



## REGULAR MEETING OF COUNCIL

APRIL 15, 2025, AT 7:00 P.M.

### MEMBERS PRESENT

(PHONE)	MAYOR	(7:44 p.m.)	KEVIN PITTMAN
	DEPUTY MAYOR		MICHAEL STACEY
	COUNCILLORS		RODNEY DOYLE
			ROSALIE DUPRÉ
		(7:32 p.m.)	ERNIE LUNDRIGAN
			AMANDA SLANEY
			COLLEEN MILLER
	TOWN MANAGER/CLERK		AMANDA EDWARDS
	ASSISTANT TOWN CLERK		DAWN BRIDGER
	FINANCE ADMIN OFFICER		CYNTHIA HODGE

### AGENDA

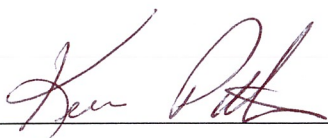
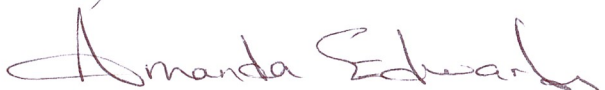
**7:03 P.M.** Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following items added to the agenda:

Correspondence to be acted on:

- 12. Manager Vacation Request
- 13. East Coast Mining – Parking Lot Inquiry

April 15, 2025

  
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## **ADOPTION OF AGENDA**

### **MOTION: DUPRÉ/DOYLE**

**25-081** Be it resolved to adopt the Agenda for April 15, 2025 with the above noted additions.

**Motion carried unanimously.**

**For Motion: 5 (Mayor Pittman, Councillors Doyle, Lundrigan, Miller and Dupré)**

**Against: 0**

**Abstained: 0**

## **CORRECTION, OMISSION TO MINUTES OF APRIL 1, 2025**

Councillor Miller noted an error on page 15, she was not in attendance of this meeting.

Mayor Pittman stated that on page 12 should read Syndrome not Syndromes.

## **DISCUSSION OF BUSINESS ARISING FROM MINUTES OF APRIL 1, 2025**

Mayor Pittman asked if there was anything submitted to Council in regard to the NordSpace Public Notice for the Municipal Plan amendment. The Town Manager stated that there was nothing submitted to date.

Mayor Pittman also mentioned that there was nothing heard back on the Active NL Grant. The Town Manager confirmed that there was still no update on the application that was submitted for the Active NL Grant to MHA Paul Pike for the Town's pool repairs and installation of the new liner.

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## **ADOPTION OF MINUTES OF APRIL 1, 2025**

### **MOTION: DOYLE / MILLER**

**25-082** Be it resolved to approve the Minutes of April 1, 2025 as presented with the above noted corrections.

**Motion carried unanimously.**

**For Motion: 5 (Mayor Pittman, Councillors Doyle, Lundrigan, Miller and Dupré)**

**Against: 0**

**Abstained: 0**

## **COMMITTEE REPORTS**

No committee reports to update.

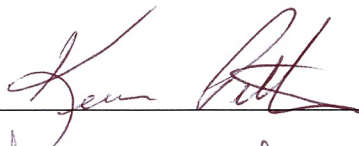
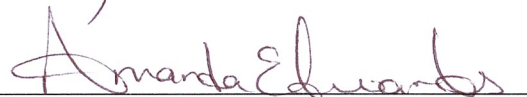
## **DEFERRED CORRESPONDENCE**

### **BASKETBALL NET INSTALLATION– ST. LAWRENCE RECREATION CENTER**

No new updates on the installation of the new basketball net backboards at the St. Lawrence Recreation Center.

Consensus of Council is to remove item number two (2) Special Assistance Grant (SAG) and three (3) Site Development Permit NORMM from the deferred correspondence items until further correspondence is obtained.

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## **CORRESPONDENCE TO BE ACTED ON**

### **ACCOUNTS PAYABLES – MARCH 2025 - \$64,017.79**

#### **MOTION: LUNDRIGAN / MILLER**

**25-083** Be it resolved to approve the payment of accounts payable listing for the month of March 2025 in the amount of \$64,017.79.

