



## REGULAR MEETING OF COUNCIL

FEBRUARY 7, 2023 AT 7:00 P.M.

### MEMBERS PRESENT

**MAYOR  
COUNCILLORS**

**(7:32 P. M.)**

**(ZOOM) DEPUTY MAYOR**

**TOWN MANAGER  
ASST. TOWN CLERK  
FIN. ADMIN. OFFICER**

**KEVIN PITTMAN  
COLLEEN MILLER  
ERNIE LUNDRIGAN  
AMANDA SLANEY  
RODNEY DOYLE  
ROSALIE DUPRÉ  
MIKE STACEY**

**AMANDA EDWARDS  
DAWN BRIDGER  
CYNTHIA HODGE**

### **AGENDA**

6:59 p.m. Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following items added to the agenda:

Correspondence to be Acted on:

1. Municipal Symposium – Agenda item #9
2. Laurentian Estates – Agenda item #10

### **MOTION: DUPRÉ/LUNDRIGAN**

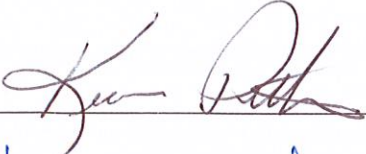

**23-032 Be it resolved to adopt the Agenda for February 10, 2023 with the above noted additions.**

**Motion Carried unanimously.**

**For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, and Miller)**

**Against: 0**

**Abstained: 0**



## **DISCUSSION OF BUSINESS ARISING FROM MINUTES**

Mayor Pitman asked if there was a contract drawn up for the Town of St. Lawrence and the Stella Maris Hall Committee. The Town Manager noted that the contract was being worked on and should be signed in the near future.

## **ADOPTION OF MINUTES**

### **MOTION: DOYLE/MILLER**

**23-033 Be it resolved to approve the minutes from January 24, 2023, as presented.**

**Motion Carried unanimously.**

**For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, and Miller)**

**Against: 0**

**Abstained: 0**

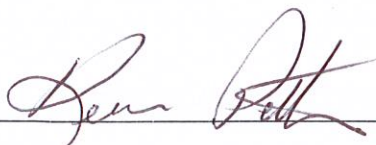
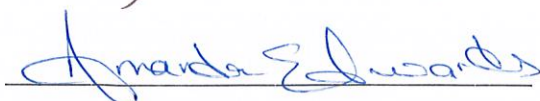
## **COMMITTEE REPORTS**

### **EASTERN HEALTH**

Mayor Pittman noted that Council met with Eastern Health representatives prior to this meeting. It was noted that U. S. Memorial now has three (3) nurses and one (1) travel nurse on staff. The Nurse Practitioner will be retiring in April, 2023. Eastern Health representatives noted that all lab and x-ray appointment capacity is not utilized and there are still some appointments available daily during the next four (4) weeks.

Eastern Health representatives also noted that U. S. Memorial is down one (1) lab/x-ray staff member, Burin Peninsula Health Care Center is down five (5) staff members and Dr. S. Beckley Health Centre is down one (1) staff member, all areas have staff shortages.

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**FIRE DEPARTMENT – MEETING REQUEST**

The Town Manager noted that a meeting needs to be set up with the St. Lawrence Volunteer Fire Department as they have submitted a list of requests.

The Town Manager provided an update on the work ongoing at the Fire Hall.

**DEFERRED CORRESPONDENCE**

**POTABLE WATER DISPENSING UNIT (PWDU), WATER FILTRATION BUILDING UPDATE**

The Town Manager stated that the unit has been ordered from Durpro to repair the Potable Water Dispensing Unit and we are hoping to have the unit arrive here by the end of the month.

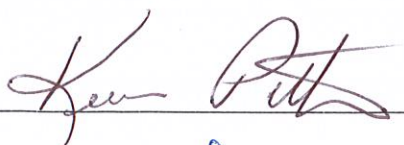

**RESIDENT CONCERN – LAURENTIAN AVENUE – WATER ISSUES**

There are no new updates on Laurentian Avenue water issues.

**FIREWORKS POLICY**

The Town Manager noted that under the Noise and Nuisance Regulations it states when fireworks can and cannot happen with or without a permit. The Town Manager also noted that there are no regulations on distance from homes, powerlines, or structures. The Town Manager was directed to look at other community’s regulations and see what specifics to suggest for a potential update to the Town’s Noise and Nuisance Regulations.

