



REGULAR MEETING OF COUNCIL

DECEMBER 2, 2025, AT 7:00 P.M.

MEMBERS PRESENT

**MAYOR
DEPUTY MAYOR
COUNCILLORS**

**KEVIN PITTMAN
RODNEY DOYLE SR.
LISA LODER
COLLEEN MILLER
AMANDA SLANEY
KARL TARRANT
ERNIE LUNDRIGAN**

**TOWN CLERK/MANAGER
ASST. TOWN CLERK
FIN. ADMIN OFFICER**

**AMANDA EDWARDS
DAWN BRIDGER
CYNTHIA HODGE**

7:00 P.M. Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following items added to the agenda:

Deferred Correspondence:

3. Resident Letter – QUIRW

Correspondence to be acted on:

10. Pest Control Services 2026

December 2, 2025

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ADOPTION OF AGENDA

MOTION: LUNDRIGAN/SLANEY

25–303 Be it resolved to adopt the Agenda for December 2, 2025 as presented with the above noted additions.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

Abstained: 0

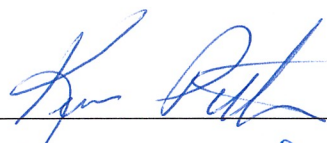

CORRECTION, OMISSION TO MINUTES NOVEMBER 18, 2025

Councillor Miller pointed out that on page two (2), under Discussion of Business Arising from Minutes of November 18, 2025, it states the bridge's name is Blake's Brook bridge. This is incorrect and should read bridge between Riverside Drive and the school property.

DISCUSSION OF BUSINESS ARISING FROM MINUTES OF NOVEMBER 18, 2025

There is no discussion of business arising from Minutes of November 18, 2025 meeting.

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ADOPTION OF MINUTES OF NOVEMBER 18, 2025

MOTION: TARRANT/LODER

25–304 Be it resolved to approve the Minutes of November 18, 2025 as presented with the above noted correction.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

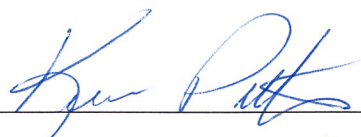
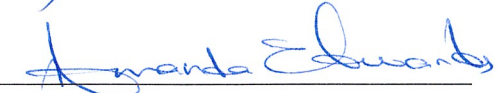
Abstained: 0

COMMITTEE REPORTS

STEWARDSHIP ASSOCIATION OF MUNICIPALITIES (SAM)– EASTERN REGIONAL MEETING

Councillor Lundrigan stated that he attended the Eastern Regional Meeting for SAM on November 4, 2025 in Harbour Grace. Councillor Lundrigan gave a brief update on topics of discussion that were discussed. He spoke about the invasive species list to be sent to communities in the new year. He also discussed signage on various trails in our area. Councillor Lundrigan spoke about the Habitat Stewardship Joint Venture for aquatic species. SAM will be seeking a letter of support for the Town of St. Lawrence to participate in the Stewardship Joint Venture.

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MUNICIPALITIES NEWFOUNDLAND AND LABRADOR – ANNUAL GENERAL MEETING – CORNER BROOK, NL

Councillor Lundrigan attended the Municipal Newfoundland and Labrador Annual General Meeting from November 20 – 22, 2025 in Corner Brook, NL. Councillor Lundrigan advised of topics of discussion, outlined new training developments and discussed the 2026 MNL Budget.

BURIN PENINSULA WASTE MANAGEMENT BOARD

D. M. Doyle attended the Burin Peninsula Waste Management Board meeting on November 26, 2025. The new rate for garbage collection starting July 2026, will be increasing to \$200.00 per household from \$185.00 per household. In 2027 the collection rates may rise to \$258.00 per household. Tipping fees have increased to \$110.00 from \$98.00. These increases are necessary due to the rise in the new contract cost which is to be renewed in 2026.

DEFERRED CORRESPONDENCE

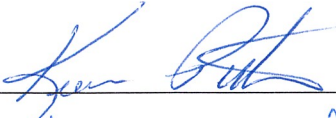

2025 – 2029 COMMITTEE STRUCTURE FOR COUNCIL

The following is a revised list of the Committee Structure of Council for 2025 – 2029:

Economic Development – Tourism & Culture – Mayor Pittman, Councillor Loder, Lundrigan. Alternate D. M. Doyle.

Community Services & Recreation – D. M Doyle, Councillors Lundrigan and Miller. Alternate Mayor Pittman.

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Human Resources & Labour Relations – Mayor Pittman, Councillors Slaney and Tarrant. Alternate Councillor Lundrigan.

Emergency Services – Councillors Miller, Loder and Tarrant. Alternate Councillor Slaney.

Community Planning & Development – D. M. Doyle, Councillors Slaney and Tarrant. Alternate Councillor Loder.

