

**TOWN OF ST. LAWRENCE  
GENERAL PERMIT APPLICATION**

**1. APPLICANT CONTACT INFORMATION:**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone Number(s): \_\_\_\_\_

**2. PROPERTY INFORMATION:**

Property Civic Address: \_\_\_\_\_  
 Property Owner (if different than applicant): \_\_\_\_\_

Applicants Interest in Land:  Lessee  Owner  Is Deed or survey Attached?  Yes  No

**3. TYPE OF PERMIT (check appropriate box(es))**

Building - Extensions, Patios & Sheds  
 General Repair & Maintenance  
 New Dwelling  
 Demolition  
 Site Development - driveways, infilling, excavation of land  
 New Business Permit to Operate  
 Fence  
 Mobile Vending  
 Other: \_\_\_\_\_  
 Estimated Cost of Construction: \_\_\_\_\_

**4. DESCRIPTION OF LAND TO BE DEVELOPED:**

Frontage (m/ft): \_\_\_\_\_ Depth (m/ft): \_\_\_\_\_ Area (m2/ft2): \_\_\_\_\_ As per survey:  Yes  No

**5. EXISTING LAND USES (check appropriate box(es) and specify):**

Residential  Commercial  Vacant  Crown Land  Unknown  Other

**6. Describe intended use (Residential):**

Single Family Dwelling  Single Family Dwelling with Apartment  Accessory Building (shed/garage)  Extension of Dwelling  Add Apartment to existing  Other

**Describe intended use (Commercial):**

Retail  Restaurant  Office  Other  Extension to Building  Industrial

**7. DESCRIBE BUILDING (if applicable):**

Dimension m/ft: \_\_\_\_\_ Area m2/ft2: \_\_\_\_\_ Height m/ft: \_\_\_\_\_ Setback m/ft: \_\_\_\_\_ Heating Type: \_\_\_\_\_ # Washrooms \_\_\_\_\_  
 Attached Garage Y/N: \_\_\_\_\_ Propane/Oil Appliances: \_\_\_\_\_

**8. DESCRIBE RENOVATION, REPAIR, EXTENSION, ETC (ADDITIONAL INFORMATION):**

\_\_\_\_\_  
 \_\_\_\_\_

**9. PROPOSED MEANS OF SERVICING:**

(Permit holder is responsible for their water draining on other properties.)

Describe proposed arrangements for supply of water, disposal of sewage and storm drainage (*Engineering services may be required*):  
 \_\_\_\_\_  
 \_\_\_\_\_

**10. PROPOSED MEANS OF ACCESS:**

If site has no direct frontage onto a public road, state how access will be obtained:  
 \_\_\_\_\_  
 \_\_\_\_\_

Width of Proposed Access: \_\_\_\_\_

I, \_\_\_\_\_, of \_\_\_\_\_, do solemnly declare that the above information is true and correct in every respect and I completely understand that:

1. I cannot begin development of land nor erection of the building until all permits have been issued and conditions complied with.
2. I realize that there may be at least a two week waiting period before my application is brought before Council.
3. I am completely responsible for the cost of water and/or sewerage connections from the Town's main line(s).
4. I am completely responsible for the installation of an 18" diameter culvert at my expense before occupancy.
5. I agree to provide copies of easement for road, sewer, etc, if applicable.
6. If commencement of the building does not begin within two years from the date of Council's approval, the permit will be null and void and a new application must be submitted to Council.
7. A permit cannot be issued until application is approved by Council.
8. A permit cannot be issued until recommendations are received from the Department of Health, Department of Environment, Department of Highways, Fire Department of Labour and other Government Agencies, etc, if applicable.
9. I agree to notify Council in writing of any changes in the above specifications before construction.
10. Any permit issued does not authorize use of Crown land or other Land without a lease or grant from the Crown or permission from the owner.
11. I am completely responsible for attaining legal ownership of my land and right of way pertaining thereto and that Council has no jurisdiction over land ownership, and I herein agree to provide Council with a Legal Survey of my land.
12. I am responsible for attaining all Government approvals needed, and herein undertake to comply with all such regulations.

