



## REGULAR MEETING OF COUNCIL

August 19, 2025, AT 7:00 P.M.

### MEMBERS PRESENT

**MAYOR  
DEPUTY MAYOR**

**KEVIN PITTMAN  
MICHAEL STACEY**

**COUNCILLORS**

**RODNEY DOYLE  
COLLEEN MILLER  
ERNIE LUNDRIGAN  
ROSALIE DUPRÉ  
AMANDA SLANEY**

(7:44 p.m.)

**TOWN MANAGER  
ASST. TOWN CLERK**

**AMANDA EDWARDS  
DAWN BRIDGER**

### AGENDA

**7:04 P.M.** Mayor Pittman called the meeting to order.

Mayor Pittman asked to have the following added to the agenda:

Correspondence to be Acted On:

8. a) Site Development Permit Application– 128 Water Street West – STACM – Extend driveway (8' W x 15' L) and replace pavement.
- b.) Building Permit Application – 73 Water Street East – TURPP – Construct Deck (12'x27') to cover existing concrete deck and walkway.

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## **ADOPTION OF AGENDA**

**MOTION: D. M STACEY/LUNDRIGAN**

**25-200 Be it resolved to adopt the Agenda for August 19, 2025 as presented, with the above-noted additions.**

**Motion carried unanimously.**

**For Motion: 6 (Mayor Pittman, Deputy Mayor Slaney, Councillors Doyle, Lundrigan, Dupre and Miller)**

**Against: 0**

**Abstained: 0**

## **CORRECTION, OMISSION TO MINUTES AUGUST 5, 2025**

There were no errors or omissions to the minutes of August 5, 2025.

## **DISCUSSION OF BUSINESS ARISING FROM MINUTES OF AUGUST 5, 2025**

Mayor Pittman asked if there is any anything further from the discussion regarding the veteran's crosswalk. The Town Manager stated that she has reached out to the Town of Maryshtown's public works as they have it completed, to get direction.

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## **ADOPTION OF MINUTES OF AUGUST 5, 2025**

### **MOTION: DUPRE/MILLER**

**25-201 Be it resolved to approve the Minutes of August 5, 2025, as presented.**

**Motion carried unanimously.**

**For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan and Miller)**

**Against: 0**

**Abstained: 0**

## **COMMITTEE REPORTS**

There were no committee reports.

## **DEFERRED CORRESPONDENCE**

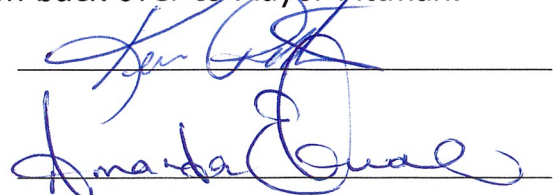
### **LODER - BUILDING PERMIT - 69 LAURENTIAN AVENUE - 20' x 30' GARAGE**

Mayor Pittman declared himself a conflict of interest and removed himself from the discussion. Mayor Pittman turned the Chair position over to Deputy Mayor Stacey.

The Town Manager indicated that she had communication with the applicants regarding the permit. The applicants had visited the Town Office and stated that they were not able to come to an agreement as a condition of the building permit. The Town Manager then stated that she asked the applicant to provide this in writing to state that they were no longer proceeding with their application.

Deputy Mayor Stacey turned the Chair position back over to Mayor Pittman.

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### **PIKEG - SITE DEVELOPMENT - 173 WATER STREET WEST**

The Town Manager stated that she reached out to the applicant for further information. The applicant stated that he was waiting on quotes from contractor and would get back to us on his further plans for the application.

### **76-78 FAIRVIEW AVENUE – LAND CLASSIFICATION**

The Town Manager stated that following the review of the property file, this property is within a Residential Zone and the property appears to house commercial equipment, which is in violation of a previously issued Stop Work Order.

### **CORRESPONDENCE TO BE ACTED ON**

### **DEPARTMENT OF MUNICIPAL AFFAIRS AND COMMUNITY ENGAGEMENT – 2025 MUNICIPAL LONG SERVICE AWARDS**

The Town Manager started that Councillor Lundrigan qualifies for twelve (12) years of service as of September 2025 and has been submitted.

### **INVITATION TO SUBMIT REVISED PROPOSAL – CLOSED CALL FOR HEALTH PROFESSIONAL RETENTION INCENTIVES**

Discussion took place and consensus of Council was to revise proposal and submit application for the Health Professional Retention Incentives.

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Two handwritten signatures in blue ink are shown above horizontal lines. The top signature is "Kun Puth" and the bottom signature is "Amanda Edwards".



## **WILDFIRE COMMUNICATION & UPDATE**

Mayor Pittman stated that fire activity in the province seems to have settled down in most affected areas. The ATV regulations put in place have made an impact in decreasing the risk of wildfires.

## **NORDSPACE TEST LAUNCH SCHEDULE & UPDATE**

The Town Manager stated that Nordspace is in process of organizing an Open House & BBQ for the public to view the rocket and launchpad. The Open House will take place on Sunday August 24, 2025 starting at 12:00 p.m. Nordspace will be providing transportation to and from the St. Lawrence Recreation Center to the middlehead Lighthouse site. The Town Manager also stated that Nordspace had contacted the St. Lawrence Volunteer Fire Department to cater the BBQ for the event.