Finance – Mayor Pittman, D. M. Doyle, Councillors Loder, Lundrigan, Miller, Slaney, and Tarrant

MOTION: MILLER/SLANEY

25–305 Be it resolved to adopt the above listed Committees and Committee Members for 2025-2029 for the Town of St. Lawrence.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

Abstained: 0

MUNICIPAL ASSESSMENT AGENCY – APPOINTMENT OF ASSESSMENT REVIEW COMMISSIONER

The Town Manager advised that she has received further information from Geralyn Lynch regarding the Assessment Review Commission position. The Town Manager advised Council that her hourly rate is \$115.00 per hour with no retainer fee required. The Town Manager stated that we would only pay for services on an as needed basis.

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MOTION: SLANEY/LUNDRIGAN

25–306 Be it resolved to approve the hiring of Geralyn Lynch for Commissioner for the Municipal Property Appeals through the Municipal Assessment Agency for the Town of St. Lawrence.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

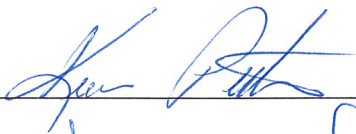

Against: 0

Abstained: 0

QUIRW – RESIDENT CONCERN – WATER STREET WEST – PROPERTY WATER LINES

The resident's letter of request was reviewed once again by Council. The Town Manager provided an update on the information that was requested following the last meeting of Council. After consulting with engineers that the Town has used on past projects it was determined that there is no set standard for distances for placement of standpipes on property. The guideline is to install stand pipes at the property boundary or to the area which is most practical or feasible to provide services. The Town of St. Lawrence standard policy and practice is that from the curb stop to the resident's home is the resident's responsibility, while the curb stop to the Town's water main is the Town's responsibility. Consensus of Council was to not approve QUIRW's request for a refund of repairs to his water line.

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CORRESPONDENCE TO BE ACTED ON

COUNCIL REMUNERATION – 2026

MOTION: D. M. DOYLE/SLANEY

25–307 Be it resolved that Council Remunerations for the Town of St. Lawrence 2026 budget will be based on two (2) percent of the total fixed revenue in the approved budget for the financial year ending December 31, 2026.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

Abstained: 0

MUNICIPAL OPERATING BUDGET – 2026

MOTION: TARRANT/LODER

25–308 Be it resolved to approve the 2026 Municipal Operating Budget for the Town of St. Lawrence with Revenue and Expenses equaling \$1,921,744.00.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

Abstained: 0

December 2, 2025

Two handwritten signatures in blue ink. The top signature is "Ken Pittman" and the bottom signature is "Linda Loder". They are written over two horizontal lines.



MUNICIPAL TAX STRUCTURE 2026

MOTION: MILLER/SLANEY

25-309 Be it resolved to accept the 2026 Municipal Tax Structure as presented for the Town of St. Lawrence.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

Abstained: 0

ACCOUNTS PAYABLE LISTING – OCTOBER 2025 - \$71,973.52

MOTION: SLANEY/LODER

25-310 Be it resolved to approve the accounts payable listing for October 2025 in the amount of \$71,973.52.


Motion carried unanimously.

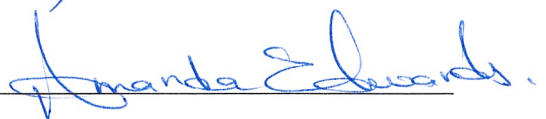
For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

Abstained: 0

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PURCHASE – WESTERN HYDRAULICS 2000 LTD – SALTDogg SALT SPREADER

MOTION: LUNDRIGAN/SLANEY

25–311 Be it resolved to approve the purchase of a SaltDogg Three (3) Cubic Yard Stainless Steel Hydraulic Salter 2000 Ltd in the amount of \$25,070.00 (including HST).

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

Abstained: 0

CANADA COMMUNITY BUILDING FUND (CCBF) ALLOCATIONS

The Town Manager advised that allocations of Canada Community Building Fund need to be submitted to the Department of Municipal and Community Affairs. It was suggested that a priority list to be created for community building projects and the allocation of these funds be put towards these projects.

SCHEDULED WATER SHUT OFF – CHLORINATION BUILDING

The Town Manager stated that the change-over from the old Chlorination Building to the new Chlorination Building is scheduled for December 10, 2025. She provided an update on the meeting with the project team; it was stated that the electrical company can not complete all work required before the water line tie in. The tie in date will need to be pushed ahead. Consensus of Council is to delay the tie in and water shut off until January 2026.

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BURIN PENINSULA JOINT COUNCIL – 2025 ANNUAL GENERAL MEETING

The Town Manager stated that she notified the Burin Peninsula Joint Council of the new representatives from the Town of St. Lawrence for the committee and sent along their contact information. There is no date or time set for the 2025 Annual General Meeting.

