

**REGULAR MEETING OF COUNCIL**

**JUNE 14, 2022 AT 6:30 P.M.**

<b>MEMBERS PRESENT</b>	<b>MAYOR COUNCILLORS</b>	<b>KEVIN PITTMAN RODNEY DOYLE AMANDA SLANEY ERNIE LUNDRIGAN</b>
<b>(ZOOM)</b>	<b>DEPUTY MAYOR TOWN MANAGER</b>	<b>MIKE STACEY ROSALIE DUPRÉ AMANDA EDWARDS</b>
<b>MEMBERS ABSENT</b>	<b>COUNCILLOR ASST TOWN CLERK ASST TO THE TOWN MNGR</b>	<b>COLLEEN MILLER EILEEN NORMAN CYNTHIA HODGE</b>

**AGENDA**

6:30 p.m. Mayor Pittman called the meeting to order.

Mayor Pittman asked that the following items be added to the agenda:

1. Capital Works Priority
2. St. Lawrence Volunteer Fire Hall extension to bay
3. Retirement letter – Assistant Town Clerk
4. Permits:
  - a. SLANP - remove porch and rebuild with 6' extension
  - b. TURPT - repairs to 10' x12' shed and relocate to Salmonier Pond
5. Potable Water Dispensing Unit
6. Canada Day Celebrations
7. Financial Statements 2020
8. Municipal Assessment Agency update (Informational)

  
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**MOTION: LUNDRIGAN/SLANEY**

**22 – 106 Resolved to adopt the Agenda for June 14, 2022 with noted additions. All in favour, Motion Carried.**

**DISCUSSION OF BUSINESS ARISING FROM MINUTES**

The Manager provided an update to the Waste Water (Storm Sewer) Project on Laurentian Avenue/Water Street West Project #245-2020-7219. It was recommended that all five (5) easements be surveyed and completed at a cost of approximately \$3,750.00 plus tax and that a permit to alter a body of water will also be needed at a cost of \$950. Deputy Mayor Stacey asked if this could be covered under the Canada Community Building Fund.

Mayor Pittman asked if Ocean Choice International (OCI) had responded to our requests to discuss the parking situation. The Manager indicated that she has received no response to date.

**ADOPTION OF MINUTES****MOTION: DUPRÉ/LUNDRIGAN**

**22 – 107 Resolved to approve the minutes of May 17, 2022. All in favour, Motion Carried.**

**DEFERRED CORRESPONDENCE****SWIMMING POOL PLANNING 2022 SEASON**

Two students have accepted positions under the Canada Summer Jobs. The potential lifeguard will be completing her certification in June.


**DOMESTIC WOOD STORAGE**

The Manager was directed to advertise on the Town's Social Media for input from residents on the issue of domestic wood storage.

**PROCESS AND POLICY REVIEW**

The Town Manager was directed to table one Policy and/or Procedure at each upcoming Council meeting for review.

**CORRESPONDENCE TO BE ACTED ON****MOSSG – BUILDING PERMIT – PATIO 10' x 20' AND SITE DEVELOPMENT****MOTION: SLANEY/DOYLE**

**22 – 108 Resolved to approve MOSSG application for building permit to construct a 10' x 20' patio pending Council's receipt of a letter signed by both applicant and the impacted neighbour indicating that should the neighbour have any water and sewer issues the applicant will be responsible for removing the patio so the neighbour can have access to repair the water and sewer issue. All in favour, Motion Carried.**

**PIKEC – BUILDING PERMIT – PATIO 8' x 8' AND GREENHOUSE WITH CEMENT PAD 6' x 8'****MOTION: DOYLE/DUPRÉ**

**22 – 109 Resolved to approve PIKEC application for construction of 8' x 8' patio and 6' x 8' greenhouse. All in favour, Motion Carried.**

  
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**DRAKG - BUILDING PERMIT – REPLACE DECK 5' x 24'**

**MOTION: LUNDRIGAN/D.M. STACEY**

**22 – 110 Resolved to approve DRAKG application for building permit to replace and extend deck to 5'x24'. All in favour, Motion Carried.**

**PIKEL - SITE DEVELOPMENT PERMIT APPLICATION**

**MOTION: SLANEY/LUNDRIGAN**

**22 – 111 Resolved to approve application from PIKEL to install weeping tile and install driveway. All in favour, Motion Carried.**