7:44 p.m. Councillor Slaney entered the meeting.

## **PUBLIC WASHROOM FACILITIES**

The Town Manager stated that it has been brought to the Town's attention the need for washroom facilities near Laurentian Grounds. A location accessible to those visiting the area and utilizing the facilities. Further discussion took place, and the Town Manager was advised to speak with public works employees to inquire where a public washroom may be placed to have access to water and sewer hookup and research regulations related to outhouse installation.

The suggestion of a public washroom at shoal cove beach was also brought forward. The change room addition this year to the beach is great and the interest to add a washroom at this location will be visited.

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**PIKE'S ROAD WATER AND SEWER UPGRADES - CHANGE ORDER REQUEST – PROJECT NUMBER 17-GI-24-00030**

**MOTION: LUNDRIGAN/SLANEY**

**25–202** Be it resolved to approve the change order request from Edward's & Associates for Pike's Road Water and Sewer Upgrade Project, Project Number 17-GI-24-00030, to supply and install an 18 inch hydrant extension and break into and connect to sanitary MH #4 for a total change order amount to be \$10,350.00 (HST Included). This change order amount may be covered by the project cost once completed.

**Motion carried unanimously.**

**For Motion: 7 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)**

**Against: 0**

**Abstained: 0**

**DRAINAGE ISSUE – 128 WATER STREET WEST**

Deputy Mayor Stacey declared himself a conflict of interest and removed himself from the discussion.

The Town Manager stated that there was a letter submitted to the Town about water drainage at 128 Water Street West and the removal of old drums from behind the property. Further discussion took place about the water issue and the Town Manager advised that the direction from public works was to clean out the existing ditch and see if that will help the water flow, and arrange an engineer consult for the issue.

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## **ADDITIONS**

### **SITE DEVELOPMENT PERMIT APPLICATION – STACM – 128 WATER STREET WEST – EXTEND DRIVEWAY AND REPLACE PAVEMENT**

**MOTION: DUPRÉ/MILLER**

**25-203** Be it resolved to approve the Site Development Permit for STACM at 128 Water Street West to extend driveway and replace pavement on driveway.

**For Motion: 7** (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

**Against: 0**

**Abstained: 0**

### **BUILDING PERMIT APPLICATION – 73 WATER STREET EAST – TURPP – CONSTRUCT DECK TO COVER EXISTING CONCRETE DECK AND WALKWAY**

**MOTION: DOYLE/D. M. STACEY**

**25-204** Be it resolved to approve the building permit application for TURPP to construct a deck to cover the existing concrete deck and walkway at 73 Water Street East.

**For Motion: 7** (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan, Slaney and Miller)

**Against: 0**

**Abstained: 0**

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## **CORRESPONDENCE FOR INFORMATIONAL PURPOSES**

### **MANAGER'S REPORT – AUGUST 19, 2025**

The Town Manager stated that the St. Lawrence Fire Hall siding has been completed.

The Town Manager also stated that the chlorination building is underway and making progress. The contractor is now waiting on materials to continue the construction of the building.

The St. Lawrence Swimming Pool will remain open for the week of August 25-29, 2025 and will close for the season on August 29, 2025.

Upcoming meeting for the St. Lawrence Volunteer Fire Department member recruitment – discussion took place, and it was suggested to book interview for Thursday, August 21, 2025 with the liaison committee. The Town Manager was advised to see if the applicants would be available.

The Town Manager also stated that the Town was not successful in being awarded the Special Assistance Grant for the St. Lawrence Swimming Pool. Other grant ideas were suggested and Mayor Pittman stated that he would speak with MHA Paul Pike.

### **GENERAL DISCUSSION**

Councillor Miller stated that there are four (4) nurses being recruited for U. S. Memorial Hospital.

Councillor Doyle mentioned the car wrecks that were collecting in the town on the side of the road and by the Department Of Transportation Building, on Route 220.

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The Town Manager was directed to contact RCMP to advise of the abandoned vehicles and removal process.

Deputy Mayor Stacey mentioned the need of a crosswalk by the St. Lawrence Pharmacy and the bridge that leads to the school. He mentioned that school would soon start and there would be an increase in pedestrian traffic in the area.

Mayor Pittman stated that a meeting needs to be setup with the St. Lawrence Soccer Association to discuss the current and future lease agreements of the St. Lawrence Recreation Center.

Mayor Pittman also stated that with the recent residential shed fire on Route 220, there was a discussion about the fire hydrant placement for that area. It was suggested that the Town install a hydrant in that area as there is a large distance between the two current hydrants.

Mayor Pittman also thanked the Town Manager for all her help and work to plan Laurentian Days 2025. It was quite a success and all efforts were appreciated.

## **NOTICE OF ADJOURNMENT**

**MOTION: DOYLE**

The meeting adjourned at 8:45 p.m.

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