



## REGULAR MEETING OF COUNCIL

DECEMBER 12, 2023, AT 7:00 P.M.

### MEMBERS PRESENT

**MAYOR  
DEPUTY MAYOR**

**KEVIN PITTMAN  
MIKE STACEY**

**COUNCILLORS  
(7:05 P.M.)**

**RODNEY DOYLE  
AMANDA SLANEY  
ROSALIE DUPRÉ  
ERNIE LUNDRIGAN  
COLLEEN MILLER**

**TOWN MANAGER  
FIN ADMIN OFFICER  
ASSISTANT TOWN CLERK**

**AMANDA EDWARDS  
CYNTHIA HODGE  
DAWN BRIDGER**

### AGENDA

7:00 p.m. Mayor Pittman called the meeting to order.

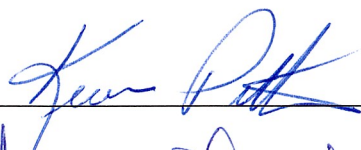
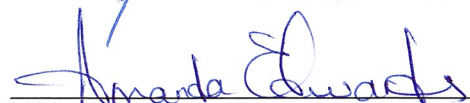
Mayor Pittman welcomed Mr. Tom Rennie to the meeting.

Mayor Pittman asked to have the following item added to the agenda:

Correspondence to be acted on:

12. Accounts Payable – November 2023

December 12, 2023

  
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**ADOPTION OF AGENDA**

**MOTION: DUPRÉ/LUNDRIGAN**

**23-385** Be it resolved to adopt the Agenda for December 12, 2023, as presented, with the above noted addition.

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)**

**Against: 0**

**Abstained: 0**

**CORRECTION\OMISSIONS TO MINUTES OF NOVEMBER 21, 2023**

No corrections or omissions at this time.

**DISCUSSION OF BUSINESS ARISING FROM MINUTES OF NOVEMBER 21, 2023**

No discussion of business from minutes at this time.

**ADOPTION OF MINUTES OF NOVEMBER 21, 2023**

**MOTION: D. M. STACEY/LUNDRIGAN**

**23-386** Be it resolved to approve the Minutes of November 21, 2023, as presented.

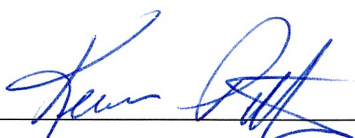
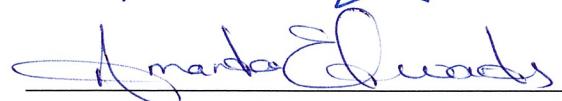
**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)**

**Against: 0**

**Abstained: 0**

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**COMMITTEE REPORTS**

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**FINANCE COMMITTEE MEETING – UPDATE**

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Mayor Pittman stated that recommendations from the Finance Committee were to be carried forward to today's meeting regarding the Budget and Tax Structure for 2024.

**DEFERRED CORRESPONDENCE**

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No deferred correspondence at this time.

**CORRESPONDENCE TO BE ACTED ON**

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7:05 p.m. Councillor Slaney entered the meeting.

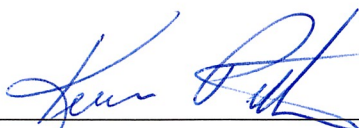
**RESIDENT CONCERN – T. RENNIE – 76-78 FAIRVIEW AVENUE**

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Discussion took place between Council and resident Mr. Tom Rennie regarding the drainage issue on Fairview Avenue and the culvert under the driveway to his property.

Mr. Rennie asked to have the culvert flushed and Council agreed to request that the St. Lawrence Volunteer Fire Department flush the culvert to remove any debris that may be blocking the water from flowing. The issue will be reviewed following this procedure.

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**SITE DEVELOPMENT PERMIT APPLICATION – 2-4 PIKE’S LANE – FOWLER, RENE – SEWER CONNECTION**

**MOTION: LUNDRIGAN/SLANEY**

**23–387** Be it resolved to approve the site development permit application for Fowler, Rene for a sewer reconnection at 2-4 Pike’s Lane.

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)**

**Against: 0**

**Abstained: 0**

**2023/2024 FIRE PROTECTION FINANCIAL ASSISTANCE GRANT – PROJECT NO. FES-SA230011**

**MOTION: D. M. STACEY/MILLER**

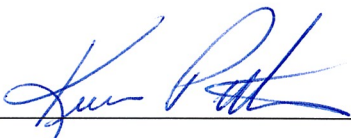
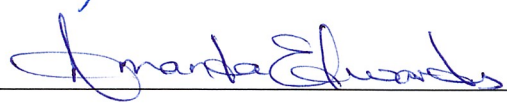
**23–388** Be it resolved to accept the 2023-2024 Fire Protection Financial Assistance Grant – Project No. FES-SA230011 in the amount of \$17,061.35 for bunker suits with the Town’s share being \$3,094.37.