**Motion carried unanimously.**

**For Motion: 5 (Mayor Pittman, Councillors Doyle, Lundrigan, Miller and Dupré)**

**Against: 0**

**Abstained: 0**

### **TAX EXEMPTION REQUEST – 19 WATER STREET WEST – CUSICK'S CONTRACTING**

#### **MOTION: LUNDRIGAN / DOYLE**

**25-084** Be it resolved to approve a tax exemption for Cusick's Contracting for Senior's Housing units at 19 Water Street West until the building receives an official permit to occupy from Service NL.

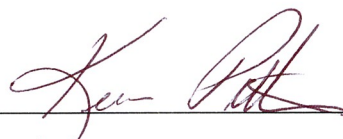
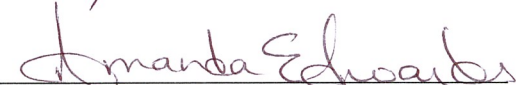
**Motion carried unanimously.**

**For Motion: 5 (Mayor Pittman, Councillors Doyle, Lundrigan, Miller and Dupré)**

**Against: 0**

**Abstained: 0**

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**INTEREST EXEMPTION REQUEST \$249.42 – WATER STREET EAST  
PROPERTY – PIKEA001**

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**MOTION: LUNDRIGAN/DOYLE**

**25-085** Be it resolved to approve the exemption of interest in the amount of \$249.42 on account PIKEA001 for property located on Water Street East.

**Motion carried unanimously.**

**For Motion: 5 (Mayor Pittman, Councillors Doyle, Lundrigan, Miller and Dupré)**

**Against: 0**

**Abstained: 0**

**DONATION REQUEST – RONALD MCDONALD HOUSE CHARITIES  
NEWFOUNDLAND AND LABRADOR**

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**MOTION: DUPRÉ / LUNDRIGAN**

**25-086** Be it resolved to approve a \$50.00 donation to the Ronald McDonald House Charities Newfoundland and Labrador.

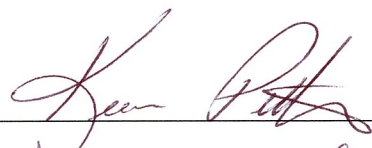
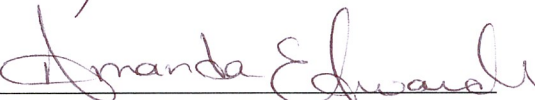
**Motion carried unanimously.**

**For Motion: 5 (Mayor Pittman, Councillors Doyle, Lundrigan, Miller and Dupré)**

**Against: 0**

**Abstained: 0**

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## **SENIOR'S HOUSING DEVELOPMENT**

Discussion took place on the recent submissions for the Town's Expression of interest for Seniors Housing.

### **MOTION: LUNDRIGAN / DUPRÉ**

**25-087** Be it resolved to accept Cusick's Contracting's submission in response to the Town's recent Expression of Interest (EOI) for Seniors Housing Development within the Town of St. Lawrence.

**Motion carried unanimously.**

**For Motion: 5 (Mayor Pittman, Councillors Doyle, Lundrigan, Miller and Dupré)**

**Against: 0**

**Abstained: 0**

7:33 P.M. Councillor Slaney entered the meeting.

## **PROVINCIAL HEALTH PROFESSIONAL RECRUITMENT & RETENTION**

Discussion took place on the Welcome Home tool kit for municipalities interested in welcoming and building a welcoming community for health care professionals across the province. With the Welcome Home tool kit there is a Community Recruitment Incentive for funding to help support projects to contribute to the recruitment and retention of health care professionals. The deadline for applications is April 30, 2025. Discussion took place on the possibility of a regional approach for this project. The Town Manager was directed to action a meeting with Flora Jackman, Manager of Retention, to discuss project ideas.

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## **2025 BUDGET SUBMISSION REVIEW LETTER – DEPARTMENT OF MUNICIPAL AND PROVINCIAL AFFAIRS**

The 2025 budget submission review letter was tabled from the Department of Municipal and Provincial Affairs dated April 7, 2025.