**SIEGR – BUILDING PERMIT – SHED 10' X 12'**

**MOTION: LUNDRIGAN/SLANEY**

**22 – 112 Resolved to approve building permit for SIEGR for 10' x 12' shed. All in favour, Motion Carried.**

**DOYLP – BUILDING PERMIT – RESIDENCE – WATER/SEWER PERMIT**

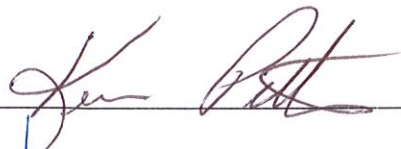

**MOTION: SLANEY/DOYLE**

**22 – 113 Resolved to approve DOYLP application for Residential Building Permit and Water/Sewer Permit. All in favour, Motion Carried.**

**NORMM - BUILDING PERMIT – SHED 32' x 40'**

**MOTION: DOYLE/LUNDRIGAN**

**22 – 114 Resolved to approve NORMM building permit for 32' x 40' shed. All in favour, Motion Carried.**

  
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Amanda Edwards

**ROBEG - CROWN LANDS APPROVAL – SALMONIER POND****MOTION: LUNDRIGAN/D.M. STACEY**

**22 – 115 Resolved to approve ROBEG Crown Land application for a Cottage at Salmonier Pond, subject to approval from all other regulatory bodies. All in favour, Motion Carried.**

**RESIDENT SAFETY CONCERN – SPEED BUMP**

Council has defined five high traffic safety areas. Mayor Pittman and the Town Manager have responded to resident's concerns. All residents are asked to report speeding and all traffic related concerns to the RCMP.

The Public Works Committee will review the Speed Bump Policy.

**RESIDENT SAFETY CONCERN – PARKING CONGESTION**

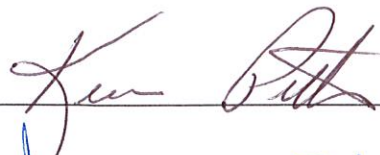

The Manager was directed to contact the homeowner to discuss possible solutions to the parking congestion in the area of Water Street West.

**MOTION: DUPRÉ/SLANEY**

**22 – 116 Resolved to approve purchase of two (2) hidden driveway signs, one (1) for Water Street West and one (1) for Newflour Crescent. All in favour, Motion Carried.**

**RESIDENT SAFETY CONCERN – EMERGENCY ACCESS TO CHAMBER COVE FROM MINE ACCESS ROAD**

Consensus was to consider applying for a Job Creation Project (JCP) in the fall to clear brush in the Mine Access Road/Chamber Cove area.

  
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**ST. LAWRENCE SOCCER ASSOCIATION (SLSA) – SAFETY CONCERN – RIVER HEAD BRIDGE**

Consensus was to have the Town's Lead Hand meet with a St. Lawrence Soccer Association (SLSA) representative on site to determine the necessity of replacing or removing the bridge by River Head. This item is deferred until an estimate can be brought back to Council.

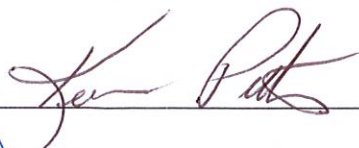
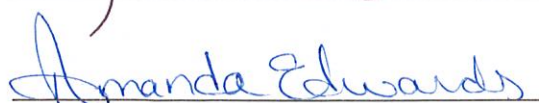
**ST. LAWRENCE RETIREMENT LIVING CENTRE (SLRLC) – REQUEST TO INSTALL SIGNAGE****MOTION: SLANEY/LUNDRIGAN**

**22 – 117 Resolved to give St. Lawrence Retirement Living Centre permission to install signage on the driveway off Memorial Drive provided it is the required distance from Memorial Drive. All in favour, Motion Carried.**

Consensus was to direct the SLRLC representative to contact the Department of Highways for permission to install signage on Route 220 and Memorial Drive and to determine how far signage must be installed from Memorial Drive.