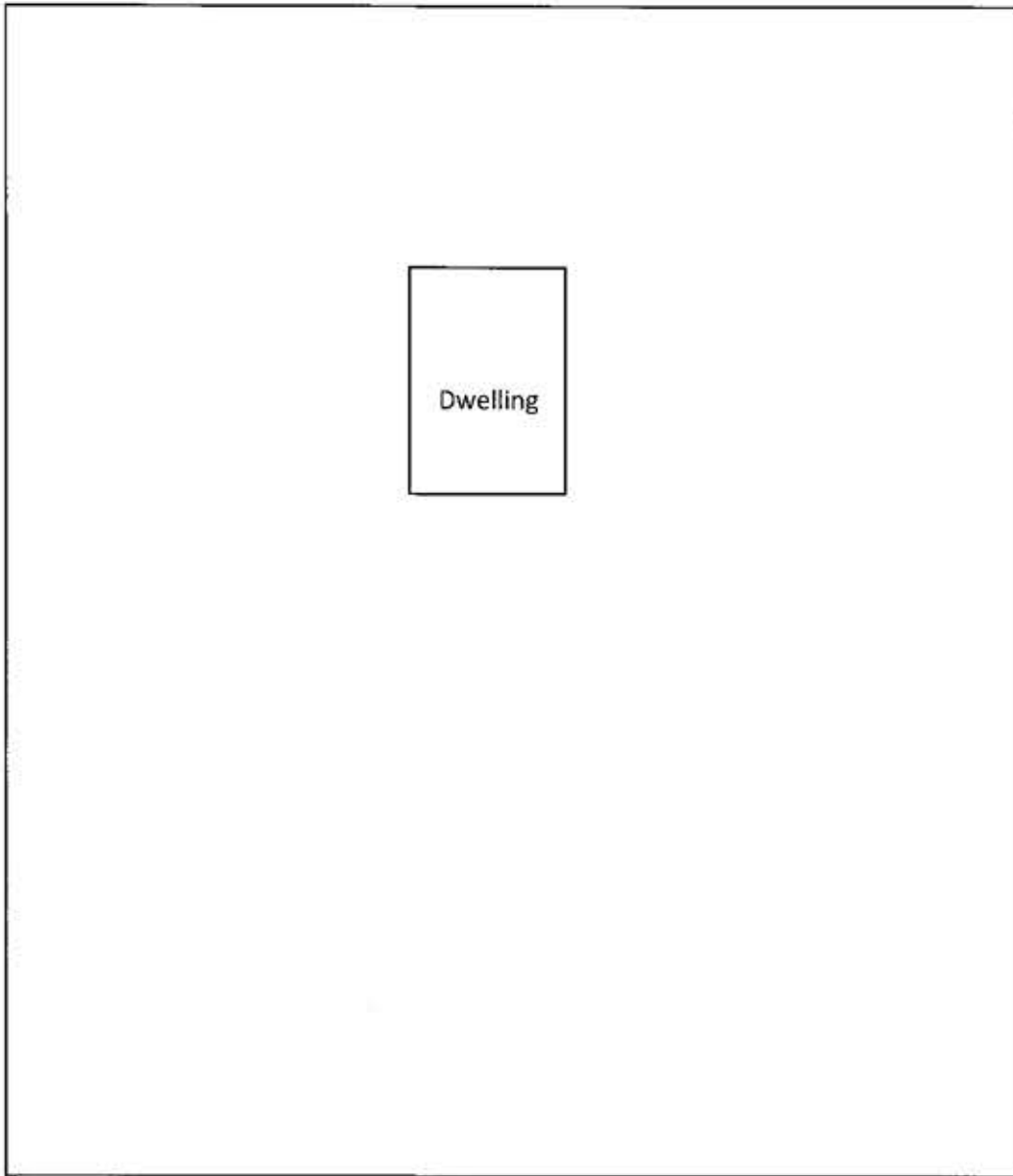
I, \_\_\_\_\_, hereby apply for permission to carry out the development described herein. I declare that all information given by me in connection with this application is true and correct to the best of my knowledge and belief and that the development described in this application, if permitted, will be carried out in accordance with all applicable laws and regulations of the Province and the Municipality.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Town of St. Lawrence  
General Application  
PLOT PLAN**

Street Name and Number: \_\_\_\_\_



**PLEASE NOTE: Survey or Proof of ownership MUST accompany permit.**

PLEASE INDICATE BY DRAWING IN THE SPACE ABOVE:

- 1 Dimensions of land
- 2 Location of dwelling or building on land
- 3 Specific location of land
- 4 Distance from corner
- 5 Distance from side boundaries
- 6 Size of land: Frontage \_\_\_\_\_ Depth \_\_\_\_\_ Square Footage \_\_\_\_\_
- 7 Location of existing or proposed Well or Municipal Water Line
- 8 Location of Sewer Outlet
- 9 Adjoining lots or roads
- 10 Indicating markers on property (corner posts, survey markers, etc)
- 11 Proposed location of walkway or driveway
- 12 Height of land above road
- 13 Nearest building is owned by \_\_\_\_\_, Distance \_\_\_\_\_

PUBLIC WORKS DEPARTMENT USE ONLY

Office Use Only

Request for Municipal Water and/or Sewer Hook-

Date Approved \_\_\_\_\_

Date of Hook-Up: Water \_\_\_\_\_

Comments:

Date of Hook-Up: Sewer \_\_\_\_\_