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**CORRESPONDENCE TO BE ACTED ON**

**PERSONAL SAWMILL CONVERT TO COMMERCIAL BUSINESS SAWMILL – LAMBL**

Discussion took place on the location and zoning of the requested commercial sawmill letter of support for LAMBL. The Town Manager was directed to check zoning regulations.

Councillor Slaney entered the meeting 7:32 p. m.

**MOTION: D. M. STACEY/MILLER**

**23-034 Be it resolved to defer completing a letter of support to LAMBL for converting a personal sawmill to a commercial business sawmill, until the Town Manager advises on zoning regulations.**

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)**

**Against: 0**

**Abstained: 0**

**CALL FOR PROPOSAL – TRUE CONVECTION OVEN RANGE**

Mayor Pittman and Councillor Slaney declared themselves a conflict of interest.

**MOTION: MILLER/LUNDRIGAN**

**23-035 Be it resolved to Rescind the previous Motion # 23-023 from the Regular Council Meeting held on January 24, 2023.**

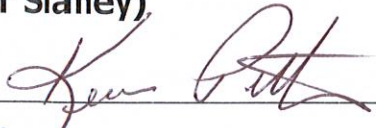

**Motion Carried unanimously.**

**For Motion: 5 (D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, and Miller)**

**Against: 0**

**Abstained: 2 (Mayor Pittman and Councillor Slaney)**

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**MOTION: DOYLE/SLANEY**

**23-036** Be it resolved to approve the acceptance of the bid on the convection oven of \$305.00 to Leon Walsh on the tender that closed on January 12, 2023.

**For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, and Miller)**

**Against: 0**

**Abstained: 1 (Councillor Slaney)**

**BURIN PENINSULA REGIONAL SERVICE BOARD – MUNICIPAL SPECIAL EVENT REQUEST**

**MOTION: LUNDRIGAN/SLANEY**

**23-037** Be it resolved to approve the request to use the Municipal Special Event Program with the Burin Peninsula Regional Service Board for removal of remaining debris of a residential home on Pollux Crescent.

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)**

**Against: 0**

**Abstained: 0**

**NATIONAL HERITAGE WEEK**

**MOTION: DUPRÉ/LUNDRIGAN**

**23-038** Be it resolved to approve the signing of the Proclamation to declare February 20-26, 2023, as National Heritage Week.

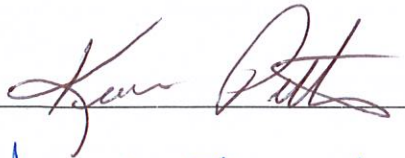

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)**

**Against: 0**

**Abstained: 0**

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**MUNICIPAL ASSESSMENT AGENCY LETTER- JANUARY 25, 2023**

Mayor Pittman tabled the presented letter from the Municipal Assessment Agency letter dated January 25, 2023, re: Manager of Assessment Operations.

**MUNICIPAL CODE OF CONDUCT**

The Town Manager noted that the Municipal Code of Conduct is required to be created and adopted by March 1, 2023. Discussion took place around the drafted Municipal Code of Conduct, and it was determined that we need to declare who is under the arm of council. The Town Manger was advised to gather information for next meeting.

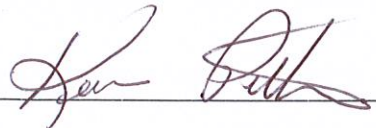

**ST. LAWRENCE VOLUNTEER FIRE DEPARTMENT – STANDARD OPERATING PROCEDURES**

Mayor Pittman discussed the updates that were made to the presented sections of the Standard Operating Procedure for the St. Lawrence Volunteer Fire Department. The remaining sections once edited will be provided for review.

**GREEN AND INCLUSIVE COMMUNITY BUILDING APPLICATION PROPOSAL**

The Town Manager discussed the Green and Inclusive Community Building Application and how we could utilize the grant if awarded to update plumbing, electrical and accessibility repairs to the Recreation Center. The Manager stated that she requested an estimated cost from Edwards & Associates Limited, to complete a project assessment, this request would cost \$1,900.00 plus HST. If interested in proceeding with applying for the Green and Inclusive Community Building Application, manager will arrange for Edwards & Associates Limited to complete a site visit and discuss proposed renovation plans.