**APPROVAL OF COMMISSIONER TO CONDUCT PUBLIC HEARING ON MUNICIPAL PLAN AND DEVELOPMENT REGULATION AMENDMENT****MOTION: DOYLE/D.M. STACEY**

**22 – 118 Resolved that the report of the Commissioner appointed to conduct the Public Hearing on Municipal Plan and Development Regulations amendments No. 1, 2022 be accepted; and furthermore, Resolved that Municipal Plan and Development Regulations amendment No. 1, 2022 be approved as adopted in accordance with the Urban and Rural Planning Act, 2000. All in favour, Motion Carried.**

  
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## **MOTIONS FOR RATIFICATION FROM MAY 17, 2022 PRIVILEGED SESSION**

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### **MOTION: LUNDRIGAN/DUPRÉ**

**22 – 119 Resolved to hire an engineer to review the area below Water Street West covering three (3) properties in the area of 57 Water Street West with emphasis on the consequences of removing the noted dwelling and remediation to the area. All in favour, Motion Carried.**

### **MOTION: LUNDRIGAN/SLANEY**

Deputy Mayor Stacey, Councillors Doyle, Dupré, Lundrigan and Slaney declared themselves in conflict regarding councillor remuneration deductions owed to Canada Revenue Agency for 2020.

**22 – 120 Resolved to defer ratification of motion and to apply to the Department of Municipal and Provincial Affairs (MPA) for approval under Section 211(4) of the Municipalities Act to allow the two (2) councillors who are not in conflict to table and decide a motion regarding an outstanding remittance of Canada Pension Plan (CPP) and Employment Insurance (EI) deductions in 2020 for councillor remunerations. This issue was discussed at a privileged meeting on May 17, 2022. All in favour, Motion Carried.**

Consensus was to defer the motion discussed at a budget meeting of Council on May 17, 2022 to reduce council remuneration under Section 205(a) of the Municipalities Act until a full budget review is completed.

  
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**BURIN PENINSULA JOINT COMMUNITY COUNCIL (BPJCC) - SHARED PAYMENT OF PHYSICIAN ACCOMMODATIONS**

**MOTION: DOYLE/DUPRÉ**

**22 – 121 Resolved to approve payment of a portion of accommodations in the amount of \$205.00 for the Eastern Stream – 2022 Family Medicine Resident Workshop. All in favour, Motion Carried.**

**ADVERTISEMENT FOR PERMANENT, FULL TIME ASSISTANT TOWN CLERK POSITION**

**MOTION: SLANEY/LUNDRIGAN**

**22 – 122 Resolved to advertise for a permanent, full time assistant Town Clerk. All in favour, Motion Carried**

**LIFE GUARD POSITION FOR 2022 SWIMMING POOL SEASON**

Councillor Doyle declared himself in conflict on this motion and removed himself from the meeting.

**MOTION: LUNDRIGAN/DUPRÉ**

**22 – 123 Resolved to conditionally offer the life guard position for the 2022 season, under the Canada Summer Jobs Program to DOYLC, pending her completion of the National Lifeguard Recertification on June 22, 2022. All in favour, Motion Carried**

Councillor Doyle re-entered the meeting.

  
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Amanda Edwards



**2023 MUNICIPAL ASSESSMENT ROLL**

**MOTION: DOYLE/SLANEY**

**22 – 124 Resolved to acknowledge letter of notification of 2023 Municipal Assessment Roll from Municipal Assessment Agency. All in favour, Motion Carried**

It was noted that the average provincial residential value has increased by 4.99% but that the average St. Lawrence residential value has increased by 1.85% and that the average value of St. Lawrence properties is \$73,600.

**ANGL - PROPERTY TAX EXEMPTION REQUEST**

**MOTION: SLANEY/LUNDRIGAN**

**22 – 125 Resolved to approve ANGL exemption request of Property Tax in the amount of \$350.00 covering 74-80 Director Drive and 31B Turpin Street. All in favour, Motion Carried.**

**ACCOUNTS PAYABLE – MAY 2022 - \$84,365.87**

**MOTION: D.M. STACEY/SLANEY**

**22 – 126 Resolved to approve accounts payable for May, 2022 in the amount of \$84,365.87. All in favour, Motion Carried.**

**ADDITIONS**

**2023 CAPITAL WORKS PRIORITY**

Consensus of Council was that the following Capital Works Projects will be Priority 1 and 2 for future Capital Works Project applications:

Priority 1 – Pikes Drive Water & Sewer (From 13 Pollux Crescent to 156 Water Street West)

Priority 2 – Water Street West Extension (From 186 Water Street West to 170 Water Street West)

  
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**ST. LAWRENCE VOLUNTEER FIRE HALL - EXTENSION TO FIRE BAY**

Consensus was to defer this item until the Liaison Committee meet with the St. Lawrence Volunteer Fire Department.

