



## REGULAR MEETING OF COUNCIL

JUNE 17, 2025, AT 7:00 P.M.

### MEMBERS PRESENT

**MAYOR  
DEPUTY MAYOR**

**(ZOOM)**

**KEVIN PITTMAN  
MICHAEL STACEY**

**COUNCILLORS**

**RODNEY DOYLE  
COLLEEN MILLER  
ERNIE LUNDRIGAN  
ROSALIE DUPRÉ  
AMANDA SLANEY**

**TOWN MANAGER  
FIN ADMIN OFFICER  
ASST. TOWN CLERK**

**AMANDA EDWARDS  
CYNTHIA HODGE  
DAWN BRIDGER**

### AGENDA

**7:03 P.M.** Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following added to the agenda:

Correspondence to be Acted On:

1. f. HOWLC – Building Permit Application – 294 Route 220 – Shed (40'x12') and shed (10'x12')
- g. SLANJ – Site Development – 113 Laurentian Avenue – Landscaping & Shrub Removal in Rear Yard
9. Meridian Engineering Invoice CC108721 - \$1,877.63 – Project Number 17-GI-23-00066

June 17, 2025

Two handwritten signatures in blue ink. The top signature is "Kevin Pittman" and the bottom signature is "Amanda Edwards". Both are written over horizontal lines.



## **ADOPTION OF AGENDA**

### **MOTION: DUPRÉ/SLANEY**

**25-138 Be it resolved to adopt the Agenda for June 17, 2025 as presented, with the above-noted additions.**

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle, Lundrigan, Slaney, Miller and Dupré)**

**Against: 0**

**Abstained: 0**

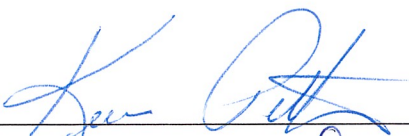

## **CORRECTION, OMISSION TO MINUTES OF JUNE 3 2025**

There were no errors or omissions to the minutes of June 3, 2025.

## **DISCUSSION OF BUSINESS ARISING FROM MINUTES OF JUNE 3, 2025**

There were no discussion of business arising from the minutes of June 3, 2025.

June 17, 2025



## **ADOPTION OF MINUTES OF JUNE 3, 2025**

### **MOTION: LUNDRIGAN/MILLER**

**25-139** Be it resolved to approve the Minutes of June 3, 2025, as presented.

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle, Lundrigan, Slaney, Miller and Dupré)**

**Against: 0**

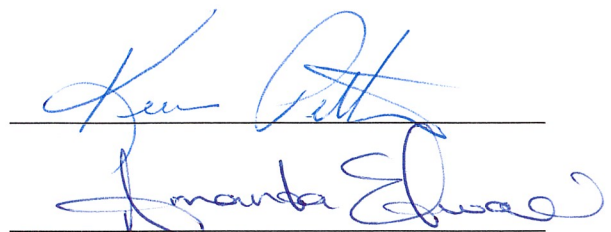
**Abstained: 0**

## **COMMITTEE REPORTS**

### **ST. LAWRENCE DAY COMMITTEE MEETING**

Councillor Lundrigan stated that the planning for the Laurentian Day 2025 is well underway. The schedule of events for Laurentian Days, July 28 – August 3, 2025 is completed and will be posted to the public soon.

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## **DEFERRED CORRESPONDENCE**

### **BASKETBALL NET INSTALL – RECREATION CENTRE**

The Town Manager indicated that she had a meeting with Edwards & Associates Ltd. to discuss the multiple ongoing projects. The Town Manager discussed the expenses associated with the work to make repairs to the wall at the Recreation Center to install the basketball nets.

Mayor Pittman asked if a Special Assistant Grant (SAG) could be applied for to help cover this cost. The Town Manager stated that we can apply for a SAG if Council wishes once a quote for work has been received.

#### **MOTION: LUNDRIGAN/SLANEY**

**25-140 Be it resolved to approve the submission of a Special Assistance Grant application to cover the cost associated with the repairs to the wall and installation of the basketball nets at the St. Lawrence Recreation Center.**

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle, Lundrigan, Slaney, Miller and Dupré)**

**Against: 0**

**Abstained: 0**

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Two handwritten signatures in blue ink. The top signature is "Ken Pittman" and the bottom signature is "Amanda Edwards". Both are written over horizontal lines.





## **CONVEYANCE OF LAND – CUSICK’S CONTRACTING – SENIORS’ HOUSING DEVELOPMENT**

The Town Manager presented further information to Council on the specifics of the land that will be conveyed to Cusick’s Contracting as requested at the council meeting on June 2, 2025.

