY – SENIOR'S HOUSING – CUSICK'S CONTRACTING**

**MOTION: DOYLE/DUPRÈ**

**24-014 Be it resolved to approve A tax holiday for Cusick's Contracting for Senior's Housing units until the building receives an official permit to occupy, if this exemption is outside of the 2024 tax season, the exemption must be reapplied for.**

**Motion Carried unanimously.**

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**For Motion: 5 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré and Lundrigan)**

**Against: 0**

**Abstained: 0**

**7:33 p.m. Councillor Slaney entered the meeting.**

**ADDITIONAL MUNICIPAL CAPITAL WORKS FUNDING –  
CHLORINATION BUILDING - \$279,667.35**

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**MOTION : DOYLE/D. M. STACEY**

**24–015 Be it resolved to accept the additional Municipal Capital Works funding for the Chlorination Building Project in the amount of \$279,667.35.**

**Motion Carried unanimously.**

**For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Slaney and Lundrigan)**

**Against: 0**

**Abstained: 0**

**REGISTRATION FOR PROFESSIONAL MUNICIPAL ADMINISTRATORS –  
EASTERN REGIONAL MEETING**

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**MOTION: DOYLE/D. M. STACEY**

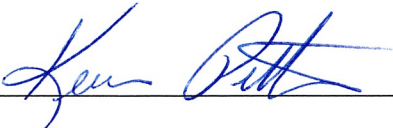
**24–016 Be it resolved to approve the cost of registration in the amount of \$95.00, plus hotel and travel for the Town Manager to attend the Eastern Regional Meeting in Clarendville on February 28 – 29, 2024.**

**Motion Carried unanimously.**


**For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Slaney and Lundrigan)**

**Against: 0**

**Abstained: 0**

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**PROCLAMATION REQUEST – STEWARDSHIP ASSOCIATION OF MUNICIPALITIES – WORLD WETLANDS DAY 2024**

**MOTION: LUNDRIGAN/SLANEY**

**24–017 Be it resolved to approve the signing of proclamation proclaiming February 2, 2024, as World Wetlands Day in the Town of St. Lawrence.**

**Motion Carried unanimously.**

**For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Slaney and Lundrigan)**

**Against: 0**

**Abstained: 0**

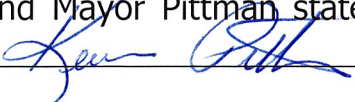
**COMMUNITY TOWN HALL FEEDBACK – JANUARY 15<sup>TH</sup> EVENT**

Mayor Pittman gave a brief discussion on the topics that were discussed at the Community Town Hall event that was held on January 15, 2024.

Topics that were discussed:

1. **Health Care** – there was little discussion, but Mayor Pittman stated that resident Brian Drake Jr. spoke on the collaboration of ambulance services for the providence. Brian mentioned that he was unsure if there would be two (2) ambulances remaining in the area once the integration of service happens.
2. **Ocean Choice International** –a new tax agreement was signed in 2023. Water usage is consistently being monitored during production at the plant to avoid disruptions in water pressure for the Town.
3. **Canada Fluorspar** – the Town received an email from Mr. Williem Jacobs of CFI, stating that the business development plan is on schedule to be completed by the end of January 2024.
4. **Municipal Capital Works** – the Town is working to ensure the upgrades to the Chlorination Building and water intake systems are efficient. There has been changes to the project that increased project costs. Residents asked if these upgrades would help with the color of the water and Mayor Pittman stated that

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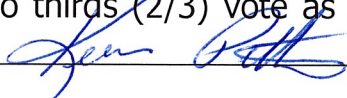