**RETIREMENT LETTER – ASSISTANT TOWN CLERK**

Council acknowledges receipt of the letter from the Assistant Town Clerk submitting her notice of retirement effective October 7, 2022.

**PERMIT APPLICATIONS – SLANP AND TURPT**

**MOTION: DOYLE/LUNDRIGAN**

**22 – 127 Resolved to approve SLANP application to rebuild porch with 6’ extension. All in favour, Motion Carried**

**MOTION: SLANEY/DUPRÉ**

**22 – 128 Resolved to approve TURPT application to repair 10’ x 12’ shed and relocate to Salmonier Pond Trailer site. All in favour, Motion Carried**

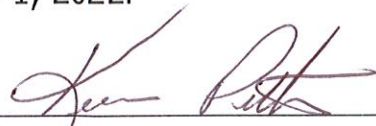
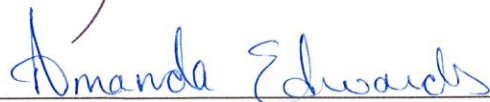
**POTABLE WATER DISPENSING UNIT (PWDU)**

The Manager was directed to source a technician to inspect the Potable Water Dispensing Unit (PWDU) for repair.

Councillor Lundrigan asked that Council consider the replacement of the PWDU system when discussing capital projects.

**CANADA DAY CELEBRATIONS**

Councillors are invited to participate in Canada Day Celebrations at the Community Youth Network at 11:00 a.m. on July 1, 2022.

  
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## **2020 FINANCIAL STATEMENTS**

### **MOTION: SLANEY/LUNDRIGAN**

**22 – 129 Resolved to approve 2020 Financial Statements as presented by Richard Power. All in favour, Motion Carried**

## **CORRESPONDENCE FOR INFORMATIONAL PURPOSES**

### **GENERAL DISCUSSION**

The Manager asked that the Public/Labour Relations Committee meet in the near future to discuss the Assistant Town Clerk and JCP applications.

Councillor Dupré indicated that the Mental Health Commission report has been delayed until September, 2022.

Councillor Dupré also indicated that the College of the North Atlantic (CNA) has added five (5) sites for Licensed Practical Nurse (LPN) augmentation. This was a focus of the Burin Peninsula Joint Community Council.

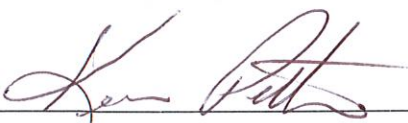

Deputy Mayor Stacey asked that the Town contact local funeral homes to determine if they have renewed interest in placing a viewing room in the St. Lawrence area.

Councillor Lundrigan asked that the Town follow up on seniors/subsidized housing interest.

The Town's Emergency Plan must be reviewed and updated.

The Manager indicated that the Town is currently in the process of reviewing delinquent accounts and that collection procedures will resume in the near future.

Councillor Slaney indicated that one of US Memorial hospital's physicians will be soon leaving the hospital. This will leave the hospital with one doctor on staff. The Town Manager will contact Eastern Health this week to request an update on their Human Resources recruitment plan.

  
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Mayor Pittman asked if Adventures Unknown has contacted the office. The Manager indicated that she has not heard from them.


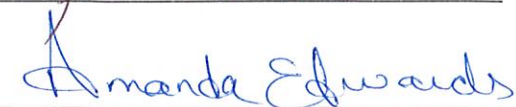
NAPE Local 9801 contract renewal negotiations will begin next week with Council meeting with the Union Representative on June 22, 2022.

Mayor Pittman indicated that the bidding award deadline for the Canada Fluorspar mine has been extended to September 2, 2022.

**ADJOURNMENT**

**MOTION: Councillor Slaney**

The meeting adjourned at 9:05 p.m.

  
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Amanda Edwards