### **MOTION: MILLER/DUPRÉ**

**25–141** Be it resolved to approve the conveyance of a parcel of land (0.8057 HA) owned by the Town of St. Lawrence at 1 Marion Drive, as identified in the development sketch dated March 12, 2025 by Edwards & Associates Ltd., to Cusick’s Contracting for the amount of \$1.00 for the purpose of Seniors’ Housing Development(s).

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle, Lundrigan, Slaney, Miller and Dupré)**

**Against: 0**

**Abstained: 0**

## **BUILDING PERMIT APPLICATION- LODER – CONSTRUCT 20’ X 30’ SHED – 69 LAURENTIAN AVENUE**

Mayor Pittman declared himself to be of conflict of interest on this subject and removed himself from the discussion. Councillor Doyle took over chair of the meeting for the purpose of this item in discussion.

The Town Manager stated that there has been no further communication with the applicant.

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**MOTION: DUPRÉ/SLANEY**

**25-142** Be it resolved to defer the Building Permit Application for LODER to construct a 20' x 30' shed at 69 Laurentian Avenue until further correspondence is provided.

**Motion carried unanimously.**

**For Motion: 6** (D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

**Against: 0**

**Abstained: 1** (Mayor Pittman)

Mayor Pittman resumed his position as chair of meeting.

**CORRESPONDENCE TO BE ACTED ON**

**SITE DEVELOPMENT PERMIT APPLICATION – SLANK – 37 MAYOR AVENUE – RETAINING WALL REPAIR**

**MOTION: LUNDRIGAN/DOYLE**

**25-143** Be it resolved to approve the Site Development Permit Application for SLANK to complete retaining wall repairs at 37 Mayor Avenue.

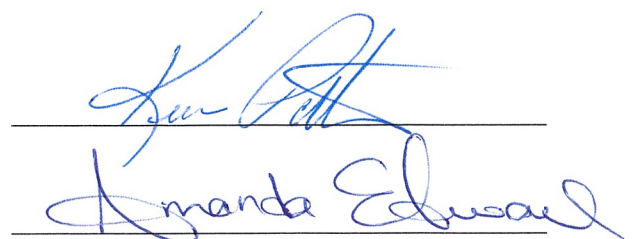
**Motion carried unanimously.**

**For Motion: 7** (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

**Against: 0**

**Abstained: 0**

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Two handwritten signatures in blue ink are shown above horizontal lines. The top signature is "Ken Pittman" and the bottom signature is "Amanda Edwards".



**SITE DEVELOPMENT PERMIT APPLICATION – SPARC – 10 BLUE BEACH HEIGHTS – 32' X 15' CONCRETE WALKWAY**

**MOTION: SLANEY/DOYLE**

**25-144** Be it resolved to approve the Site Development Permit Application for SPARC to install a 32' x 15' concrete walkway on property at 10 Blue Beach Heights.

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)**

**Against: 0**

**Abstained: 0**

**SITE DEVELOPMENT PERMIT APPLICATION – EXTEND EXISTING DRIVEWAY 22'– LAMBR – 180 WATER STREET WEST**

**MOTION: SLANEY/DUPRÉ**

**25-145** Be it resolved to approve the Site Development Permit Application for LAMBR to extend existing driveway 22' at 180 Water Street West.

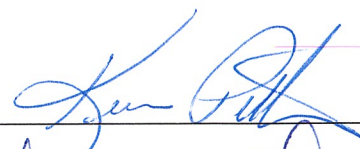
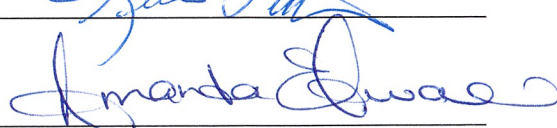
**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)**

**Against: 0**

**Abstained: 0**

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**BUILDING PERMIT APPLICATION - 16' X 24' GARAGE – LAMBR – 180  
WATER STREET WEST**

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**MOTION: DOYLE/LUNDRIGAN**

**25-146 Be it resolved to approve the Building Permit Application for LAMBR to construct a 16' x 24' garage on property at 180 Water Street West.**

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)**

**Against: 0**

**Abstained: 0**

**BUILDING PERMIT APPLICATION – 8' x 14' SHED – MOSSG – 16-18  
FAIRVIEW AVENUE**

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**MOTION: LUNDRIGAN/DUPRÉ**

**25-147 Be it resolved to approve the Building Permit Application for MOSSG to construct an 8' x 14' shed on property at 16-18 Fairview Avenue.**

**Motion carried unanimously.**

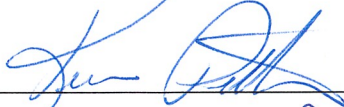

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)**

**Against: 0**

**Abstained: 0**

**It is noted that there is an agreement in place between MOSSG and the owner of the neighbouring property indicating that MOSSG takes all**

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responsibility for the replacement of EDWAC's water and sewer lines that are located on 16-18 Fairview Avenue.