CANOE PROCUREMENT

MOTION: LODER/SLANEY

25–312 Be it resolved for the Town of St. Lawrence to participate in the CANOE Procurement Program for the purchasing of goods and services from December 2025 -December 2026.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

Abstained: 0

December 2, 2025

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2026 SPECIAL OLYMPICS CANADA SUMMER GAMES REQUEST

MOTION: LUNDRIGAN/MILLER

25-313 Be it resolved to donate fifty (50) Town of St. Lawrence pins to the 2026 Special Olympics Canada Summer Games Newfoundland and Labrador athletes.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

Abstained: 0

PEST CONTROL SERVICES 2026

MOTION: SLANEY/D. M. DOYLE

25-314 Be it resolved to proceed with Abell Pest control services for 2026 for thirteen (13) external bait stations within the Town of St. Lawrence.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

Abstained: 0

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CORRESPONDENCE FOR INFORMATIONAL PURPOSES

MANAGER'S REPORT – DECEMBER 2, 2025

The Town Manager advised that she has contacted Drake's Construction and Meridian Engineering about the raised valve cap that is not repaired from the Pike's Drive Capital Works Project. She stated that the Town has been waiting several weeks for them to come and complete that final issue. The Town Manager stated that snow clearing season has started and the Town will not be responsible for damages to the valve, if altered during snow clearing.

The Town Manager advised that the collections demand letter was issued via Canada Post to LODEW but was undeliverable. The Lawyer proceeded with hiring a process server to serve the papers in person. The account holder has ten (10) days from the date of issue to make the necessary payments on the account before further collection methods are implemented.

PRIVILEGED SESSION

9:00 P.M.

MOTION: MILLER/SLANEY

25–315 Be it resolved to move to privileged session.

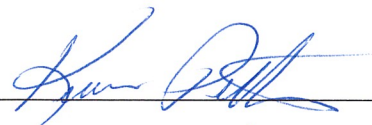
Motion carried unanimously.

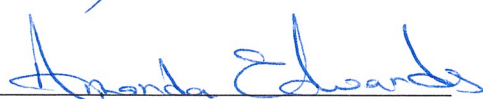
For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

Abstained: 0

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9:21 P.M.

MOTION: SLANEY/LODER

25-316 Be it resolved to return to regular session.

Motion carried unanimously.

For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

Abstained: 0

UNCOLLECTABLE POLL TAX

MOTION: LUNDRIGAN/SLANEY

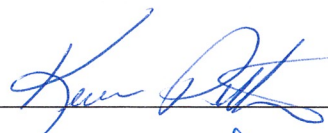
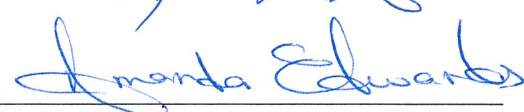
25-317 Be it resolved to approve the write off uncollectable Poll Tax for seven (7) accounts in the amount of \$16,627.10.

For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

Abstained: 0

December 2, 2025



REIMBURSEMENT OF CREDITS POLL TAX OVERPAYMENT - \$3,378.80

MOTION: TARRANT/SLANEY

25-318 Be it resolved to approve the reimbursement of credits on seven (7) poll tax accounts in the amount of \$3,378.80.

For Motion: 7 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan, Slaney and Tarrant)

Against: 0

Abstained: 0

GENERAL DISCUSSION

Councillor Tarrant mentioned that Route 220 by the Memorial Soccer Field is very dark and dangerous for walkers. The Town Manager stated that NL Power has determined that there is sufficient lighting throughout the community as per NL Power regulations but mentioned that the Town could potentially source other lighting to light up dark areas of the community.

D. M. Doyle mentioned that the school requested that the Town to maintain and snow clear the side road (dirt road) off Route 220 that leads to Marion Drive. This is for ease of bus drop off and safety concerns. The Town Manager advised that the side road, as of now, is not snow cleared and not graded. Work would need to be completed to allow the snow plow to clear the road. The Town Manager was advised to discuss with Public Works employees to see what would be needed to add this side road to our snow clearing route. There were other discussions of the accessibility by the school bus in a narrow space.

December 2, 2025

Two handwritten signatures in blue ink. The top signature is "Mayor Pittman" and the bottom signature is "Linda Edwards". Both are written over horizontal lines.



Councillor Lundrigan asked if there was any further movement on the engineering for the development of the land for the Seniors/Low Income Housing Development. The Town Manager stated that there was no new information and she was still waiting on Edwards & Associates Ltd to complete the assessment of water and sewer capacity.

Councillor Lundrigan also asked if there was an update on the Notre Dame Capital Works Project that was applied for under the Community Housing Infrastructure Fund (CHIF). The Town Manager advised that there was no new information provided on the application. Mayor Pittman stated that he will email MHA Paul Pike to inquire on an update.

Mayor Pittman stated that a summary is required of the criteria for the submission of the Municipal Student Volunteer Award and this will need to be submitted to the school in the upcoming days.

BURIN PENINSULA ENERGY BOARD – TOWN OF ST. LAWRENCE REPRESENTATIVE

MOTION: D. M. DOYLE/LODER

25–319 Be it resolved to approve Councillor Tarrant as a representative on the Burin Peninsula Energy Board for the Town of St. Lawrence.

For Motion: 6 (Mayor Pittman, D. M. Doyle, Councillors Loder, Miller, Lundrigan and Slaney)

Against: 0

Abstained: 1 (Councillor Tarrant)

December 2, 2025

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NOTICE OF ADJOURNMENT

MOTION: Councillor Miller

The meeting adjourned at 9:51 P.M.

December 2, 2025

