



REGULAR MEETING OF COUNCIL

JANUARY 10, 2023 AT 7:00 P.M.

MEMBERS PRESENT

**MAYOR
COUNCILLORS
DEPUTY MAYOR**

**KEVIN PITTMAN
AMANDA SLANEY
MIKE STACEY
COLLEEN MILLER
ERNIE LUNDRIGAN
RODNEY DOYLE
ROSALIE DUPRÉ**

**TOWN MANAGER
ASST. TOWN CLERK
FIN. ADMIN. OFFICER**

**AMANDA EDWARDS
DAWN BRIDGER
CYNTHIA HODGE**

AGENDA

7:03 p.m. Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following items added to the agenda:

Correspondence To Be Acted On:

1. Building Permit Application – WANSA
2. Municipal Assessment Agency's Board of Directors – Memo
3. Professional Municipal Administration: Upcoming Training Events 2023
4. Donation Request

Correspondence for Informational Purposes:

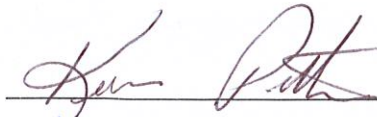
1. NL Hydro Commercial EV Charger Rebate

MOTION: DUPRÉ/ D. M. STACEY

23-001 Resolved to adopt the Agenda for January 10, 2023 with the above noted additions. All in favour, Motion Carried.

DISCUSSION OF BUSINESS ARISING FROM MINUTES

No discussion at this time.






ADOPTION OF MINUTES

Mayor Pittman noted an error/correction to page five (5) of December 20, 2022 minutes. The sentence should read "Both properties are no longer facilities of the R. C. Episcopal Corporation."

MOTION: LUNDRIGAN/MILLER

23-002 Resolved to approve the minutes of December 20, 2022 with the correction/omission listed above. All in favour, Motion Carried.

COMMITTEE REPORTS

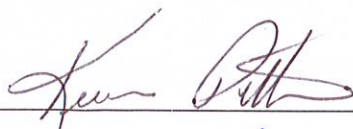
EASTERN HEALTH

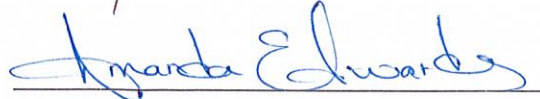
Mayor Pittman noted that Council met with Eastern Health representatives prior to this meeting and will continue to meet every two weeks. Eastern Health will provide an update to Council on the status of U. S. Memorial Hospital Emergency Department and Primary Healthcare Initiatives. Every other week that Council does not meet with Eastern Health, officials will provide Mayor/Manager with a phone update.

HERITAGE RUN

Councillor Lundrigan stated that the Heritage Run Committee is looking for a Coordinator to run the Committee. He also mentioned that this was the only Heritage Run group left active within the Province. Councillor Lundrigan also noted that he is interested in hosting a Heritage Run Committee zoom meeting in March.

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DEFERRED CORRESPONDENCE

POTABLE WATER DISPENSING UNIT (PWDU), WATER FILTRATION BUILDING UPDATE

The Town Manager stated that the parts to repair the Potable Water Dispensing Unit are on order with Durpro. Durpro is waiting on ordered parts and are building the unit at their location in Quebec. Once completed they will ship the unit to the Town of St. Lawrence for installation.

The Town Manager also noted that Durpro may perform service calls in the Spring for those Municipalities that operate their systems.

RESIDENT CONCERN – LAURENTIAN AVENUE – WATER ISSUES

There are no new updates on Laurentian Avenue water issues.

WATER SERVICES SHINGLE POINT STAGE AREA

The Town Manager noted that the resident that submitted the request to Council had visited the office to discuss the verdict of the proposal. Discussion took place and it was suggested to check with Public Works workers to ensure that the water services can happen without hindering the current system. The Town Manager was directed to notify the resident that Council agreed with the proposed request for water services.

CORRESPONDENCE TO BE ACTED ON

WANSA/SP EXCA. – SITE DEVELOPMENT PERMIT

MOTION: LUNDRIGAN/D. M. STACEY

23-003 Resolved to approve the Site Development Permit for WANSA/SP Exca as presented. All in favour, Motion Carried.

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CANADA COMMUNITY BUILDING FUND (CCBF) - FORMERLY GAS TAX PROGRAM

The Town Manager noted that the CCBF is expiring and we have funds left to be allocated in the amount of \$198,565.00 before 2024. It was suggested to have some of this money allocated to the Water Intake Project in case the need for more funds arise once the project starts. The Town Manager noted that ideas for CCBF allocation could be brought forward at next meeting.

7:32 p.m. Councillor Slaney entered the meeting.

MOTION – FARRP – WRITE OFF OF POLL TAX

MOTION LUNDRIGAN/SLANEY

23-004 Resolved to approve writing off the outstanding Poll Tax account for years 2014-2017 for FARRP in the amount of \$1,188.62 and interest in the amount of \$1,271.64 for uncollectible Accounts Receivable that was tabled at a Privileged Session held by Council on December 2, 2022. All in favour, Motion Carried.