**SITE DEVELOPMENT PERMIT APPLICATION – EXCAVATION AND INFILL OF REAR YARD – PIKEG – 173 WATER STREET EAST**

The Town Manager stated that the applicant has applied to excavate fill from his property and place that fill on another property to create a future adopt-it-spot.

**MOTION: MILLER/SLANEY**

**25-148 Be it resolved to defer the Site Development Permit Application for PIKEG to excavate and infill the rear yard at 173 Water Street East until further information is provided.**

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)**

**Against: 0**

**Abstained: 0**

**BUILDING PERMIT APPLICATION – 40' X 12' SHED and 10' X 12' – HOWLC – 294 ROUTE 220**

**MOTION: DUPRÉ/SLANEY**

**25-149 Be it resolved to approve the Building Permit Application for HOWLC to construct a 40' x 12' shed and a 10' x 12' shed on property at 294 Route 220.**

**Motion carried unanimously.**

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**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)**

**Against: 0**

**Abstained: 0**

**SITE DEVELOPMENT PERMIT APPLICATION – LANDSCAPING AND SHRUB REMOVAL IN REAR YARD – SLANJ – 113 LAURENTIAN AVENUE**

**MOTION: DOYLE/MILLER**

**25-150 Be it resolved to approve the Site Development Permit Application for SLANJ to landscape and remove shrubs in rear yard at 113 Laurentian Avenue.**

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)**

**Against: 0**

**Abstained: 0**

**ACCOUNTS PAYABLE MAY 2025 - \$51,821.07**

**MOTION: LUNDRIGAN/DUPRÉ**

**25-151 Be it resolved to approve the payment of accounts payable listing for the month of May 2025 in the amount of \$51,821.07.**

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)**

**Against: 0**

**Abstained: 0**

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## **DONATION REQUEST LETTER – ST. LAWRENCE MINOR SOCCER COMMITTEE**

### **MOTION: DUPRÉ/LUNDRIGAN**

**25-152** Be it resolved to approve a \$2,000.00 donation to the St. Lawrence Minor Soccer Committee for the Youth Soccer Exchange scheduled for the 2025 soccer season.

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)**

**Against: 0**

**Abstained: 0**

### **ENGINEERING UPDATE – EDWARDS & ASSOCIATES LTD.**

The Town Manager stated that she met with Ryan Billard from Edwards & Associates Ltd. to discuss ongoing projects.

Pike's Drive – The Town Manager stated that Ryan is hopeful that Wally Drake's Construction would be starting this project in the next few weeks.

Water Intake Project – The Town Manager stated that Ryan was hoping that the Water Intake Project would be out to tender by now. He is reviewing all documents and making suggestions for changes to the project scope. He also stated that he is hoping to have everything approved for the end of July, 2025 and the tender awarded by September 2025.

St. Lawrence Fire Hall – The Town Manager stated that she requested Ryan to complete a quote for asphalt replacement of the front section facing Water Street West at the Fire Hall.

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Seniors' Complex – The Town Manager stated that she has requested Edwards & Associates Ltd. to complete the survey for the land that is planned to be conveyed to Cusick's Contracting for the Seniors' Housing Development on Marion Drive. The Town Manager also stated that she requested Ryan to outline the sewer upgrades that will need to be completed for this development and to provide a quote.

Booster Pump, Pollux Crescent – The Town Manager stated that she has requested Edwards & Associates Ltd. to review the potential for a Booster Pumping Station for the Pollux Crescent area.

Culverts along Fairview Avenue – The Town Manager stated that there are a few culverts along Fairview Avenue that seem to be deteriorating and she has asked Edwards & Associates to review their condition.

Herring Cove – Water Street East -The Town Manager stated that she has asked Edwards & Associates to inspect and evaluate the erosion of rock along the embankment on Water Street East.