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Amanda Edwards





**MOTION: LUNDRIGAN/SLANEY**

**23-039** Be it resolved to direct Edwards and Associates Limited to conduct a preliminary assessment of the Recreation Centre project scope renovation in the amount of \$1,900.00 plus HST, to then submit a Green and Inclusive Community Buildings application.

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)**

**Against: 0**

**Abstained: 0**

**ACCOUNTS PAYABLE – JANUARY, 2023**

**MOTION: DUPRÉ/SLANEY**

**23-040** Be it resolved to approve the presented Accounts Payable listing for January 2023 in the amount of \$49,996.98.

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)**

**Against: 0**

**Abstained: 0**

**MUNICIPAL SYMPOSIUM – MAY 4-6, 2023**

**MOTION: SLANEY/MILLER**

**23-041** Be it resolved to approve registration of one participant for the Municipal Symposium in Gander from May 4-6, 2023.

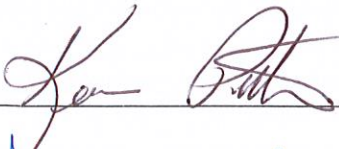
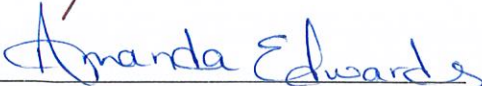
**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)**

**Against: 0**

**Abstained: 0**

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## **LAURENTIAN ESTATES**

The Town Manager noted that she had been contacted by several residents that were inquiring about the lots of land available at Laurentian Estates. The Town Manager asked if there was any further considerations to develop Laurentian Estates.

Discussion took place about the development of Laurentian Estates and the Town Manager was advised to gather quotes to install a main water line connection to the first property and extend for future potential development.

## **CORRESPONDENCE FOR INFORMATIONAL PURPOSES**

### **MANAGERS REPORT**

The Town Manager noted that we have another Community Enhancement Employment Program (CEEP) employee starting this week and have submitted a second employee request, currently awaiting on approval. There are still hours available to residents who are eligible but all candidates must be finished by March 24, 2023.

### **GENERAL DISCUSSION**

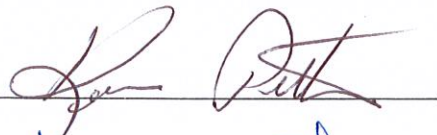

Councillor Duprè noted that she will be attending a Community Advisory Committee meeting on Monday February 6, 2023.

D. M. Stacey noted that he would be unavailable from February 9 – 20, 2023.

Mayor Pittman noted that he was approached by a resident that was interested in developing a Seniors Cottage here in St. Lawrence. The Town Manager was directed to further research programs available to help fund these developments.

The Town Manager also noted that she would be unavailable for the next regular scheduled meeting on February 21, 2023.

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**PRIVILEGED SESSION**

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**MOTION: MILLER/SLANEY**

**23-042 Be it resolved to move to Privileged Session.**

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)**

**Against: 0**

**Abstained: 0**

**MOTION: SLANEY/LUNDRIGAN**

**23-043 Be it resolved to move from the Privileged Session back to a Regular Meeting.**

**Motion Carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)**

**Against: 0**

**Abstained: 0**

**REQUEST FOR EXEMPTION ON TAXES FOR 2022 – SLANJ**

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**MOTION: DUPRÈ/MILLER**

**23-044 Be it resolved to accept the presented exemption request for 2022 taxes for SLANJ.**

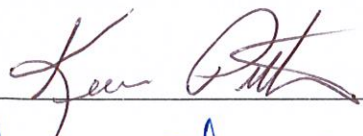
**Motion Carried unanimously.**

**For Motion: 0**


**Against: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Miller and Slaney)**

**Abstained: 0**

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The Town Manager was advised to suggest to the resident to apply for an exemption for water & sewer charges as property may not meet building lot size regulations.

**NOTICE OF ADJOURNMENT**

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**MOTION: DUPRÉ/SLANEY**

The meeting adjourned at 9:10 p.m.

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