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)**

**Against: 0**

**Abstained: 0**

  
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**TOWN OF ST. LAWRENCE 2024 OPERATING BUDGET**

**MOTION: D. M. STACEY/SLANEY**

**23-389 Be it resolved to approve the 2024 Operating Budget for the Town of St. Lawrence as presented with Revenue and Expenses equalling \$1,819,450.00.**

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)**

**Against: 0**

**Abstained: 0**

**TAX STRUCTURE 2024**

**MOTION: LUNDRIGAN/DUPRÉ**

**23-390 Be it resolved to approve the 2024 Tax Structure as presented.**

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)**

**Against: 0**

**Abstained: 0**

**DONATION REQUEST – ST. LAWRENCE ACADEMY – AWARDS**

**MOTION: DOYLE/DUPRÉ**

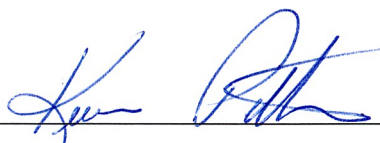
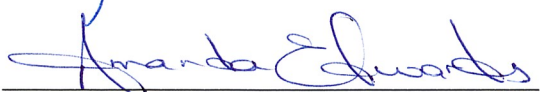
**23-391 Be it resolved to approve a donation in the amount of \$500.00 to St. Lawrence Academy for the Presentation of Male and Female Scholarships for the 2023 academic year.**

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)**

**Against: 0**

**Abstained: 0**

  
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**DONATION REQUEST – STELLA MARIS HALL CORPORATION – TELETHON**

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**MOTION: MILLER/D.M. STACEY**

**23–392** Be it resolved to approve a donation in the amount of \$100.00 to the Stella Maris Hall Corporation for their Christmas Telethon.

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)**

**Against: 0**

**Abstained: 0**

**JOHN DEERE BACKHOE**

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**MOTION: SLANEY/D.M. STACEY**

**23–393** Be it resolved to rescind the previous Motion # 23-355 from a Regular Council Meeting held on October 17, 2023.

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)**

**Against: 0**

**Abstained: 0**

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**MOTION: SLANEY/D.M. STACEY**

**23-394** Be it resolved to approve the awarding of tender to Brandt Tractor Limited for the purchase of a 2022 320P John Deere Backhoe in the amount of \$182,000.00 (plus HST) and 10' blade with power angle in the amount of \$13,800.00 (plus HST) for a total of \$195,800.00 (plus HST).

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)

Against: 0

Abstained: 0

**ASSET MANAGEMENT POLICY – TOWN OF ST. LAWRENCE –  
FEDERATION OF CANADIAN MUNICIPALITIES GRANT**

**MOTION: LUNDRIGAN/DUPRÉ**

**23-395** Be it resolved to adopt the presented Asset Management Policy for the Town of St. Lawrence

Motion Carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)

Against: 0

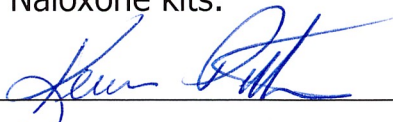
Abstained: 0

**DEPARTMENT OF HEALTH & COMMUNITY SERVICES – MEMORANDUM –  
DISTRIBUTION OF NALOXONE KITS**


Councillor Dupré spoke about the benefits of these kits and stated that she was willing to help in getting information and training completed for distribution of these kits.

Consensus of Council was to reply to the Department of Health & Community Services as an interested site for disbursement of Naloxone kits.

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**RESIDENT CONCERN – PROHIBITING OF AIR BNB’S**

Discussion took place and the consensus of Council is that there is no evidence to support the banning of BNB services within the Town of St. Lawrence. Council will continue to follow and monitor the direction of both Provincial and Federal Departments.

**ACCOUNTS PAYABLE NOVEMBER 2023 - \$82,698.67**

**MOTION: LUNDRIGAN/SLANEY**

**23–396 Be it resolved to approve payment of accounts payable for the month of November in the amount of \$82,698.67.**

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)**

**Against: 0**

**Abstained: 0**

**CORRESPONDENCE FOR INFORMATIONAL PURPOSES**

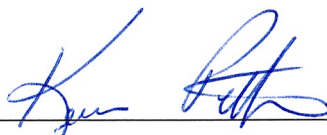

8:04 P.M. Councillor Lundrigan exited the meeting.

**MANAGERS UPDATE**

The Town Manager stated that the Potable Water Dispensing Unit (PWDU) remains out of order due to a malfunction in the unit. A new unit has arrived, and the Public Works employees will begin installation tomorrow.

8:12 P.M. Resident Tom Rennie exited the meeting.

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**PRIVILEGED SESSION**

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**MOTION: SLANEY/MILLER**

**23-397 Be it resolved to move to privileged session.**

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)**

**Against: 0**

**Abstained: 0**

**MOTION: D.M. STACEY/DUPRÉ**

**23-398 Be it resolved to move back to regular meeting.**

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)**

**Against: 0**

**Abstained: 0**

**WATER AND SEWER EXEMPTION**

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**MOTION: D.M. STACEY/DUPRÉ**

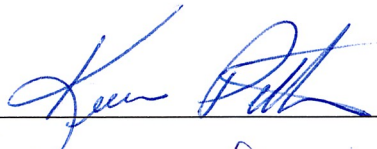
**23-399 Be it resolved to approve the application for water and sewer exemption for 14 Pollux Crescent based on land size for residential building requirements.**

**Motion Carried unanimously.**


**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Slaney, Doyle, Dupre, Miller and Lundrigan)**

**Against: 0**

**Abstained: 0**

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## **GENERAL DISCUSSION**


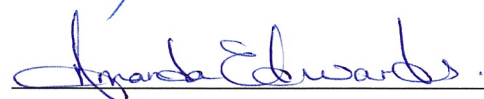
Mayor Pittman acknowledged with thanks a donation of a sea can from CFI. The Town Manager stated that we should receive the sea can in the next few days.

## **NOTICE OF ADJOURNMENT**

**MOTION: D. M. STACEY/DOYLE**

The meeting adjourned at 8:21 p.m.

December 12, 2023

  
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