## **RESIDENT CONCERN – SLANJ – DRAINAGE AT 75A LAURENTIAN AVENUE**

The Town Manager stated that SLANJ expressed concern about the drainage at 75A Laurentian Avenue. She stated she contacted the resident and advised that the work will be completed by our public works employees once the materials to complete the work arrives, and when the work schedule and weather conditions are favourable.

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Two handwritten signatures in blue ink. The top signature is "Ken Bell" and the bottom signature is "Amenda Edoo". Both are written over horizontal lines.





## **RESIDENT REQUEST - GARBAGE FEE EXEMPTION REQUEST – 83 WATER STREET EAST – HODGG**

### **MOTION: SLANEY/LUNDRIGAN**

**25-153** Be it resolved to approve the exemption of garbage collection fees for 83 Water Street East based on the property being vacant and dilapidated.

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)**

**Against: 0**

**Abstained: 0**

## **ST. LAWRENCE LIONS CLUB – MEMORABILIA**

The St. Lawrence Lions Club is now dissolved, and the Lions members inquired if the Town can place a few items of memorabilia at the Town Hall as keepsakes. Consensus of Council was to allow the St. Lawrence Lions Club to place memorabilia in an area upstairs at the Town Hall.

## **PREMIER'S MEDAL – SPORTS & RECREATION – NOMINATIONS OPEN**

Discussion took place on possible applicants for nominations.

Consensus of Council was to proceed with the nomination of Marc and Lorna Pittman for the Premier's Medal Award for the 2025 Year of Sport Awards.

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**MERIDIAN ENGINEERING INVOICE CC108721 - \$1,877.63 HST INCLUDED – CHLORINATION BUILDING UPGRADES PROJECT NUMBER 17-GI-23-00066**

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**MOTION: DUPRÉ/MILLER**

**25-154 Be it resolved to approve the payment of Meridian Engineering Invoice CC108721 in the amount of \$1,877.63, HST included, for Chlorination Building Upgrades, Project Number 17-GI-23-00066.**

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)**

**Against: 0**

**Abstained: 0**

**CORRESPONDENCE FOR INFORMATIONAL PURPOSES**

**MANAGER'S REPORT – JUNE 17, 2025**

The Town Manager stated that the Green Team has chosen the applicant for the Team Lead and Gary Brazil has accepted the position. She also stated that we are currently waiting for the Green Team to pick their other member, and then she will fill the remaining SSEP position.

The Town Manager stated that the Town is still accepting applications for the Job Creation Project for both the Tidy Town and Swimming Pool positions.

The Town Manager updated those in attendance on the status of the St. Lawrence Swimming Pool. Public Works employees have completed a lot of work in the last few days to get the pool ready for the season. She also stated that she is waiting on Pool Services NL to be on site to complete further repairs and install the liner.

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The expenses for the pool have increased as the scope of the project changed once the original liner was removed. She suggested a Special Assistance Grant can be applied for at a cost share of 60/40%, with the municipal share at 40%.

**MOTION: SLANEY/DUPRÉ**

**25-155 Be it resolved to approve the submission of a Special Assistance Grant to cover the cost of repairs at the St. Lawrence Swimming Pool.**

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)**

**Against: 0**

**Abstained: 0**

**GENERAL DISCUSSION**

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Councillor Lundrigan asked about the potholes around Town. The Town Manager stated that we have a paving program in place that will happen when the weather permits.

Councillor Lundrigan also asked about the demolition of homes around Town. He asked if there was any funding available that homeowners can apply for, or if it was at the owner's expense. The Town Manager stated that it would be the homeowner's expense unless the Town had a special events project. The Town Manager stated that there are many dilapidated homes within the Town.

Councillor Dupré asked if there was a timeframe for a response from NL Health Services regarding the letter submitted from the Town.

Councillor Doyle asked for the status of the Potable Water Dispensing Unit as it is out of order. The Town Manager stated that the parts are ordered, and we are awaiting for a delivery date.

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Councillor Doyle also mentioned the safety hazard at the intersection of Riverside Drive and Route 220. There is no paint on the pavement to indicate lanes, some drivers are using the intersection as a three (3) lane roadway and this may cause the area to be unsafe. A suggestion for a crosswalk and painted lines in the area was brought forward.

Councillor Doyle also asked about reducing the speed limit from 50 to 40 on the Highway on Route 220 in the School Zone.

Mayor Pittman stated that he received an invitation from Ocean Choice International to attend their celebration celebrating 25 Years. The event is taking place at The Rooms in St. John's. He stated that he would check his schedule.

## **NOTICE OF ADJOURNMENT**

**MOTION: Councillor Doyle**

The meeting adjourned at 8:30 p.m.

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