- these upgrades will help with the water pressure, water quality, and provide safe working conditions for the Town employees.
5. **Potable Water Dispensing Unit** – Replacement parts have been purchased and system is up and running. A replacement system is very costly.
  6. **Windmill Project** – Environmental concerns were brought forward and concerns regarding usage of the land. Mayor and Council mentioned that our letter of support for the project was to support the economic development in the region. Council awaits the results of the Environmental Assessment. If the Assessment does not meet the expectations of Council, they will seek clarification from the stakeholders and residents before further support is given.
  7. **Budget** – Mayor Pittman highlighted the main topics of the 2024 Tax Structure while also mentioning the Town’s new 10-month payment plan program.
  8. **Seniors Housing** – Christopher Cusick was in attendance and spoke about the development of eight (8) units for senior housing. Anyone interested in these units are asked to contact him directly to advise of your interest.
  9. **Age friendly** – Mayor Pittman stated that Techno Tutors will be presenting at the Golden Age Club to help and support those that require assistance with the use of technology. This program is offered to all residents on January 25, 2024.
  10. **Communication** – The Town communicates with residents through the Town’s Facebook page, webpage and by displaying posters throughout the Town. The Town has also budgeted for a Text Squad service that would allow alerts to be sent directly to residents via text message. This service is planned to pilot this year as a method of communication.

**WINDMILLS PROJECT CONCERNS/DISCUSSION POINTS – PUBLIC FEEDBACK**

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Mayor Pittman spoke about his role as representative for the Town of St. Lawrence on the Burin Peninsula Energy Board. He will continue to bring all feedback to Council for full Council decision of two thirds (2/3) vote as per the

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Municipalities Act. The Town will ensure that the public information of Burin Peninsula Energy Board is available to the public through the Town of St. Lawrence's website and social media page.

### **TAXATION POLICY – NOT FOR PROFIT ORGANIZATIONS**

Discussion took place about other Town's Not for Profit Taxation Policy. Mayor Pittman asked Councillor Duprè to add the item for discussion at the next Burin Peninsula Joint Council meeting for feedback.

Consensus was to discuss at next meeting when there is more information available.

### **POLICY DEVELOPMENT – EQUAL PAYMENT PLAN OPTIONS FOR TAX PAYMENTS**

The Town Manager was asked to draft the equal payment plan policy and present to Council for approval.

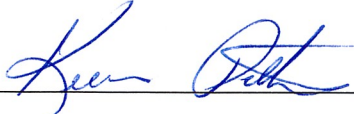
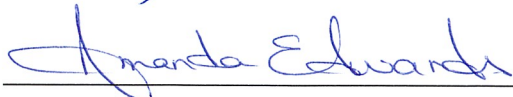
### **BURIN PENINSULA CHAMBER OF COMMERCE – CALL FOR NOMINATION FOR ELECTION OF DIRECTORS 2024**

Mayor Pittman asked if any Council member was interested to be nominated for the Burin Peninsula Chamber of Commerce Board of Directors. Deadline is February 2, 2024.

### **MANAGERS UPDATE**

Councillor Lundrigan asked when the Historical Advisory Board Committee wished to meet. The Town Manager mentioned that the committee suggested they were available at any time. Mayor Pittman and Councillor Doyle suggested to meet ahead of the Public Committee meeting for January 29, 2024.

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Regional Municipalities of Newfoundland and Labrador (MNL) Regional Meeting – March 1 – 2, 2024. Mayor Pittman and Councillor Lundrigan expressed interest in attending. Direction was given to register and plan for both Mayor Pittman and Councillor Lundrigan to attend.

## **GENERAL DISCUSSION**

Councillor Lundrigan mentioned that there was registration through NL Health Services to allow for virtual primary care, which gives residents an extra option to see a doctor.

Councillor Duprè mentioned that NL Health Services announced the pilot program for online access to health records and results. This will allow patients to log in to online services to review personal test results.

8:50 p.m. Councillor Lundrigan exited the meeting.

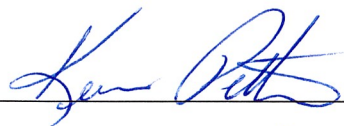

The Town Manager indicated that Canada Fluorspar Inc (CFI) newly appointed CFO, Campbell Jamieson, had contacted her to discuss the new mining mil rates as it pertains to the company and requested an understanding of the tax needs for the Town and how the numbers are calculated for Mining Tax Fees. The CFO is requesting copies of the Town's most recent Budget and Financial Statements. Consensus was to post the Town of St. Lawrence's Budget summaries online for public viewing. CFI are permitted to come in with our Finance Admin Officer to view the Town's Financial Statements.

## **NOTICE OF ADJOURNMENT**

**MOTION: SLANEY/D. M. STACEY**

The meeting adjourned at 8:57 p.m.

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