CROWN LAND USE REFERRAL – PIKEE

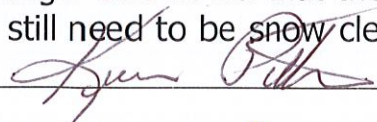
Consensus was to approve the Crown Land Use Referral for PIKEE as presented.

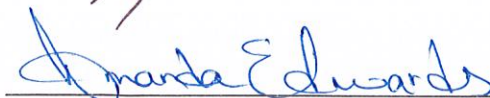
SNOW CLEARING – 13 WATER STREET EAST

Discussion took place about the snow clearing agreement request that was submitted by the resident of 13 Water Street East. Consensus was to not enter into an agreement with the owner as this is now a private residential property.

The Town Manager also noted that the snow clearing agreement will remain in place for the Stella Maris Hall property until a meeting is held with the Stella Maris Hall Corporation Committee. The Town Manager also noted that the Hall is the Town of St. Lawrence Warming Station and still need to be snow cleared in

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the event the building is needed for community use, in the event of an emergency.

VACANT PROPERTY REQUEST FORM

Discussion took place about the drafted Vacant Property Request form. Mayor Pittman suggested to add Current use of land to the form.

STELLA MARIS COMMITTEE MEETING

The Town Manager noted that we had reached out to representatives of the Stella Maris Hall Corporation Committee to arrange a meeting.

BUDGET MEETING

A Budget meeting is scheduled for January 17, 2023 at 6:30 p.m.

PINK SHIRT DAY

It was suggested that if anyone was interested in ordering a shirt for Pink Shirt Day to call the office and notify the office staff.

TRUXTUN AND POLLUX 81ST ANNIVERSARY – FEBRUARY 18, 2023

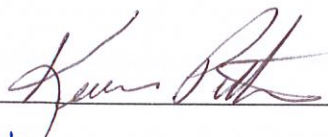
The Town Manager noted that the Truxtun and Pollux service is approaching and will need to be organized with the St. Lawrence Historical Advisory Committee.

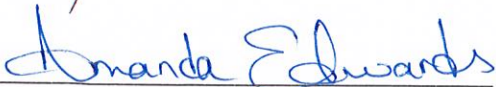
PROCLAMATION – PURPLE DAY FOR EPILEPSY

MOTION: D. M. STACEY/MILLER

23-005 Resolved to approve the signing of a Proclamation declaring March 26th, 2023 as Purple Day for Epilepsy. All in favour, Motion Carried.

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WATER AND WASTEWATER WORKSHOP – GANDER, NL, MARCH 28-30, 2023

Councillor Miller declared that she was in conflict of interest and left the meeting.

MOTION DOYLE/SLANEY

23-006 Resolved to approve the registration and travel expenses for Employee Pat Miller to attend the Water and Wastewater Workshop in Gander on March 28-30, 2023. All in favour, Motion Carried.

Councillor Miller re-entered the meeting.

BUILDING PERMIT APPLICATION – WANSA

MOTION LUNDRIGAN/D.M. STACEY

23-007 Resolved to approve the Building Permit, 16' x 10' deck for WANSA/SP Exca as presented. All in favour, Motion Carried.

MUNICIPAL ASSESSMENT AGENCY'S BOARD OF DIRECTORS – MEMO

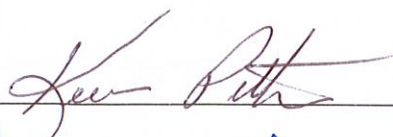
The Town acknowledges the presented memo dated January 9, 2023 from Municipal Assessment Agency regarding the Update on the Municipal Assessment Agency.

PROFESSIONAL MUNICIPAL ADMINISTRATION, UPCOMING TRAINING EVENTS

The PMA Convention and Annual General Meeting is being held in St. John's at the Holiday Inn Conference Centre on June 7-9, 2023.

The PMA Fall Forum and Training Event is being held in Gander at the Quality Hotel & Suites on October 19-20, 2023.

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The PMA Eastern Conference is being held in Clarendville at the Quality Inn on April 13, 2023.

DONATION REQUEST – SUNSHINE FRIENDS

Consensus was to donate the remainder of the Food First NL Grant to Sunshine Friends as a donation towards materials for their upcoming Community Soup Kitchen.

CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGERS REPORT

The Town Manager noted that we are waiting for a response to the Community Enhancement Employment Program additional hours request.

GENERAL DISCUSSION

Mayor Pittman congratulated the Town on successfully receiving the 2022-2023 Age Friendly Initiative Grant. This grant will allow the hiring of an Age Friendly Coordinator for the duration of the project, for our senior population as per discussion in Fall 2022.

Councillor Miller asked about the current regulations/bylaws in place regarding fire works and setting them off close to homes. The Town Manager noted that she will investigate this regulation and provide further clarification.

Mayor Pittman gave special recognition to Hubert Stacey for his retirement from the St. Lawrence Volunteer Fire Department for his twenty-five (25) years of dedication and service to the organization.

NOTICE OF ADJOURNMENT

MOTION: SLANEY/D. M. STACEY

The meeting adjourned at 8:43 p.m.

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