Discussion took place between Council and the Finance Administration Officer on a few items that were highlighted by the department that were requiring further discussion. The Finance Administration Officer stated that she spoke with David Clarke on these items and is now corrected.

## **ST. LAWRENCE RECREATION CENTER/ St. LAWRENCE SOCCER ASSOCIATION LEASE AGREEMENT DISCUSSION**

Discussion took place and it was suggested that Council meet with the St. Lawrence Soccer Association to discuss a new lease agreement.

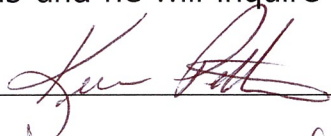

7:44 p.m. Deputy Mayor Stacey entered the meeting via telephone.

## **COMMUNITY CLEAN UP WEEK 2025**

The date for the Community Clean Up Event was discussed and tentatively scheduled for May 24, 2025. The Town Manager stated that she would post accordingly and notify community groups to participate. The Town Manager also stated that she has not been notified of a bulk public drop off schedule from Burin Peninsula Waste Management for 2025.

Deputy Mayor Stacey stated that he will attend the Burin Peninsula Waste Management meeting scheduled for April 16, 2025 and he will inquire about the public drop off schedule for 2025.

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## **REQUEST FOR SUPPORT – I & G SAFETY SOLUTIONS**

The Town Manager gave a brief explanation of I & G Safety Solutions letter that was submitted and presented to Council. Discussion took place and consensus of Council was to provide Mrs. Wiscombe from I & G Safety Solutions a letter of support to support her efforts to become recertified as a Fall Protection instructor.

## **MANAGER VACATION REQUEST**

**25-088 Be it resolved to approve the Town Managers vacation request as presented.**

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, Deputy Mayor Stacey, Councillors Doyle, Lundrigan, Miller, Slaney and Dupré)**

**Against: 0**

**Abstained: 0**

## **EAST COAST MINING – PARKING LOT INQUIRY**

7:58 p.m. Councillor Slaney exited the meeting.

The Town Manager stated that she was contacted by East Coast Mining to determine if the Town had any suggestions for locations of vacant land to park vehicles while the mine is in operation. East Coast Mining will be providing a bus shuttle to the CFI site and will require a parking lot for future employees.

The Town Manager was advised to set up a meeting with East Coast Mining to discuss future operations and planning.

8:00 p.m. Councillor Slaney re-entered the meeting.

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## **CORRESPONDENCE FOR INFORMATIONAL PURPOSES**

### **MANAGER'S REPORT – APRIL 15, 2025**

The Town Manager stated that she has been contacted regarding the Job Creation Project application that was previously submitted and advised that she is waiting to hear back for approval.

The Town Manager also stated that the Town was successful in obtaining positions for one (1) lifeguard and two (2) assistants through Canada Summer Jobs for the Town's swimming pool.

The Town Manager reminded Council that the National Volunteer Social will be held on May 1, 2025 at the Stella Maris Hall and asked those that were available to attend to please notify the office.

Mayor Pittman stated that the Mental Health First Aid course was completed with twelve (12) people in attendance at the Golden Age Club on April 12, 2025.

8:10 p.m. Councillor Lundrigan exited the meeting.

## **GENERAL DISCUSSION**

Councillor Dupré referenced the NL Health Services update that was posted to the Town's facebook page. Councillor Dupré stated that she would present the NL Health Services update letter from the Town at the next Community Advisory Council meeting.

Councillor Doyle stated that it is a good time to share a reminder to residents about speeding cars and how they can help keep our community safe.

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Two handwritten signatures in red ink. The top signature is "Ken Pittman" and the bottom signature is "Amanda Dupre". Each signature is written over a horizontal line.



Mayor Pittman stated that committee meetings need to be scheduled and followed as our committee structure seems to have disappeared.

Mayor Pittman also stated that the Federal Election advance polls are April 17 – 21, 2025 with Election Day on April 28, 2025.

### **NOTICE OF ADJOURNMENT**

**MOTION: COUNCILLOR DUPRÉ**

The meeting adjourned at 8:21 p.m.

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